



**Corporation of the  
Township of Manitouwadge**

**REGULAR COUNCIL MEETING MINUTES**  
**Wednesday, January 13, 2021**  
7:00 PM in the Council Chambers

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**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

**PRESENT:** Mayor John MacEachern  
Councillor David Arola  
Councillor Kathy Hudson  
Councillor Jim Moffat  
Councillor Mike Scapinello

**ABSENT:** 0

**STAFF:** Owen Cranney, Acting CAO  
Joleen Keough, Clerk  
Chris Townes, Treasurer

**PUBLIC:** Beth Bierworth, Librarian/CEO, Manitouwadge Public Library – Zoom  
Connie Hunter, Chair, Manitouwadge Public Library Board – Zoom

**01 CALL TO ORDER**

**RESOLUTION NO. 2021-01**

Moved by: Councillor Moffat

Seconded by: Councillor Arola

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:00 p.m.

**AND BE IT FURTHER RESOLVED THAT:** Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

**CARRIED**

**02 ADDITIONS OR DELETIONS TO AGENDA**

Addition to Agenda: Closed Session Item No. 15-01

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;  
And  
Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Integrity Commissioner Complaint

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**04 APPROVAL OF AGENDA**

**RESOLUTION NO. 2021-02**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** the agenda be approved as amended.

**CARRIED**

**05 DELEGATIONS AND PRESENTATIONS**

- 01** Presentation from Beth Bierworth, Librarian/CEO and Connie Hunter, Chair, of the Manitowadge Public Library Board regarding the 2021-2026 Strategic Plan for the Manitowadge Public Library via Zoom.

**RESOLUTION NO. 2021-03**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council is in receipt of the presentation provided by Beth Bierworth, Librarian/CEO and Connie Hunter, Chair, of the Manitowadge Public Library Board regarding the 2021-2026 Strategic Plan for the Manitowadge Public Library.

**AND FURTHER BE IT RESOLVED THAT:** Council thanks the above noted representative(s) for attending and providing the presentation to Council.

**CARRIED**

**06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

- 01** Minutes of the Regular Meeting held December 17, 2020.

**RESOLUTION NO. 2021-04**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Minutes of the Regular Meeting held on December 17, 2020 are adopted as circulated.

**CARRIED**

**07 PETITIONS**

**08 CORRESPONDENCE**

**09 REPORTS AND COMMITTEES**

**10 VERBAL UPDATE BY MAYOR**

**11 VERBAL UPDATE BY ACTING CAO**

- 01** Verbal update provided by Acting CAO.

**12 BY-LAWS**

- 01 Being a By-Law to Authorize the Temporary Borrowing of One Million Dollars.**

**RESOLUTION NO. 2021-05**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**Being a By-law to Authorize the Temporary Borrowing of One Million Dollars, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-01.**

**CARRIED**

- 02 Being a By-Law to Provide for an Interim Tax Levy for the Year 2021.**

**RESOLUTION NO. 2021-06**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**Being a By-law to Provide for an Interim Tax Levy for the Year 2021, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-02.**

**CARRIED**

- 03 Being a By-Law to Establish and Maintain a Reserve Fund for Contingencies for Appeals of Current Value Assessment.**

**RESOLUTION NO. 2021-07**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**Being a By-law to Establish and Maintain a Reserve Fund for Contingencies for Appeals of Current Value Assessment, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-03.**

**CARRIED**

- 04 Being a By-law to Repeal By-law 2006-04, Being a By-law to establish and maintain a Reserve Fund for the repayment of the Township's portion of the COMRIF Project.**

**RESOLUTION NO. 2021-08**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**Being a By-law to Repeal By-law 2006-04, Being a By-law to establish and maintain a Reserve Fund for the repayment of the Township's portion of the COMRIF Project, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-04.**

**CARRIED**

- 05 Being a By-law to Establish and Maintain a Reserve Fund for Public Works Equipment Replacement.**

**RESOLUTION NO. 2021-09**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**Being a By-law to Establish and Maintain a Reserve Fund for Public Works Equipment Replacement, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-05.**

**CARRIED**

- 06 Being a By-Law to Amend By-Law No 2017-15, to Govern the Proceedings of the Council, the Calling of Meetings and Pertaining to the Conduct of its Members to include Provisions for Electronic Participation for Council, Local Boards and Other Committees.**

Administration Report ADM2021-01 submitted by Joleen Keough, Clerk regarding Electronic Meeting Participation and Proxy Voting, dated January 4, 2021.

**RESOLUTION NO. 2021-10**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**Being a By-law to Amend By-law No. 2017-15, to Govern the Proceedings of the Council, the Calling of Meetings and Pertaining to the Conduct of its Members to include Provisions for Electronic Participation for Council, Local Boards and Other Committees, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-06.**

**CARRIED**

- 07 Being a By-Law to Adopt Procedures for Council Participation in Electronic Meetings Policy.**

**RESOLUTION NO. 2021-11**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**Being a By-law to Adopt Procedures for Council Participation in Electronic Meetings Policy, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbered as By-law No. 2021-07.**

**CARRIED**

**13 BUSINESS**

- 01 Correspondence from Connie Hunter, Chair, Manitouswadge Public Library Board regarding request from the Library Board to approve transfer of unspent 2020 budget funds to an existing library reserve fund, dated November 25, 2020.**

**RESOLUTION NO. 2021-12**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council is in receipt of the correspondence from Connie Hunter, Chair, Manitouswadge Public Library Board regarding request from the Library Board to approve transfer of unspent 2020 budget funds to an existing library reserve fund;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration:

- 01** Council directs the request be submitted through the annual budget process.

**CARRIED**

- 02** Administration Report TR2021-01 submitted by Chris Townes, Treasurer regarding Reserve Establishment and Transfers, dated January 4, 2021.

**RESOLUTION NO. 2021-13**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council is in receipt of Administration Report TR2021-01 submitted by Chris Townes, Treasurer regarding Reserve Establishment and Transfers;

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, directs staff as follows:

- 01** THAT the One-Time Unconditional Grant from the Province of Ontario, in the sum of Three Hundred and Ninety-Three Thousand, Four Hundred Dollars (\$393,400.00) be transferred from the Capital Projects Reserve and be established and maintained in its own Reserve; and further,

THAT the unused capital project funds from previous years from the Capital Projects Previous Years Reserve, be transferred into the Infrastructure Improvements Reserve; and further,

THAT the sum of One Hundred and Twenty-Three Thousand, Six Hundred Dollars (\$123,600.00) from the Recreation Projects Reserve, be transferred into the Community Centre Reserve; and further,

THAT the remaining balance of funds in the Geco Private Roads Reserve Fund, be transferred to the Public Works Equipment Replacement Reserve Fund.

**CARRIED**

**14 MOTIONS AND NOTICES OF MOTIONS**

**15 CLOSED SESSIONS**

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;  
And  
Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Integrity Commissioner Complaint

**RESOLUTION NO. 2021-14**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**WHEREAS** Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

**NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- ☒ **01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

And

Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.

- Integrity Commissioner Complaint

**CARRIED**

**RESOLUTION NO. 2021-15**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the meeting is hereby declared to be open to the public at 7:47 p.m.

**CARRIED**

**16 BUSINESS ARISING FROM CLOSED SESSION**

**17 ADJOURNMENT**

**RESOLUTION NO. 2021-16**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 7:48 p.m.

**CARRIED**

Original signed by:

John MacEachern  
Mayor John MacEachern

Joleen Keough  
Joleen Keough, Clerk