



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, June 9, 2021
 7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Acting Mayor Jim Moffat
 Councillor David Arola
 Councillor Kathy Hudson
 Councillor Mike Scapinello – via Teleconference

ABSENT: Mayor John MacEachern

STAFF: Florence MacLean, CAO
 Joleen Keough, Clerk
 Chris Townes, Treasurer
 Darren MacKenzie, Public Works Superintendent

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2021-164

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-165

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the agenda be approved as amended.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Special Meeting held May 19, 2021.

RESOLUTION NO. 2021-166

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Special Meeting held on May 19, 2021 are adopted as circulated.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

02 Minutes of the Regular Meeting held May 26, 2021.

RESOLUTION NO. 2021-167

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the Minutes of the Regular Meeting held on May 26, 2021 are adopted as circulated.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

07 PETITIONS

08 CORRESPONDENCE

09 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Thunder Bay District Board of Health held April 21, 2021.

RESOLUTION NO. 2021-168

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the minutes of Meeting of the Thunder Bay District Board of Health held April 21, 2021, be accepted as received.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

- 02** Minutes of Meetings: Thunder Bay District Social Services Administration Board held April 15, 2021 (regular) and April 15, 2021 (closed).

RESOLUTION NO. 2021-169

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the minutes of Meeting of the Thunder Bay District Social Services Administration Board held April 15, 2021 (regular) and April 15, 2021 (closed), be accepted as received.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

- 03** Annual Integrity Commissioner Report from Expertise for Municipalities Non-Profit Association (E4M), for the period of March 1, 2019 to December 31, 2020

RESOLUTION NO. 2021-170

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Annual Integrity Commissioner Report from Expertise for Municipalities Non-Profit Association (E4M), for the period of March 1, 2019 to December 31, 2020, be accepted as received.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

- 01** Verbal update provided by CAO.

12 BUSINESS

- 01** Administration Report ADM2021-18 submitted by Florence MacLean, CAO regarding Public Feedback Policy, dated June 9, 2021.

RESOLUTION NO. 2021-171

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-18 submitted by Florence MacLean, CAO regarding Public Feedback Policy;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the Public Feedback Policy; and further,

That Council directs staff to immediately implement the policy and post it to the Municipal website for public information.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

- 02** Administration Report ADM2021-19 submitted by Florence MacLean, CAO regarding Personnel Policies, dated June 9, 2021.

RESOLUTION NO. 2021-172

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-19 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves Personnel Policy No. 2021-33, Council/Staff Communications Policy; and further,

That Council approves Personnel Policy No. 2021-34, Political Activity Policy; and further,

That Council approves Personnel Policy No. 2021-50, Employee Appointments to Council Boards, Committees and Commissions; and further,

THAT Council repeals Policy 2019-03, being a Policy to guide Council/Staff Relation.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

- 03** Administration Report TR2021-10 submitted by Chris Townes, Treasurer regarding Request for a Lease of an Additional Trailer Lot for Personal Storage, dated June 4, 2021.

RESOLUTION NO. 2021-173

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report TR2021-10 submitted by Chris Townes, Treasurer regarding Request for a Lease of an Additional Trailer Lot for Personal Storage;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the addendum to the lease agreement for the vacant lot at 7 Beaver Ave., adjacent to 9 Beaver Ave.; and further,

THAT Council directs staff to update the current bylaw that authorizes the execution of lease agreements with tenants of the trailer park, to allow for the lease of vacant lots that are adjacent to tenant properties and to update all legislation, as required.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

13 BY-LAWS

01 Being a By-Law to Repeal By-law 2019-08, Being a By-law to Adopt a Council-Staff Relations Policy.

RESOLUTION NO. 2021-174

Moved by: Councillor Arola

Seconded by: Councillor Hudson

Being a By-law to Repeal By-law 2019-08, Being a By-law to Adopt a Council-Staff Relations Policy, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2021-17.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

01 Being a By-Law to Adopt a Public Feedback Policy.

RESOLUTION NO. 2021-175

Moved by: Councillor Hudson

Seconded by: Councillor Arola

Being a By-law to Adopt a Public Feedback Policy, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2021-18.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

14 MOTIONS AND NOTICES OF MOTIONS

15 CLOSED SESSIONS

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Lease Agreement

RESOLUTION NO. 2021-176

Moved by: Councillor Hudson

Seconded by: Councillor Arola

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Lease Agreement

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

RESOLUTION NO. 2021-177

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the meeting is hereby declared to be open to the public at 7:58 p.m.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

17 CONFIRMATORY BY-LAW

01 Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, June 9, 2021.

RESOLUTION NO. 2021-178

Moved by: Councillor Arola

Seconded by: Councillor Hudson

Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, June 9, 2021, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2021-19.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

18 ADJOURNMENT

RESOLUTION NO. 2021-179

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:00 p.m.

Recorded Vote	FOR	AGAINST
Councillor David Arola	√	
Councillor Kathy Hudson	√	
Acting Mayor Jim Moffat	√	
Councillor Mike Scapinello	√	
Mayor John MacEachern		

CARRIED

Original Signed By:

John MacEachern
Mayor John MacEachern

Joleen Keough
Joleen Keough, Clerk