



**Corporation of the
Township of Manitouwadge**

REGULAR COUNCIL MEETING MINUTES
Thursday, December 17, 2020
7:00 PM in the Council Chambers

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF MANITOUWADGE**

PRESENT: Mayor John MacEachern
Councillor David Arola
Councillor Kathy Hudson
Councillor Jim Moffat
Councillor Mike Scapinello

ABSENT: 0

STAFF: Owen Cranney, Acting CAO
Joleen Keough, Acting Clerk
Chris Townes, Acting Treasurer
Shelley Fergusson, Director of Community Services

PUBLIC: Alan Zawadski, Manitouwadge Fitness Center – via Teleconference

01 CALL TO ORDER

RESOLUTION NO. 2020-284

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting commence at the hour of 7:02 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

Addition to Agenda: Item No. 13-08

01 Council resolution to deem the services of Santa Claus as an essential service.

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

01 Declaration of pecuniary interest submitted by Councillor Hudson regarding: Agenda Item No: 13-06

- Applicant is my sister

04 APPROVAL OF AGENDA

RESOLUTION NO. 2020-285

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the agenda be approved as amended.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

- 01** Delegation from Alan Zawadski, Vice President of the Manitouwadge Fitness Center regarding discussion to decrease rent for the Manitouwadge Fitness Center via Zoom.

RESOLUTION NO. 2020-286

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of the presentation provided by Alan Zawadski, Vice President of the Manitouwadge Fitness Center regarding discussion to decrease rent for the Manitouwadge Fitness Center.

AND FURTHER BE IT RESOLVED THAT: Council thanks the above noted representative for attending and providing the presentation to Council.

CARRIED

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held November 25, 2020.

RESOLUTION NO. 2020-287

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Regular Meeting held on November 25, 2020 are adopted as circulated.

CARRIED

- 02** Minutes of the Special Meeting held November 30, 2020.

RESOLUTION NO. 2020-288

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the Minutes of the Special Meeting held on November 30, 2020 are adopted as circulated.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

09 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitowadge Public Library Board held October 26, 2020.

RESOLUTION NO. 2020-289

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of Meeting of the Manitowadge Public Library Board held October 26, 2020, be accepted as received.

CARRIED

- 02** Minutes of Meetings: Thunder Bay District Social Services Administration Board held October 15, 2020 (regular) and October 15, 2020 (closed).

RESOLUTION NO. 2020-290

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the Minutes of Meeting of the Thunder Bay District Social Services Administration Board held October 15, 2020 (regular) and October 15, 2020 (closed), be accepted as received.

CARRIED

- 03** Minutes of Meetings: Thunder Bay District Board of Health held October 21, 2020.

RESOLUTION NO. 2020-291

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: the Minutes of Meeting of the Thunder Bay District Board of Health held October 21, 2020, be accepted as received.

CARRIED

10 VERBAL UPDATE BY MAYOR**11 VERBAL UPDATE BY ACTING CAO**

- 01** Verbal update provided by Acting CAO.

12 BY-LAWS

- 01** **Being a By-Law to** Authorize the Execution of an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Health and Long-Term Care, for call taking and alerting services to the Township's Fire Department by the Thunder Bay Central Ambulance Communications Centre ("CACC").

RESOLUTION NO. 2020-292

Moved by: Councillor Arola

Seconded by: Councillor Moffat

Being a By-law to Authorize the Execution of an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Health and Long-Term Care, for call taking and alerting services to the Township's Fire Department by the Thunder Bay Central Ambulance Communications Centre ("CACC"), **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-23.**

CARRIED

02 Being a By-law to Establish 2021 Services and Charges.

RESOLUTION NO. 2020-293

Moved by: Councillor Moffat

Seconded by: Councillor Arola

Being a By-law to Establish 2021 Services and Charges, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2020-24.

CARRIED

13 BUSINESS

- 01** Administration Report ADM2020-04 submitted by Joleen Keough, Acting Clerk regarding Award of Cleaning Contract 2021-A, dated December 4,2020.

RESOLUTION NO. 2020-294

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report ADM2020-04 submitted by Joleen Keough, Acting Clerk regarding Award of Cleaning Contract 2021-A;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council awards Cleaning Contract 2021-A to **Clean Sweep** for all properties, in the amount of \$23,865.60 including HST, per annum, with the addition of COVID-19 Response cleaning services in the amount of \$339.00 including HST, per week until a time determined by Administration.

CARRIED

- 02** 2021 Regular Council Meeting Schedule, inclusive of Acting Mayor's Schedule.

RESOLUTION NO. 2020-295

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: Council accepts the proposed 2021 Regular Council Meeting Schedule.

AND BE IT FURTHER RESOLVED THAT: the Acting Mayor's Schedule included therein, is accepted as follows:

Councillor Dave Arola	December 2020, January, February
Councillor Kathy Hudson	March, April, May
Councillor Jim Moffat	June, July, August
Councillor Mike Scapinello	September, October, November

CARRIED

- 03** Reserves Presentation by Chris Townes, Acting Treasurer.

RESOLUTION NO. 2020-296

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of the presentation provided by Chris Townes, Acting Treasurer regarding Township of Manitouwadge Reserves and Reserve Funds, And further, Council approves the recommendations be brought back for the meeting date of January 13, 2021.

CARRIED

- 04** Administration Report CS2020-08 submitted by Shelley Fergusson, Director of Community Services regarding 2020 Non-Profit Lease Agreements, dated November 16, 2020.

RESOLUTION NO. 2020-297

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: Council is in receipt of Administration Report CS2020-08 submitted by Shelley Fergusson, Director of Community Services regarding Non-Profit Lease Agreements;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves providing a 50% refund off the 2020 user fee during the period from March 14, 2020 to July 17, 2020 to the following leased non-profit users:
 - Northern Trails Ski Club Inc.;
 - Manitowadge Fitness Club Inc.

- 05** Administration Report CS2020-09 submitted by Shelley Fergusson, Director of Community Services regarding Non-Profit/Sports Process Report, dated November 30, 2020.

RESOLUTION NO. 2020-298

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report CS2020-09 submitted by Shelley Fergusson, Director of Community Services regarding Non-Profit/Sports Process Report, for information purposes.

CARRIED

*Note: Councillor Hudson left the room at 8:06 p.m.

- 06** Administration Report CS2020-10 submitted by Shelley Fergusson, Director of Community Services regarding Fitness Center Covid Cleaner Contract, dated November 16, 2020.

RESOLUTION NO. 2020-299

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report CS2020-10 submitted by Shelley Fergusson, Director of Community Services regarding Fitness Center Covid Cleaner Contract;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the Township to hire a Manitowadge Fitness Center Covid Cleaner; and

FURTHER THAT Council approves the cost of WSIB for the Manitowadge Fitness Center Covid Cleaner; and

FURTHER THAT Council approves the contract with the Manitowadge Fitness Center, as presented.

CARRIED

*Note: Councillor Hudson returned to room at 8:12 p.m.

- 07** Administration Report CS2020-11 submitted by Shelley Fergusson, Director of Community Services regarding Fitness Center Lease Agreement, dated December 14, 2020.

RESOLUTION NO. 2020-300

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report CS2020-11 submitted by Shelley Fergusson, Director of Community Services regarding Fitness Center Lease Agreement;

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

- 01** Council approves the Manitouwadge Fitness Center Inc. Lease Agreement, as presented.

CARRIED

- 08** Council resolution to deem the services of Santa Claus as an essential service.

RESOLUTION NO. 2020-301

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

WHEREAS Mr. Santa Claus (Herein referred to as "Santa") delivers presents to many good children throughout the Township of Manitouwadge on the eve of December 24th into the early hours of December 25th, annually; and

WHEREAS Santa's services are deemed essential by the Township of Manitouwadge; and

WHEREAS COVID-19 is a novel virus which was not present in the region during any past years, and

WHEREAS Santa has spoken with this Town Council and various healthcare professionals to determine a plan for best practices for his annual deliveries; and

WHEREAS Santa has been self-quarantining with Mrs. Claus and all of the elves; and

WHEREAS there have been no cases of COVID-19 at Santa's workshop and no travel to or from his workshop for the requisite health timeframes.

NOW THEREFORE BE IT RESOLVED that Santa may enter the home of any child residing in the Township of Manitouwadge on his "nice" list to deliver presents, provided that:

- All children in the home are asleep in order to ensure proper social distancing; and
- All children listen to their parents regarding COVID-19 protocols in the lead up to December 24th in order to ensure the safety of Santa.

CARRIED**14 MOTIONS AND NOTICES OF MOTIONS****15 CLOSED SESSIONS**

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Staffing Updates

RESOLUTION NO. 2020-302

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Staffing Updates

CARRIED

RESOLUTION NO. 2020-303

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the meeting is hereby declared to be open to the public at 8:33 p.m.

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

RESOLUTION NO. 2020-304

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

Being a By-law to Appoint a Treasurer, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-25.**

CARRIED

RESOLUTION NO. 2020-305

Moved by: Councillor Scapinello

Seconded by: Councillor Moffat

Being a By-law to Appoint a Municipal Clerk, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-26.**

CARRIED

17 ADJOURNMENT

RESOLUTION NO. 2020-306

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:36 p.m.

CARRIED

Original Signed By:

John MacEachern
Mayor John MacEachern

Joleen Keough
Joleen Keough, Clerk