



**Corporation of the  
Township of Manitouwadge**

**REGULAR COUNCIL MEETING MINUTES**

**Wednesday, May 12, 2021**

7:00 PM in the Council Chambers

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**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

**PRESENT:** Mayor John MacEachern  
Councillor David Arola  
Councillor Kathy Hudson  
Councillor Jim Moffat  
Councillor Mike Scapinello – via Teleconference

**ABSENT:** 0

**STAFF:** Florence MacLean, CAO  
Joleen Keough, Clerk  
Owen Cranney, Fire Chief/CBCO  
Darren MacKenzie, Public Works Superintendent

**PUBLIC:** 5 – via Zoom

Kim McKee, FormStudio Architects  
Patrick Albert, OCWA  
Johanna Kirkbride, OCWA  
Connie Hunter, Manitouwadge Public Library Board  
Elizabeth Bierworth, Librarian/CEO

**01 CALL TO ORDER**

**RESOLUTION NO. 2021-130**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:01 p.m.

**AND BE IT FURTHER RESOLVED THAT:** Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

**CARRIED**

**02 ADDITIONS OR DELETIONS TO AGENDA**

**01** Addition to Agenda Item No. 12-01

Being a By-law to Amend By-law 2021-15, Being a By-law to Establish 2021 Services and Charges.

Administration Report 2021-14 submitted by Florence MacLean, CAO regarding Golf and Pool User Fees, dated May 12, 2021.

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**04 APPROVAL OF AGENDA**

**RESOLUTION NO. 2021-131**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the agenda be approved as amended.

**CARRIED**

**05 DELEGATIONS AND PRESENTATIONS**

- 01** Presentation by FormStudio Architects, regarding the Manitouwadge Community Revitalization Plan.

Administration Report ADM2021-10 submitted by Florence MacLean, CAO regarding the Manitouwadge Community Revitalization Plan, dated May 12, 2021.

**RESOLUTION NO. 2021-132**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** Council receives, with thanks, the Manitouwadge Community Revitalization Plan (the Plan) as presented by FormStudio Architects;

**AND BE IT FURTHER RESOLVED THAT:** Council sincerely thanks the Superior North Community Futures Development Corporation for assistance with funding to undertake this comprehensive Plan; and further,

**THAT** Council sincerely thanks the work of the Community Revitalization Advisory Committee for overseeing the development of the Plan; and further,

**THAT** Council considers the Plan during both the Strategic Planning session scheduled in May 2021 and budget deliberations scheduled for June 2021.

**CARRIED**

- 02** Presentation by Ontario Clean Water Agency regarding the Manitouwadge 2020 Annual Water and Sewage Reports.

Administration Report PW2021-01 submitted by Darren MacKenzie, Public Works Superintendent regarding the 2020 Section 11 Annual Drinking Water Report, dated May 12, 2021.

Administration Report PW2021-02 submitted by Darren MacKenzie, Public Works Superintendent regarding the 2020 Section 22 Annual Drinking Water Summary Report, dated May 12, 2021.

Administration Report PW2021-03 submitted by Darren MacKenzie, Public Works Superintendent regarding the 2020 Sewage Treatment System Annual Report, dated May 12, 2021.

**RESOLUTION NO. 2021-133**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**RESOLVED THAT:** Council receives, with thanks, the presentation by Ontario Clean Water Agency regarding the Manitouwadge 2020 Annual Water and Sewage reports;

**AND BE IT FURTHER RESOLVED THAT:** Council is in receipt of the Ontario Clean Water Agency (OCWA):

- 2020 Section 11 Annual Drinking Water Report;
- 2020 Section 22 Annual Drinking Water Summary Report; and the
- 2020 Sewage Treatment System Annual Report;

**AND BE IT FURTHER RESOLVED THAT:** the reports be accepted as received.

**CARRIED**

- 03** Presentation by Connie Hunter, Board Chair for the Manitouwadge Public Library Board, and Elizabeth Bierworth, Librarian/CEO regarding the 2020 Annual Report for the Manitouwadge Public Library.

**RESOLUTION NO. 2021-134**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council receives, with thanks, the presentation by the Manitouwadge Library Board regarding the 2020 Annual Report for the Manitouwadge Public Library;

**AND BE IT FURTHER RESOLVED THAT:** the report be accepted as received.

**CARRIED**

**06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

- 01** Minutes of the Regular Meeting held April 28, 2021.

**RESOLUTION NO. 2021-135**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** the Minutes of the Regular Meeting held on April 28, 2021 are adopted as amended.

**CARRIED**

**07 PETITIONS**

**08 CORRESPONDENCE**

**09 REPORTS AND COMMITTEES**

- 01** Minutes of Meetings: Thunder Bay District Board of Health held March 17, 2021.

**RESOLUTION NO. 2021-136**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the minutes of Meeting of the Thunder Bay District Board of Health held March 17, 2021, be accepted as received.

**CARRIED**

- 02** Minutes of Meetings: Thunder Bay District Social Services Administration Board held March 18, 2021.

**RESOLUTION NO. 2021-137**

Moved by: Councillor Moffat

Seconded by: Councillor Arola

**RESOLVED THAT:** the minutes of Meeting of the Thunder Bay District Social Services Administration Board held March 18, 2021, be accepted as received.

**CARRIED**

**10 VERBAL UPDATE BY MAYOR****11 VERBAL UPDATE BY CAO**

**01** Verbal update provided by CAO.

**12 BY-LAWS**

**01** **Being a By-law to Amend By-law 2021-15, Being a By-law to Establish 2021 Services and Charges.**

Administration Report 2021-14 submitted by Florence MacLean, CAO regarding Golf and Pool User Fees, dated May 12, 2021.

**RESOLUTION NO. 2021-138**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**Being a By-law to Amend By-law 2021-15, Being a By-law to Establish 2021 Services and Charges, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-16.**

**CARRIED**

**13 BUSINESS**

**01** Association of Municipalities Ontario (AMO) Delegation Request.

**RESOLUTION NO. 2021-139**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council requests the delegations with the following Minister(s) at the Association of Municipalities of Ontario (AMO) 2021 Annual Conference:

- Joint delegation with the Town of Marathon with the Minister of Energy, Northern Development and Mines.

**CARRIED**

**02** Administration Report ADM2021-11 submitted by Florence MacLean, CAO regarding Personnel Policies, dated May 12, 2021.

**RESOLUTION NO. 2021-140**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**RESOLVED THAT:** Council is in receipt of Administration Report ADM2021-11 submitted by Florence MacLean, CAO regarding Personnel Policies;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration:

**01** Council approves Personnel Policy No. 2021-21, Mobile Communication Device Usage; and further,

THAT Council approves Personnel Policy No. 2021-38, Employee Assistance Program; and further,

THAT Council approves Personnel Policy No. 2021-48, Drug and Alcohol Policy.

**CARRIED**

**14 MOTIONS AND NOTICES OF MOTIONS****15 CLOSED SESSIONS**

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 22-24 Huron Walk
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Request regarding Condition of Sale
- 03** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 8 Mississauga Drive
- 04** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- Personnel Matter

**RESOLUTION NO. 2021-141**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**WHEREAS** Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

**NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards.
- 22-24 Huron Walk
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Request regarding Condition of Sale
- 03** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 8 Mississauga Drive
- 04** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- Personnel Matter

**CARRIED****RESOLUTION NO. 2021-142**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the meeting is hereby declared to be open to the public at 9:19 p.m.

**CARRIED**

\***Note:** Councillor Scapinello left the meeting at 9:19 p.m.

**16 BUSINESS ARISING FROM CLOSED SESSION**

**RESOLUTION NO. 2021-143**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**RESOLVED THAT:** Council does not agree to the request regarding the condition of sale.

**CARRIED**

**17 ADJOURNMENT**

**RESOLUTION NO. 2021-144**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 9:20 p.m.

**CARRIED**

Original Signed By:

John MacEachern  
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Mayor John MacEachern

Joleen Keough  
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Joleen Keough, Clerk