



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, November 24, 2021
7:00 PM in the Council Chambers

PRESENT: Mayor John MacEachern
Councillor David Arola
Councillor Jim Moffat

ABSENT: Councillor Kathy Hudson
Councillor Mike Scapinello

STAFF: Florence MacLean, CAO
Joleen Keough, Clerk
Katie Law, Community Programmer
Darren MacKenzie, Public Works Superintendent
Marcel DeMars, Manager of Bylaw Enforcement and Airport Services

PUBLIC: 5

01 CALL TO ORDER

RESOLUTION NO. 2021-324

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

Addition to Agenda: Business Item No. 12-01:

01 Manitouwadge Volunteer Fire Department.

Addition to Agenda: Closed Session Item No 15-02

02 Section 239(2)(d): labour relations or employee negotiations;
And
Section 239(2)(b): personal matters about an identifiable individual,
including municipal or local board employees.
• Manitouwadge Fire Department.

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-325

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the agenda be approved as amended.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Regular Meeting held October 27, 2021.

RESOLUTION NO. 2021-326

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the Minutes of the Regular Meeting held on October 27, 2021 are adopted as circulated.

CARRIED

02 Minutes of the Special Meeting held November 10, 2021.

RESOLUTION NO. 2021-327

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Special Meeting held on November 10, 2021 are adopted as circulated.

CARRIED

03 Minutes of the Special Meeting held November 17, 2021.

RESOLUTION NO. 2021-328

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the Minutes of the Special Meeting held on November 17, 2021 are adopted as circulated.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

01 Correspondence from Andrea Strawson, Executive Director of NOMA regarding NOMA Board Meeting Report for October 7, 2021, dated October 11, 2021.

RESOLUTION NO. 2021-329

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: correspondence items 08-01 be received and filed.

CARRIED

09 REPORTS AND COMMITTEES

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

01 Verbal update provided by CAO.

12 BUSINESS**01** Manitouwadge Volunteer Fire Department.

RESOLVED THAT: Council would like to acknowledge and thank the Manitouwadge Volunteer Fire Department for their dedication and hard work in providing fire safety and emergency services to the residents in the Township of Manitouwadge; and further,

THAT Council recognizes the additional contributions the Volunteer Fire Department provides to the Township through their community development efforts by participating in Toy Drives, coordination of Fire Works, Parades and Bon Fires at community events; and further,

THAT Council appreciates all members of the Manitouwadge Volunteer Fire Department and the integral services they contribute to the community.

CARRIED**02** Administration Report CS2021-01 submitted by Katie Law, Community Programmer regarding Kiwissa Chalet Replacement Options for the 2021/2022 Season, dated November 2, 2021.**RESOLUTION NO. 2021-331**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report CS2021-01 submitted by Katie Law, Community Programmer regarding Kiwissa Chalet Replacement Options for the 2021/2022 Season;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

01 **THAT** Council approves the rental of the 12'x60' portable office trailer from Secure Store, Thunder Bay for the total cost of \$5,557.00 plus applicable taxes; and further,

THAT Council approves the rental of the winter washroom trailer unit from Secure Store, Thunder Bay for the total cost of \$7,600.00 plus applicable taxes; and further,

THAT Council approves the cost of \$5,000.00 for Rite Price Appliances and Electrical Repair to run electricity to each unit; and further,

THAT the cost overruns for the 2021-2022 operating year be taken from the Ski Hill Reserve Account.

CARRIED**03** Administration Report ADM2021-50 submitted by Joleen Keough, Clerk/Planning Administrator regarding 2022 Regular Council Meeting Schedule, dated November 24, 2021**RESOLUTION NO. 2021-332**

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-50 submitted by Joleen Keough, Clerk/Planning Administrator regarding 2022 Regular Council Meeting Schedule;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** **THAT** Council approves the 2022 Regular Council Meeting Schedule, as presented.

CARRIED

- 04** Administration Report ADM2021-51 submitted by Florence MacLean, CAO regarding Personnel Policies, dated November 24, 2021.

RESOLUTION NO. 2021-333

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-51 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** **THAT** Council approves Personnel Policy No. 2021-23, the Pregnancy and Parental Leave Policy; and further,

THAT Council approves Personnel Policy No. 2021-29, the Municipal Insurance and Risk Management Policy; and further,

THAT Council approves Personnel Policy No. 2021-44, the Flex Time Policy.

CARRIED

13 BY-LAWS

- 01** **Being a By-law to** Authorize the Execution of a Collective Agreement with Canadian Union of Public Employees (CUPE) and Local 3487.

RESOLUTION NO. 2021-334

Moved by: Councillor Arola

Seconded by: Councillor Moffat

Being a By-law to Authorize the Execution of a Collective Agreement with Canadian Union of Public Employees (CUPE) and Local 3487, **be read a first and second time.**

AND FURTHER, be read a third time, passed and numbered as **By-law No. 2021-44.**

CARRIED

14 MOTIONS AND NOTICES OF MOTIONS

15 CLOSED SESSIONS

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.

- Land Disposition

- 02** Section 239(2)(d): labour relations or employee negotiations;
And

Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.

- Manitouwadge Fire Department

RESOLUTION NO. 2021-335

Moved by: Councillor Arola

Seconded by: Councillor Moffat

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land Disposition
- 02** Section 239(2)(d): labour relations or employee negotiations;

And

 Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Manitouwadge Fire Department

CARRIED

Clerk's Note: the meeting opened to the public at 7:42 p.m.

16 BUSINESS ARISING FROM CLOSED SESSION**17 CONFIRMATORY BY-LAW**

- 01 Being a By-law to** Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, November 24, 2021.

RESOLUTION NO. 2021-336

Moved by: Councillor Arola

Seconded by: Councillor Moffat

Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, November 24, 2021, **be read a first and second time.**

AND FURTHER, be read a third time, passed and numbered as **By-law No. 2021-45.**

CARRIED**18 ADJOURNMENT****RESOLUTION NO. 2021-337**

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:42 p.m.

CARRIED

 Mayor John MacEachern

 Joleen Keough, Clerk