

CLUBHOUSE COOK/WAIT/GOLF ATTENDANT STAFF

JOB DESCRIPTION

QUALIFICATIONS

- Minimum age of 18
- Emergency First Aid certificate an asset
- Smart Serve certificate
- Safe Food Handling certificate
- Flexible work schedule
- Customer service orientated
- Able to lift up to 25lbs or more

EMPLOYMENT TERM

May-October with the possibility of extension

DAYS PER WEEK

Flexible; includes evenings and weekends (approximately 20-35 hrs/week)

DUTIES

- Open and close of shift; including kitchen start up and food prep.
- Providing friendly, personable service in person and via phone
- Cooking according to food health and safety standards
- Always Maintaining a clean restaurant, including kitchen, floor area, storages and bathrooms
- Serving and stocking alcohol, creating food and drink specials
- Working in a fast-paced environment, able to manage multiple tasks at any given time.
- Responsible for the sale of golf passes, cart rentals and supplies
- Signing in golf members and taking inquiries re: golf services
- Managing cash and debit, balancing the cash daily
- Other duties as assigned.

If interested, please submit your resume and cover letter to:

Trish Boileau
Director of Community Services
1 Mississauga Drive
P.O Box 910
Manitouwadge, Ontario
directorcs@manitouwadge.ca

Posting will remain open until positions are filled.

We thank all applicants who apply for this position, but only candidates selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c. 25 and will only be used for candidate selection.

The Township of Manitouwadge is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection processes, and work environment. We will accommodate the needs of applicants under the *Human Rights Code* and *Accessibility for Ontarians with Disabilities Act (AODA)* throughout all stages of the recruitment process. Please contact the Clerk's Department at clerk@manitouwadge.ca if you need assistance.