



POOL SUPERVISOR

JOB DESCRIPTION

QUALIFICATIONS

- Current Red Cross and Royal Life Instructors Certification
- Current Lifesaving Society Instructor qualifications
- Current National Lifeguard Certification
- CPR and First Aid Certification
- Minimum age of 18
- Should have previous supervisory experience
- Should be familiar with pool maintenance

EMPLOYMENT TERM

June-August

DAYS PER WEEK

Monday-Sunday (approximately 40hrs/week)

GENERAL ACCOUNTABILITY

Community Programmer

DUTIES

- Is responsible for the planning, implementation, advertising and evaluation of pool programs including instructional and recreation swimming programs and special events in coordination with the Community Programmer
- The supervision, training, scheduling, disciplining and evaluation of the staff
- Office administration (maintaining records, registrations, daily reports, accident reports)
- Work with community associations in the development of special aquatic programs
- Is responsible for maintaining a good image for the facility, for maintaining good public relations and to promote aquatics in Manitouwadge
- Inspect and assign staff duties required to maintain cleanliness of pool
- Required to wear proper aquatic uniform while on duty
- Required to instruct and guard
- Establish thorough emergency procedures
- Is responsible to see that the highest standards of health and safety are observed according to the Ontario Ministry of Health/Thunder Bay District Health Unit
- Other duties as assigned by the Community Programmer

If interested, please submit your resume and cover letter by May 21, 2021 at 2:00pm to:

Katie Law

Community Programmer

1 Mississauga Drive

P.O Box 910

Manitouwadge, Ontario

programmer@manitouwadge.ca

*Positions will be filled based on the Township's ability to open the facilities under the guidelines of the Thunder Bay District Health Unit and the Re-Opening Ontario Act, 2020



POOL LIFEGUARD

JOB DESCRIPTION

QUALIFICATIONS

- Current Lifesaving Society Instructor qualifications
- Current National Lifeguard Certification
- Minimum age of 16
- Experience as a lifeguard or instructor an asset

EMPLOYMENT TERM

June-August

DAYS PER WEEK

Monday-Sunday (approximately 30-35hrs/week)

GENERAL ACCOUNTABILITY

Pool Supervisor

DUTIES

- Is responsible to maintain high safety standards at all times
- Required to assist in any maintenance or other such tasks as assigned by the Pool Supervisor
- Is responsible to plan, organize and implement lessons at all levels which will include:
 - Preparing long range and daily lesson plans as advised by Pool Supervisor
 - Keeping progress records for all pupils
 - Continuous evaluation on candidates
- Required to assist in the implementation of special events
- Required to lifeguard as requested and to assume all responsibilities of leader/guard at that time
- Is responsible for maintaining a good image for the facility, for maintaining good public relations and to promote aquatics in Manitouwadge
- Assist with taking payments for swim passes and swim lessons
- Depending on level of qualifications may be asked to assume supervisory position in the absence of Pool Supervisor
- Required to wear proper aquatic uniform while on duty
- Perform other duties as assigned by the Pool Supervisor

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