



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, October 27, 2021
7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Mayor John MacEachern
Councillor David Arola
Councillor Jim Moffat
Councillor Mike Scapinello

ABSENT: Councillor Kathy Hudson

STAFF: Florence MacLean, CAO
Joleen Keough, Clerk
Chris Townes, Treasurer
Darren MacKenzie, Public Works Superintendent
Katie Law, Community Programmer

PUBLIC: 3 Members of Public
Frank Lopez, Grant Thornton Auditors – via Zoom
Lindsey Halow, Grant Thornton Auditors – via Zoom

01 CALL TO ORDER

RESOLUTION NO. 2021-293

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

01 Addition to Agenda Item 12-07:

- Appointment of Melissa Biggin as Non-Union Representative on the Township's Health and Safety Committee.

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-294

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

RESOLVED THAT: the agenda be approved as amended.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

- 01** Presentation from Grant Thornton Auditors regarding 2020 Draft Consolidation Financial Statements.

RESOLUTION NO. 2021-295

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

RESOLVED THAT: Council has been provided a presentation by Grant Thornton Auditors of the "Draft" 2020 Consolidated Financial Statements for the Township;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review, Council does hereby approve the Draft version as presented.

CARRIED

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held October 13, 2021.

RESOLUTION NO. 2021-296

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

RESOLVED THAT: the Minutes of the Regular Meeting held on October 13, 2021 are adopted as circulated.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

- 01** Correspondence from the Municipality of Grey Highlands regarding request to support Resolution 2021-677, Lottery Licensing to assist small organizations, dated October 12, 2021.
- 02** Correspondence from Scott Butler, Executive Director, Ontario Good Roads Association regarding Call for Nominations to the 2022-2023 Good Roads Board of Directors, dated October 14, 2021.

RESOLUTION NO. 2021-297

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: correspondence items 08-01 to 08-02 be received and filed.

CARRIED

09 REPORTS AND COMMITTEES

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

- 01** Verbal update provided by CAO.

12 BUSINESS

- 01** Attendance at the ROMA Annual Virtual Conference being held January 23rd to January 25th, 2022.

RESOLUTION NO. 2021-298

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

RESOLVED THAT: the 2022 Rural Ontario Municipal Association (ROMA) Annual Virtual Conference is scheduled to be held on January 23rd to January 25th, 2022;

AND BE IT FURTHER RESOLVED THAT: the following Council and/or Staff members will attend:

<input checked="" type="checkbox"/>	Mayor John MacEachern	<input type="checkbox"/>	Councillor Jim Moffat
<input checked="" type="checkbox"/>	Councillor David Arola	<input type="checkbox"/>	Councillor Mike Scapinello
<input checked="" type="checkbox"/>	Councillor Kathy Hudson		
<input checked="" type="checkbox"/>	CAO Florence MacLean		

CARRIED

- 02** Delegation requests for the 2022 ROMA Annual Virtual Conference.

RESOLUTION NO. 2021-299

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

RESOLVED THAT: Council requests delegations with the following Minister(s) at the 2022 Rural Ontario Municipal Association (ROMA) Annual Conference:

- Minister of Health.

CARRIED

- 03** Administration Report TR2021-14 submitted by Chris Townes, Treasurer regarding Q3 Budget Variance Report, dated October 27, 2021.

RESOLUTION NO. 2021-300

Moved by: Councillor Scapinello

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report TR2021-14 submitted by Chris Townes, Treasurer regarding Q3 Budget Variance Report;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01 THAT** Council accepts the Q3 Budget Variance Report as presented.

CARRIED

- 04** Administration Report ADM2021-47 submitted by Joleen Keough, Clerk/Planning Administrator regarding Surplus Property, dated October 27, 2021.

RESOLUTION NO. 2021-301

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-47 submitted by Joleen Keough, Clerk/Planning Administrator regarding Surplus Property;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** **THAT** Council declares Lots 135 to 140 in Registered Plan M-163, as surplus property; and further,
- THAT** Council directs staff to list Lots 135 to 140 in Registered Plan M-163, for sale.

CARRIED

- 05** Administration Report ADM2021-48 submitted by Florence MacLean, CAO regarding Personnel Policies, dated October 27, 2021.

RESOLUTION NO. 2021-302

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-48 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** **THAT** Council approves Personnel Policy No. 2021-20, the Sick Leave and Personal Emergency Leave Policy; and further,
- THAT** Council approves Personnel Policy No. 2021-22, the Family Medical Leave Policy; and further,
- THAT** Council approves Personnel Policy No. 2021-24, the Bereavement Leave Policy.

CARRIED

- 06** Administration Report ADM2021-49 submitted by Florence MacLean, CAO regarding Ontario Transfer Payment Agreements (4), dated October 27, 2021.

RESOLUTION NO. 2021-303

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-49 submitted by Florence MacLean, CAO regarding Ontario Transfer Payment Agreements (4);

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** **THAT** Council authorizes the signing of the Transfer Payment Agreements with Her Majesty the Queen in right of Ontario for projects totaling \$33,750 to be used as identified within the Transfer Payment Agreements.

CARRIED

- 07 Appointment of Melissa Biggin as Non-Union Representative on the Township’s Health & Safety Committee

RESOLUTION NO. 2021-304

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council appoints the following to the Health and Safety Committee:

- 01 Melissa Biggin as the Non-Union representative.

CARRIED

13 BY-LAWS

- 01 **Being a By-law to** Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Municipal Affairs and Housing, for the Municipal Modernization Program Intake 2 – Transfer Payment Agreement.

RESOLUTION NO. 2021-305

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

Being a By-law to Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Municipal Affairs and Housing, for the Municipal Modernization Program Intake 2 – Transfer Payment Agreement, **be read a first and second time.**

AND FURTHER, be read a third time, passed and numbered as **By-law No. 2021-41.**

CARRIED

14 MOTIONS AND NOTICES OF MOTIONS

15 CLOSED SESSIONS

16 BUSINESS ARISING FROM CLOSED SESSION

17 CONFIRMATORY BY-LAW

- 01 **Being a By-law to** Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, October 27, 2021.

RESOLUTION NO. 2021-306

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, October 27, 2021, **be read a first and second time.**

AND FURTHER, be read a third time, passed and numbered as **By-law No. 2021-42.**

CARRIED

18 ADJOURNMENT

RESOLUTION NO. 2021-307

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:02 p.m.

CARRIED

Original on file signed

Mayor John MacEachern

Joleen Keough, Clerk