



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, June 23, 2021
 7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Mayor John MacEachern
 Councillor David Arola – via Teleconference
 Councillor Jim Moffat

ABSENT: Councillor Kathy Hudson
 Councillor Mike Scapinello

STAFF: Florence MacLean, CAO
 Joleen Keough, Clerk
 Chris Townes, Treasurer
 Darren MacKenzie, Public Works Superintendent

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2021-180

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

Addition to Agenda Item No. 15-01 and 15-02:

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land acquisition.
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land disposition.

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Declaration of pecuniary interest submitted by Councillor Moffat for Agenda Item No: 12-04 in open session

- Presently done at my business.

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-181

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the agenda be approved as amended.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held June 9, 2021.

RESOLUTION NO. 2021-182

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Regular Meeting held on June 9, 2021 are adopted as circulated.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

07 PETITIONS

08 CORRESPONDENCE

09 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Thunder Bay District Social Services Administration Board held May 20, 2021.

RESOLUTION NO. 2021-183

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the minutes of Meeting of the Thunder Bay District Social Services Administration Board held May 20, 2021, be accepted as received.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

01 Verbal update provided by CAO.

12 BUSINESS

01 Administration Report ADM2021-20 submitted by Joleen Keough, Clerk regarding Respectful Behaviour Policy, dated June 23, 2021.

RESOLUTION NO. 2021-184

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-20 submitted by Joleen Keough, Clerk regarding Respectful Behaviour Policy;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

01 Council approves the Respectful Behaviour Policy; and further,

That Council directs staff to immediately implement the policy and post it to the Municipal website for public information.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

02 Administration Report ADM2021-21 submitted by Florence MacLean, CAO regarding 2021-2025 Draft Strategic Plan, dated June 23, 2021.

RESOLUTION NO. 2021-185

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-21 submitted by Florence MacLean, CAO regarding 2021-2025 Draft Strategic Plan;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- ☒ **01** Council directs staff to undertake public consultation with residents, businesses, organizations and Committees of Council to seek input on the draft 2021-2025 Strategic Plan; and further,

THAT Council direct staff to bring the draft Strategic Plan back to Council at the August 11, 2021 Council meeting for review and consideration.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

- 03** Administration Report ADM2021-22 submitted by Florence MacLean, CAO regarding Personnel Policies, dated June 23, 2021.

RESOLUTION NO. 2021-186

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-22 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- ☒ **01** Council approves Personnel Policy No. 2021-12, Performance Review Policy; and further,

THAT Council approves Personnel Policy No. 2021-16, Recognition of Service and Retirement Gifts Policy; and further,

THAT Council approves Personnel Policy No. 2021-42, Employee Recognition Program; and further,

THAT Council repeals Bylaw 2003-29, Being a Bylaw to Create an Employee Recognition Policy.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

***Note:** Councillor Moffat left the room at 7:14 p.m.

***Note:** *Municipal Conflict of Interest Act, R.S.O. 1990, Section 7(1):*

Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

Quorum was maintained.

- 04** Administration Report ADM2021-23 submitted by Florence MacLean, CAO regarding Point of Sale for Landfill Passes, dated June 23, 2021.

RESOLUTION NO. 2021-187

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-23 submitted by Florence MacLean, CAO regarding Point of Sale for Landfill Passes;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council directs staff to put out a call for Expressions of Interest to local retailers to make available and sell Landfill Passes in Manitouwadge; and further,

THAT Council directs staff to enter into an Agreement with one retailer to provide this service based on the retailer's ability to meet the criteria set out in the Expression of Interest.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

***Note:** Councillor Moffat returned to room at 7:17 p.m.

13 BY-LAWS

- 01 Being a By-Law to Adopt a Respectful Behaviour Policy.**

RESOLUTION NO. 2021-188

Moved by: Councillor Moffat

Seconded by: Councillor Arola

Being a By-law to Adopt a Respectful Behaviour Policy, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2021-20.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

14 MOTIONS AND NOTICES OF MOTIONS

15 CLOSED SESSIONS

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land acquisition.
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land disposition.

RESOLUTION NO. 2021-189

Moved by: Councillor Moffat

Seconded by: Councillor Arola

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(b): Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land acquisition.
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Land disposition.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

RESOLUTION NO. 2021-190

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the meeting is hereby declared to be open to the public at 7:56 p.m.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

17 CONFIRMATORY BY-LAW

01 Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, June 23, 2021.

RESOLUTION NO. 2021-191

Moved by: Councillor Moffat

Seconded by: Councillor Arola

Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, June 23, 2021, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2021-21.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

18 ADJOURNMENT

RESOLUTION NO. 2021-192

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:57 p.m.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson		
Councillor Jim Moffat	√	
Councillor Mike Scapinello		
Mayor John MacEachern	√	

CARRIED

Original Signed By:

John MacEachern
Mayor John MacEachern

Joleen Keough
Joleen Keough, Clerk