



**Corporation of the  
Township of Manitouwadge**

**REGULAR COUNCIL MEETING MINUTES**  
**Wednesday, October 13, 2021**  
7:00 PM in the Council Chambers

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**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

**PRESENT:** Mayor John MacEachern  
Councillor David Arola  
Councillor Kathy Hudson  
Councillor Jim Moffat

**ABSENT:** Councillor Mike Scapinello

**STAFF:** Florence MacLean, CAO  
Joleen Keough, Clerk  
Darren MacKenzie, Public Works Superintendent  
Marcel DeMars, Municipal Law Enforcement Officer  
Katie Law, Community Programmer

**PUBLIC:** 1

**01 CALL TO ORDER**

**RESOLUTION NO. 2021-280**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:00 p.m.

**AND BE IT FURTHER RESOLVED THAT:** Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

**CARRIED**

**02 ADDITIONS OR DELETIONS TO AGENDA**

**01** Addition to Agenda Item 15-02:

Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.

- Land disposition

**02** Addition to Agenda Item 15-03:

Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.

- Land disposition

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

**04 APPROVAL OF AGENDA**

**RESOLUTION NO. 2021-281**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** the agenda be approved as amended.

**CARRIED**

**05 DELEGATIONS AND PRESENTATIONS**

**06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

**01** Minutes of the Regular Meeting held September 22, 2021.

**RESOLUTION NO. 2021-282**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Minutes of the Regular Meeting held on September 22, 2021 are adopted as circulated.

**CARRIED**

**07 PETITIONS**

**08 CORRESPONDENCE**

**01** Correspondence from Peggy Young-Lovelace, Township of Manitouwadge's Integrity Commissioner regarding a Preliminary Integrity Commissioner Report for alleged contravention of the Township's Code of Conduct when Resolution 2020-255 was passed, dated August 25, 2021.

**02** Correspondence from Peggy Young-Lovelace, Township of Manitouwadge's Integrity Commissioner regarding a Preliminary Integrity Commissioner Report for alleged contravention of the Township's Code of Conduct for failing to properly address a harassment complaint, dated August 25, 2021.

**RESOLUTION NO. 2021-283**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** correspondence items 08-01 to 08-02 be received and filed.

**CARRIED**

**09 REPORTS AND COMMITTEES**

**01** Minutes of Meetings: Thunder Bay District Social Services Administration Board held July 15, 2021 (open) and July 15, 2021 (closed).

**RESOLUTION NO. 2021-284**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**RESOLVED THAT:** the Minutes of Meeting of the Thunder Bay District Social Services Administration Board held July 15, 2021 (open) and July 15, 2021 (closed), be accepted as received.

**CARRIED**

**10 VERBAL UPDATE BY MAYOR**

**11 VERBAL UPDATE BY CAO**

**01** Verbal update provided by CAO.

**12 BUSINESS**

- 01** Administration Report ADM2021-44 submitted by Florence MacLean, CAO regarding Personnel Policies, dated October 13, 2021.

**RESOLUTION NO. 2021-285**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council is in receipt of ADM2021-44 submitted by Florence MacLean, CAO regarding Personnel Policies;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration:

- 01 THAT** Council approves Personnel Policy No. 2021-02, Hours of Work Policy; and further,

**THAT** Council approves Personnel Policy No. 2021-03, Acting Pay Policy; and further,

**THAT** Council approves Personnel Policy No. 2021-07, Probationary Period Policy; and further,

**THAT** Council repeals Bylaw 2020-11, being the Acting Pay Policy.

**CARRIED**

- 02** Administration Report ADM2021-45 submitted by Florence MacLean, CAO regarding a ICIP COVID-19 Resilience Infrastructure Stream – Local Government Intake, Transfer Payment Agreement dated October 13, 2021.

**RESOLUTION NO. 2021-286**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** Council is in receipt of Administration Report ADM2021-45 submitted by Florence MacLean, CAO regarding a ICIP COVID-19 Resilience Infrastructure Stream – Local Government Intake, Transfer Payment Agreement;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration:

- 01 THAT** Council authorizes the signing of the Transfer Payment Agreement with Her Majesty the Queen in right of Ontario in the amount of \$100,000 to be used towards upgrading the HVA unit in the arena ice plant.

**CARRIED**

**13 BY-LAWS**

- 01 Being a By-law to Repeal Bylaw 2020-11, Being a Bylaw to Adopt an Acting Pay Policy.**

**RESOLUTION NO. 2021-287**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**Being a By-law to Repeal Bylaw 2020-11, Being a Bylaw to Adopt an Acting Pay Policy, be read a first and second time.**

**AND FURTHER,** be read a third time, passed and numbered as **By-law No. 2021-38.**

**CARRIED**

- 02** **Being a By-law to** Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Infrastructure, for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake.

**RESOLUTION NO. 2021-288**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**Being a By-law to** Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Infrastructure, for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake, **be read a first and second time.**

**AND FURTHER,** be read a third time, passed and numbered as **By-law No. 2021-39.**

**CARRIED****14 MOTIONS AND NOTICES OF MOTIONS****15 CLOSED SESSIONS**

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- Personnel Matter
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Land disposition
- 03** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Land disposition

**RESOLUTION NO. 2021-289**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**WHEREAS** Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

**NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- Personnel Matter
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Land disposition
- 03** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Land disposition

**CARRIED**

**RESOLUTION NO. 2021-290**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** the meeting is hereby declared to be open to the public at 7:44 p.m.

**CARRIED**

**16 BUSINESS ARISING FROM CLOSED SESSION**

**17 CONFIRMATORY BY-LAW**

- 01 Being a By-law to** Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, October 13, 2021.

**RESOLUTION NO. 2021-291**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**Being a By-law to** Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, October 13, 2021, **be read a first and second time.**

**AND FURTHER,** be read a third time, passed and numbered as **By-law No. 2021-40.**

**CARRIED**

**18 ADJOURNMENT**

**RESOLUTION NO. 2021-292**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 7:45 p.m.

**CARRIED**

Original on file signed

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Mayor John MacEachern

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Joleen Keough, Clerk