

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, SEPTEMBER 9, 2020 AT THE HOUR OF 7:00 P.M.**

**PRESENT:** Acting Mayor Jim Moffat  
Councillor David Arola  
Councillor Kathy Hudson  
Councillor Mike Scapinello

**ABSENT:** Mayor John MacEachern

**STAFF:** Owen Cranney, Acting CAO  
Joleen Keough, Acting Clerk  
Chris Townes, Acting Treasurer  
Terry Bangs, Public Works Superintendent  
Florence MacLean, Economic Development Officer

**PUBLIC:** Frank Lopez, Grant Thornton Auditors – via Zoom  
Lindsey Halow, Grant Thornton Auditors – via Zoom  
Eric Robert, Community Revitalization Advisory Committee – via Zoom  
Simone Donaldson, Community Revitalization Advisory Committee – via Zoom

**01 CALL TO ORDER**

**RESOLUTION NO. 2020-204**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:00 p.m.

**AND BE IT FURTHER RESOLVED THAT:** Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

**CARRIED**

**02 ADDITIONS OR DELETIONS TO AGENDA**

Addition:

**Agenda No. 15-05** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- Divisional Court Update

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**01** Declaration of pecuniary interest submitted by Councillor Scapinello regarding:

Agenda Item No: 15-01

- Family member

**04 APPROVAL OF AGENDA**

**RESOLUTION NO. 2020-205**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** the agenda be approved as amended.

**CARRIED**

**05 DELEGATIONS AND PRESENTATIONS**

- 01** Presentation from Grant Thornton Auditors regarding 2019 Draft Consolidation Financial Statements.

**RESOLUTION NO. 2020-206**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council has been provided a presentation by Grant Thornton Auditors, of the "Draft" 2019 Consolidated Financial Statements for the Township.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review, Council does hereby approve the Draft version as presented.

**CARRIED**

**06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

- 01** Minutes of the Special Meeting held August 12, 2020.

**RESOLUTION NO. 2020-207**

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

**RESOLVED THAT:** the Minutes of the Special Meeting held on August 12, 2020 are adopted as circulated.

**CARRIED**

- 02** Minutes of the Regular Meeting held August 12, 2020.

**RESOLUTION NO. 2020-208**

Moved by: Councillor Hudson

Seconded by: Councillor Scapinello

**RESOLVED THAT:** the Minutes of the Regular Meeting held on August 12, 2020 are adopted as circulated.

**CARRIED**

**07 PETITIONS**

**08 CORRESPONDENCE**

- 01** Correspondence from Association des francophones du Nord-Ouest de l'Ontario regarding raising of the Franco-Ontarian flag and Mayor's address, dated July 9, 2020.

**RESOLUTION NO. 2020-209**

Moved by: Councillor Hudson

Seconded by: Councillor Scapinello

**RESOLVED THAT:** correspondence item 08-01 be received and filed.

**CARRIED**

**09 REPORTS AND COMMITTEES**

- 01 Thunder Bay District Social Services Administration Board 2019 Annual Report.

**RESOLUTION NO. 2020-210**

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

**RESOLVED THAT:** the Thunder Bay District Social Services Administrative Board 2019 Annual Report, be accepted as received.

**CARRIED**

**10 VERBAL UPDATE BY MAYOR**

**11 VERBAL UPDATE BY CAO/CLERK-TREASURER**

- 01 Verbal update provided by Acting CAO.

**12 BY-LAWS**

- 01 **Being a By-Law to Permit Propane Tanks to Encroach upon Municipal-Owned Property known as Plan M163, Lot 30.**

**RESOLUTION NO. 2020-211**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**Being a By-law to Permit Propane Tanks to Encroach on Municipal-Owned Property known as Plan M163, Lot 30, be read a first and second time.**

**And Furthermore,** be read a third time, passed and numbered as **By-law No. 2020-20.**

**CARRIED**

- 02 **Being a By-Law to Delegate the Municipality's Authority related to Property Assessment Maintenance.**

**RESOLUTION NO. 2020-212**

Moved by: Councillor Scapinello

Seconded by: Councillor Hudson

**Being a By-law to Delegate the Municipality's Authority related to Property Assessment Maintenance, be read a first and second time.**

**And Furthermore,** be read a third time, passed and numbered as **By-law No. 2020-21.**

**CARRIED**

**13 BUSINESS**

- 01 Administration Report EDO2020-07 submitted by Florence MacLean, Economic Development Officer regarding Community Rebranding, dated September 9, 2020.

**RESOLUTION NO. 2020-213**

Moved by: Councillor Hudson

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council is in receipt of Administration Report EDO2020-07 submitted by Florence MacLean, Economic Development Officer regarding Community Rebranding.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council approves and adopts the logo as recommended by the Community Revitalization Advisory Committee at their August 18, 2020 meeting;

And further, that Council directs staff to implement the new logo on all municipal assets, correspondence and marketing material as soon as possible and where the budget allows.

**CARRIED**

- 02** Administration Report EDO2020-08 submitted by Florence MacLean, Economic Development Officer regarding Economic Development Office-Two Year Review, dated September 9, 2020.

**RESOLUTION NO. 2020-214**

Moved by: Councillor Scapinello

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council is in receipt of Administration Report EDO2020-08 submitted by Florence MacLean, Economic Development Officer regarding the Economic Development Office – Two Year Review.

**CARRIED**

- 03** Administration Report TR2020-11, submitted by Chris Townes, Acting Treasurer regarding Update to deferral of water/sewer rates as per Resolution 2020-75, dated September 9, 2020.

**RESOLUTION NO. 2020-215**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council is in receipt of Administration Report TR2020-11 submitted by Chris Townes, Acting Treasurer regarding Update to deferral of water/sewer rates as per Resolution 2020-75.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council directs staff to implement the water/sewer rates as per User Fee By-law 2020-02 starting Q4 2020 and continue with pre-COVID-19 administrative procedures.

**CARRIED**

- 04** Administration Report TR2020-12, submitted by Chris Townes, Acting Treasurer regarding Water Meter cost study vs. flat water rates and potential impacts, dated September 9, 2020.

**RESOLUTION NO. 2020-216**

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council is in receipt of Administration Report TR2020-12 submitted by Chris Townes, Acting Treasurer regarding Water Meter cost study vs. flat water rates and potential impacts.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council directs staff to continue with the water metered system.

**CARRIED**

**14 MOTIONS AND NOTICES OF MOTIONS**

**15 CLOSED SESSIONS**

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 94 Warbler Drive
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 35 Wendego Street
- 03** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Suncor
- 04** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Update on Acting CAO
- 05** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Divisional Court Update

**RESOLUTION NO. 2020-217**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**WHEREAS** Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

**NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 94 Warbler Drive
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- 35 Wendego Street
- 03** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Suncor
- 04** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
- Update on Acting CAO

- 05** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
  - Divisional Court Update

**CARRIED**

**RESOLUTION NO. 2020-218**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** the meeting is hereby declared to be open to the public at 10:01 p.m.

**CARRIED**

**16 BUSINESS ARISING FROM CLOSED SESSION**

\*Note: Councillor Scapinello left the room at 10:01 p.m.

**RESOLUTION NO. 2020-219**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council approves the sale of 94 Warbler Drive;

**AND BE IT FURTHER RESOLVED THAT:** Council directs staff to proceed with preparing and executing the documents for the sale of 94 Warbler Drive.

**CARRIED**

\*Note: Councillor Scapinello returned to room at 10:02 p.m.

**RESOLUTION NO. 2020-220**

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council approves the sale of 35 Wendego Street;

**AND BE IT FURTHER RESOLVED THAT:** Council directs staff to proceed with preparing and executing the documents for the sale of 35 Wendego Street.

**CARRIED**

**17 ADJOURNMENT**

**RESOLUTION NO. 2020-221**

Moved by: Councillor Scapinello

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 10:03 p.m.

**CARRIED**

Original Signed By:

Jim Moffat  
Acting Mayor Jim Moffat

Joleen Keough  
Joleen Keough, Acting Clerk