



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Wednesday, April 28, 2021
7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Mayor John MacEachern
Councillor Kathy Hudson
Councillor Jim Moffat

ABSENT: Councillor David Arola
Councillor Mike Scapinello

STAFF: Florence MacLean, CAO
Joleen Keough, Clerk
Owen Cranney, Fire Chief/CBCO
Darren MacKenzie, Public Works Superintendent
Chris Townes, Treasurer

PUBLIC: 2 – via Zoom

Mike Tocher, Thinc Design Inc.
Jillian Albert, Thinc Design Inc.

01 CALL TO ORDER

RESOLUTION NO. 2021-113

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

01 Addition to Agenda: Item No. 13-05

Request from the Ministry of Municipal Affairs and Housing regarding participation in a telephone townhall session for input on ways to strengthen accountability mechanisms for municipal council members, dated April 27, 2021.

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

04 APPROVAL OF AGENDA

RESOLUTION NO. 2021-114

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the agenda be approved as amended.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

- 01** Presentation by Thinc Designs Inc. regarding the Township of Manitouwadge Multi-Use Trails Master Plan.

Administration Report ADM2021-06 submitted by Florence MacLean, CAO regarding the Manitouwadge Multi-Use Trails Master Plan, dated April 28, 2021.

RESOLUTION NO. 2021-115

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council receives, with thanks, the Manitouwadge Multi-Use Trails Master Plan (the Plan) as presented by Thinc Design Inc.;

AND BE IT FURTHER RESOLVED THAT: Council sincerely thanks the Manitouwadge Economic Development Corporation and Destination Northern Ontario for assisting with funding to undertake this comprehensive Plan; and further,

THAT Council sincerely thanks the work of the Community Revitalization Advisory Committee for overseeing the development of the Plan; and further,

THAT Council considers the Plan during both the Strategic Planning session scheduled in May 2021 and budget deliberations scheduled for June 2021.

CARRIED

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held April 14, 2021.

RESOLUTION NO. 2021-116

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the Minutes of the Regular Meeting held on April 14, 2021 are adopted as amended.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

- 01** Correspondence from Superior-Greenstone District School Board regarding Before-and-After School Programs, dated April 20, 2021.
- 02** Correspondence from Superior North Catholic District School Board regarding Before-and-After School Programs, dated April 21, 2021.

RESOLUTION NO. 2021-117

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: correspondence items 08-01 and 08-02 be received and filed.

CARRIED

09 REPORTS AND COMMITTEES

- 01 Administration Report ADM2021-07 submitted by Joleen Keough, Clerk regarding Civil Marriage Solemnization Services – Schedule of Fees, dated April 8, 2021.

RESOLUTION NO. 2021-118

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-07 submitted by Joleen Keough, Clerk regarding Civil Marriage Solemnization Services – Schedule of Fees;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01 Council approves the proposed schedule of fees for Civil Marriage Services; and further,

THAT Council approves the By-law, Being a By-law to Establish Services and Charges, and repeals By-law 2020-24, to include the schedule of fees for Civil Marriage Services.

CARRIED

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO

- 01 Verbal update provided by CAO.

12 BY-LAWS

- 01 **Being a By-Law to Establish 2021 Services and Charges.**

RESOLUTION NO. 2021-119

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

Being a By-law to Establish 2021 Services and Charges, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as **By-law No. 2021-15.**

CARRIED

13 BUSINESS

- 01 Administration Report ADM2021-08 submitted by Florence MacLean, CAO regarding Personnel Policies, dated April 28, 2021.

RESOLUTION NO. 2021-120

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-08 submitted by Florence MacLean, CAO regarding Personnel Policies;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves Personnel Policy No. 2021-26, Mileage Expenses and Vehicle Allowances; and further,
- THAT Council approves Personnel Policy No. 2021-27, Municipally Owned Vehicles; and further,
- THAT Council approves Personnel Policy No. 2021-47, Travel Expenses.

CARRIED

- 02** Administration Report FBA2021-02 submitted by Owen Cranney, Fire Chief/CBCO regarding Valu-Mart to put a Seasonal Garden Centre on Municipal Property, dated April 21, 2021.

RESOLUTION NO. 2021-121

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report FBA2021-02 submitted by Owen Cranney, Fire Chief/CBCO regarding Valu-Mart to put a Seasonal Garden Centre on Municipal Property;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council permits the use of the property as requested for the 2021 Spring/Summer Season.

CARRIED

- 03** Administration Report TR2021-07 submitted by Chris Townes, Treasurer regarding Tax Write-Offs 2020, dated April 22, 2021.

RESOLUTION NO. 2021-122

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report TR2021-07 submitted by Chris Townes, Treasurer regarding Tax Write-Offs 2020;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the 2020 tax write-offs, as presented.

CARRIED

- 04** Administration Report TR2021-08 submitted by Chris Townes, Treasurer regarding Utility Write-Offs 2020, dated April 22, 2021.

RESOLUTION NO. 2021-123

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report TR2021-08 submitted by Chris Townes, Treasurer regarding Utility Write-Offs 2020;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the 2020 utility write-offs, as presented.

CARRIED

- 05** Request from the Ministry of Municipal Affairs and Housing regarding participation in a telephone townhall session for input on ways to strengthen accountability mechanisms for municipal council members, dated April 27, 2021.

RESOLUTION NO. 2021-124

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of the request from the Ministry of Municipal Affairs and Housing to select a council member representative to participate in a session for input on ways to strengthen accountability mechanisms for municipal council members;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council selects the following council member: Mayor John MacEachern.

CARRIED**14 MOTIONS AND NOTICES OF MOTIONS****15 CLOSED SESSIONS**

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 22-24 Huron Walk
- 02** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Community Revitalization Advisory Committee Member Appointment.
- 03** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Lease Agreement

RESOLUTION NO. 2021-125

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- ☒ **01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards.
 - 22-24 Huron Walk
- ☒ **02** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Community Revitalization Advisory Committee Member Appointment.
- ☒ **03** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
 - Lease Agreement

CARRIED

RESOLUTION NO. 2021-126

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the meeting is hereby declared to be open to the public at 8:22 p.m.

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

RESOLUTION NO. 2021-127

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report ADM2021-09 in closed session regarding Community Revitalization Advisory Committee – Appointments to Committee of Council;

AND BE IT FURTHER RESOLVED THAT: Council appoints Jayne Logan to the Community Revitalization Advisory Committee (CRAC) as a member representing the community.

CARRIED

RESOLUTION NO. 2021-128

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report FBA2021-03 in closed session regarding 22-24 Huron Walk;

AND BE IT FURTHER RESOLVED THAT: Council approves the demolition of 22-24 Huron Walk and awards the project to Priestly Demolition;

AND BE IT FURTHER RESOLVED THAT: the funds in the amount of \$73,625.00 be provided for the project, through pre-budget approval.

CARRIED

17 ADJOURNMENT

RESOLUTION NO. 2021-129

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:23 p.m.

CARRIED

Original Signed By:

John MacEachern
Mayor John MacEachern

Joleen Keough
Joleen Keough, Clerk