



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, May 26, 2021
7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Mayor John MacEachern
Councillor David Arola
Councillor Jim Moffat

ABSENT: Councillor Kathy Hudson
Councillor Mike Scapinello

STAFF: Florence MacLean, CAO
Joleen Keough, Clerk
Chris Townes, Treasurer
Darren MacKenzie, Public Works Superintendent

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2021-149

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the Regular Meeting commence at the hour of 7:01 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-150

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held May 12, 2021.

RESOLUTION NO. 2021-151

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Regular Meeting held on May 12, 2021 are adopted as circulated.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

- 01** Correspondence from Karen Lewis, General Manager, Development and Emergency Services Department, City of Thunder Bay regarding the Superior North Emergency Medical Services Master Plan, dated May 19, 2021.

RESOLUTION NO. 2021-152

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: correspondence item 08-01 be received and filed.

CARRIED

09 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitouwadge Public Library Board held April 12, 2021.

RESOLUTION NO. 2021-153

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the minutes of Meeting of the Manitouwadge Public Library Board held April 12, 2021, be accepted as received.

CARRIED

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

- 01** Verbal update provided by CAO.

12 BY-LAWS

13 BUSINESS

- 01** Administration Report TR2021-09 submitted by Chris Townes, Treasurer regarding Health and Safety Committee Vacancy, dated May 17, 2021.

RESOLUTION NO. 2021-154

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report TR2021-09 submitted by Chris Townes, Treasurer regarding Health and Safety Committee Vacancy;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council appoints the following to the Health and Safety Committee:
- Darren MacKenzie – Management Representative.

CARRIED

- 02** Administration Report PW2021-04 submitted by Darren MacKenzie, Public Works Superintendent regarding Replacement of Radiant Heater at Ski Hill, dated May 26, 2021

RESOLUTION NO. 2021-155

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report PW2021-04 submitted by Darren MacKenzie, Public Works Superintendent regarding Replacement of Radiant Heater at Ski Hill;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves for the replacement of the radiant heating system in the mechanics garage at the ski hill; and

That Council approves of engaging Henderson Heating & Cooling to complete this work, as a sole source quote preferred contractor; and further,

That Council authorizes the pre-budget approval of \$6, 802.00 plus HST and freight/delivery (estimated at \$500.00 maximum) for a total cost of \$7,302.00 plus HST in the 2021 Capital Budget for these works at the ski hill.

CARRIED

- 03** Administration Report ADM2021-15 submitted by Florence MacLean, CAO regarding Establishment of a Police Detachment Board, dated May 26, 2021.

RESOLUTION NO. 2021-156

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-15 submitted by Florence MacLean, CAO regarding Establishment of a Police Detachment Board;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council directs staff to seek further clarification and information from the Ministry of the Solicitor General with regard to the establishment of a Police Detachment Board; and further,

That Council directs staff to continue to work with the Town of Marathon and Biigtigong Nishnaabeg to ensure that the interests of all three communities are included in the development of such a board.

CARRIED

- 04** Administration Report ADM2021-16 submitted by Florence MacLean, CAO regarding Personnel Policies, dated May 26, 2021.

RESOLUTION NO. 2021-157

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-16 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves Personnel Policy No. 2021-13, Progressive Disciplinary Policy; and further,

That Council approves Personnel Policy No. 2021-15, Staff Complaint Procedure; and further,

That Council approves Personnel Policy No. 2021-32, Employee Conduct.

CARRIED

- 05** Administration Report ADM2021-17 submitted by Florence MacLean, CAO regarding Appointment of an Integrity Commissioner – Extension of Contract, dated May 26, 2021.

RESOLUTION NO. 2021-158

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-17 submitted by Florence MacLean, CAO regarding Appointment of an Integrity Commissioner – Extension of Contract;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the contract extension of two years to keep E4m as the Integrity Commissioner for the Township of Manitouwadge.

CARRIED**14 MOTIONS AND NOTICES OF MOTIONS****15 CLOSED SESSIONS**

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Community Revitalization Advisory Committee Member Appointment.
- 02** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Personnel Matter

RESOLUTION NO. 2021-159

Moved by: Councillor Moffat

Seconded by: Councillor Arola

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- ☒ **01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Community Revitalization Advisory Committee Member Appointment.
- ☒ **02** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Personnel Matter.

CARRIED

RESOLUTION NO. 2021-160

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the meeting is hereby declared to be open to the public at 7:41 p.m.

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

RESOLUTION NO. 2021-161

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of an Application for Appointment to the Community Revitalization Advisory Committee;

AND BE IT FURTHER RESOLVED: Council appoints **Melanie Armstrong** to the Community Revitalization Advisory Committee (CRAC) as a member representing the business community.

CARRIED

17 CONFIRMATORY BY-LAW

- 01 Being a By-law to** Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, May 26, 2021.

RESOLUTION NO. 2021-162

Moved by: Councillor Moffat

Seconded by: Councillor Arola

Being a By-law to Confirm the Proceedings of the Council of the Township of Manitouwadge at its meeting held on Wednesday, May 26, 2021, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2021-17.**

CARRIED

18 ADJOURNMENT

RESOLUTION NO. 2021-163

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:43 p.m.

CARRIED

Original Signed By:

Acting Mayor Jim Moffat
Mayor John MacEachern

Joleen Keough
Joleen Keough, Clerk