

REGULAR MEETING OF COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY, JULY 8, 2020 AT THE HOUR OF 7:00 P.M.

AGENDA

01 CALL TO ORDER

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Special Meeting held June 19, 2020.

02 Minutes of the Regular Meeting held June 24, 2020.

07 PETITIONS

08 CORRESPONDENCE

09 REPORTS AND COMMITTEES

01 Minutes of Meetings: Manitouwadge Public Library held May 26, 2020.

02 Minutes of Meetings: Thunder Bay District Board of Health held May 20, 2020. *Statements available at:
<http://www.tbdhu.com/about-us/board-of-health/board-of-health-meetings/>

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO/CLERK-TREASURER

12 BY-LAWS

13 BUSINESS

- 01** Administration Report CS2020-05 submitted by Shelley Fergusson, Director of Community Services regarding Health and Safety Committee, dated June 29, 2020.
- 02** Administration Report FBA2020-05 submitted by Owen Cranney, Acting CAO regarding MGAC request, dated July 3, 2020.

14 MOTIONS AND NOTICES OF MOTIONS

- 01** Notice of Motion submitted by Councillor Arola.

Subject: Regarding Closed Session Agenda Item 15-03, from meeting date of February 12, 2020.

15 CLOSED SESSIONS

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
 - Divisional Court Application Update
- 02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Offer on municipal property

16 BUSINESS ARISING FROM CLOSED SESSION

17 ADJOURNMENT *****

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, FRIDAY, JUNE 19, 2020 AT THE HOUR OF 9:00 A.M.

PRESENT: Mayor John MacEachern
Councillor Dave Arola
Councillor Mike Scapinello

ABSENT: Councillor Kathy Hudson
Councillor Jim Moffat

STAFF: Owen Cranney, Acting CAO/Fire Chief/CBCO
Joleen Keough, Acting Clerk
Chris Townes, Acting Treasurer

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2020-143

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

RESOLVED THAT: the Special Meeting commence at the hour of 9:00 a.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigon Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

03 APPROVAL OF AGENDA

RESOLUTION NO. 2020-144

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

04 DELEGATIONS AND PRESENTATIONS

05 BUSINESS

01 Virtual Open-House Public Meeting "Draft" 2020 Budget.

*Discussion only, no action taken.

06 CLOSED SESSIONS

07 BUSINESS ARISING FROM CLOSED SESSION

08 ADJOURNMENT

RESOLUTION NO. 2020-145

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

RESOLVED THAT: the Special Meeting adjourn at the hour of 9:12 a.m.

CARRIED

Mayor John MacEachern

Joleen Keough, Acting Clerk

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, JUNE 24, 2020 AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor John MacEachern
Councillor David Arola
Councillor Kathy Hudson
Councillor Jim Moffat

ABSENT: Councillor Mike Scapinello

STAFF: Owen Cranney, Acting CAO/Fire Chief/CBCO
Joleen Keough, Acting Clerk
Chris Townes, Acting Treasurer

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2020-146

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

AND BE IT FURTHER RESOLVED THAT: Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Mobert First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

01 Amendment – Closed Session Agenda Item #15-01 be brought to Open Session under Business Item No. 13-02.

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

RESOLUTION NO. 2020-147

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the agenda be approved as amended.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Special Meeting held June 5, 2020.

RESOLUTION NO. 2020-148

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of the Special Meeting held on June 5, 2020 are adopted as circulated.

CARRIED

- 02** Minutes of the Special Meeting held June 9, 2020.

RESOLUTION NO. 2020-149

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

RESOLVED THAT: the Minutes of the Special Meeting held on June 9, 2020 are adopted as circulated.

CARRIED

- 03** Minutes of the Regular Meeting held June 10, 2020.

RESOLUTION NO. 2020-150

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: the Minutes of the Regular Meeting held on June 10, 2020 are adopted as circulated.

CARRIED

07 PETITIONS

08 CORRESPONDENCE

09 REPORTS AND COMMITTEES

- 01** Manitouwadge Public Library 2019 Annual Report.

RESOLUTION NO. 2020-151

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the 2019 Annual Report from the Manitouwadge Public Library Board, be accepted as received.

CARRIED

- 02** Minutes of Meetings: Manitouwadge Public Library Board held April 21, 2020 (regular) and May 15, 2020 (special).

RESOLUTION NO. 2020-152

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: the Minutes of Meeting of the Manitouwadge Public Library Board held April 21, 2020 (regular) and May 15, 2020 (special), be accepted as received.

CARRIED

- 03** Minutes of Meetings: Thunder Bay District Social Services Administration Board held May 21, 2020.

RESOLUTION NO. 2020-153

Moved by: Councillor Arola

Seconded by: Councillor Moffat

RESOLVED THAT: the Minutes of Meeting of the Thunder Bay District Social Services Administration Board held May 21, 2020, be accepted as received.

CARRIED

10 VERBAL UPDATE BY MAYOR

11 VERBAL UPDATE BY CAO/CLERK-TREASURER

- 01** Verbal update provided by Acting CAO.

12 BY-LAWS

- 01** Being a By-law to adopt the estimates for the sums required during the year 2020 for General purposes of The Corporation of the Township of Manitouwadge and to repeal By-law 2019-12.

RESOLUTION NO. 2020-154

Moved by: Councillor Hudson

Seconded by: Councillor Arola

Being a By-law to adopt the estimates for the sums required during the year 2020 for General purposes of the Corporation of the Township of Manitouwadge and to repeal By-law 2019-12, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-14.**

CARRIED

- 02** Being a By-law to provide for the adoption of the tax rates and to further provide for penalty and interest in default of payment thereof for 2020 and to repeal By-law 2019-13.

RESOLUTION NO. 2020-155

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

Being a By-law to provide for the adoption of the tax rates and to further provide for penalty and interest in default of payment thereof for 2020 and to repeal By-law 2019-13, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-15.**

CARRIED

- 03** Being a By-law to set the 2020 Transition Ratios and set rate reduction for prescribed property subclasses and to repeal By-law 2019-14.

RESOLUTION NO. 2020-156

Moved by: Councillor Arola

Seconded by: Councillor Moffat

Being a By-law to set the 2020 Transition Ratios and set rate reduction for prescribed property subclasses and to repeal By-law 2019-14, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-16.**

CARRIED

- 04** Being a By-Law to Repeal By-law 2020-12, Being a By-law to Promote and Regulate Physical Distancing during the COVID-19 Emergency within the Township of Manitouwadge.

RESOLUTION NO. 2020-157

Moved by: Councillor Arola

Seconded by: Councillor Hudson

Being a By-law to Repeal By-law 2020-12, Being a By-law to Promote and Regulate Physical Distancing during the COVID-19 Emergency within the Township of Manitouwadge, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-17.**

CARRIED

- 05** Being a By-Law to Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Agriculture, Food and Rural Affairs, for Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream Project Transfer Payment.

RESOLUTION NO. 2020-158

Moved by: Councillor Moffat

Seconded by: Councillor Arola

Being a By-law to Enter into an Agreement with HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Agriculture, Food and Rural Affairs, for Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream Project Transfer Payment, **be read a first and second time.**

And Furthermore, be read a third time, passed and numbered as **By-law No. 2020-18.**

CARRIED**RESOLUTION NO. 2020-159**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

RESOLVED THAT: Council is in receipt of Administration Report EDO2020-05 submitted by Florence MacLean, Economic Development Officer regarding Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream – Transfer Payment Agreement.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

- 01** That Council authorizes the Mayor and Acting Chief Administrative Officer to enter into a Transfer Payment Agreement with the Province of Ontario to undertake the Airport Paving Project in 2020.

CARRIED**13 BUSINESS**

- 01** Administration Report FBA2020-04 submitted by Owen Cranney, Acting CAO regarding Surplus Properties, dated June 19, 2020.

RESOLUTION NO. 2020-160

Moved by: Councillor Hudson

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report FBA2020-04 submitted by Owen Cranney, Acting CAO regarding Surplus Properties.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council declares the following properties as surplus:
- 15 Agawa Gardens
 - 17 Agawa Gardens
 - 7 Barnett St.
 - 9 Falcon Ave. (VL)
 - 46 Manitou W. (VL)
 - 7 Otter Avenue (VL)
 - 22-24 Shebandowan
 - 18 Warbler Drive
 - 35 Wendego St.
 - 8 Wenonah Dr.

CARRIED

- 02** Barrick and Manitowadge Economic Development Corporation Partnership.

RESOLUTION NO. 2020-161

Moved by: Councillor Moffat

Seconded by: Councillor Arola

RESOLVED THAT: Council is in receipt of Administration Report EDO2020-06 submitted by Florence MacLean, Economic Development Officer regarding Hemlo Superior Loan Fund.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council approves and authorizes staff to enter into a partnership with Barrick Hemlo Operations and the Manitowadge Economic Development Corporation (MEDC) to administer the Hemlo Superior Loan Fund; and further,

THAT Council accepts Barrick's donation in the amount of \$200,000, with thanks; and further,

THAT Council directs staff to issue a Charitable Tax Receipt to Barrick for the donation; and further,

THAT Council authorizes the transfer of grant funds in the amount of \$200,000 to the Manitowadge Economic Development Corporation to set up the Hemlo Superior Loan Fund; and further,

THAT Council directs staff to provide ongoing in-kind support to the MEDC to administer the loan program.

CARRIED

14 MOTIONS AND NOTICES OF MOTIONS

15 CLOSED SESSIONS

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Offer on municipal property.

RESOLUTION NO. 2020-162

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
 - Offer on municipal property.

CARRIED

RESOLUTION NO. 2020-163

Moved by: Councillor Arola

Seconded by: Councillor Hudson

RESOLVED THAT: the meeting is hereby declared to be open to the public at 7:40 p.m.

CARRIED

16 BUSINESS ARISING FROM CLOSED SESSION

17 ADJOURNMENT

RESOLUTION NO. 2020-164

Moved by: Councillor Moffat

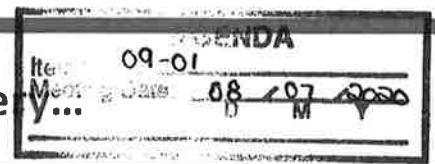
Seconded by: Councillor Arola

RESOLVED THAT: the Regular Meeting adjourn at the hour of 7:41 p.m.

CARRIED

Mayor John MacEachern

Joleen Keough, Acting Clerk



**Manitouwadge Public Library Board
May 26, 2020, 6:30, Zoom Meeting
Minutes**

RECEIVED

JUN 24 2020

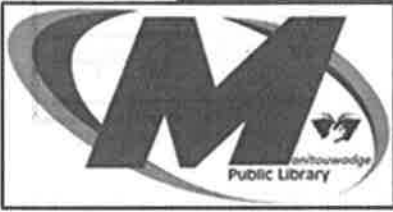
THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Present: Connie Hunter (Board Chair), Helen Goodwin, Tara Ruel, Lisa Schut, Holly Hudson, Beth Bierworth (CEO),

Absent: Kathy Hudson (Council Representative).

- 1) Call to Order – 6:30pm
- 2) Declaration of Interest – None
- 3) Motion#15-2020
That the Manitowadge Public Library Board accept the Consent Agenda for the April 21, 2020 board meeting.
Moved by: Kathy Hudson
Seconded by: Lisa Schut
Passed
- 4) Business arising from the minutes
 - a. Update regarding COVID- 19 and library
 - i. Beth provided update regarding curbside pick-up services
 - b. CEO Yearly Review
 - i. Updated CEO evaluation form was presented and approved.
 - ii. All members of the board and CEO are to complete the form for consideration by committee
 - iii. Committee members will be: Connie, Holly, Lisa, Tara
 - c. CFNO advertising
 - i. CEO has been submitting items to the community calendar on the CFNO website
 - ii. \$19/day for two ads. Board decided to focus on the community calendar unless we were promoting a big event.
- 5) Financial Report
 - a. April 2020 Trial Balance received, pending budget
 - i. CEO provided a summary of COVID-19 income and expenses

Holly Hudson left the meeting at 6:54pm



Offering opportunities for discovery...

- b. Update regarding audit
 - i. Understanding is that all information has been provided, just waiting on report.
- 6) Correspondence - None
- 7) CEO's report
 - a. Digital resources are being presented and increased Facebook presence to connect with community
 - i. Virtual Story time – 10 stories with 181 views
 - b. Partnering with Community Programmer in May for two contests
 - c. Webinars/training and policy review
 - d. Printing mask clips with 3D printer to support our hospital staff and other members of the community that had need. Approximately 20 clips were printed.
- 8) New Business
 - a. CEO personal expenses during COVID-19 shut down

Motion #16-2020

That the Manitowadge Public Library Board move "in-camera" at 7:09pm to discuss a) personal matters about an identifiable individual – CEO expenses – Public Libraries Act R.S.O. 1990, Chapter P.44 16.1(4)(b)

Moved by: Helen Goodwin

Seconded by: Lisa Schut

Passed

Beth exited the meeting at 7:10pm

Beth returned to the meeting at 7:13pm

Motion #17-2020

That the Manitowadge Public Library Board return to open session at 7:16pm.

Moved by: Lisa Schut

Seconded by: Helen Goodwin

Passed

Motion #18-2020

That the Manitowadge Public Library Board directs Connie to proceed as directed in closed session.

Moved by: Lisa Schut

Seconded by: Helen Goodwin

Passed



Offering opportunities for discovery...

- b. 2019 SROI Summary – presented
- c. 2019 Annual Report to Council – presented, changes noted

9) Business from the floor - None

10) Continuing Business

- a. Long Term Goals –
 - i. Library Upgrades – no updates.
 - ii. Strategic Planning;
 - 1. Discussed Board training options
 - 2. Next meeting with Steven – Wednesday May 27th @ 3:30pm
- b. Board Development
 - i. Board evaluation checklist – all members are asked to complete the evaluation and forward to Connie.
 - ii. Advocacy Webinar – Connie summarized the Advocacy Webinar she attended by Dr. Kate Graham
 - 1. Be present in your community
 - 2. Build partnerships
 - 3. Frame – the way our communications are understood
- c. Policy Review
 - i. Curbside Pick-Up Policy – presented draft policy. Board will review and discuss at next meeting.

11) Next Meeting – June 22, 2020 at 6:30pm

12) Notice of adjournment

Motion #19-2020

That the Manitouwadge Public Library Board adjourns at 8:16pm.

Moved by: Lisa Schut

Seconded by: Tara Ruel

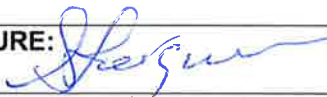
Passed

A handwritten signature in blue ink, appearing to read 'Connie Hunter', is written over a horizontal line.

Connie Hunter
Board Chair

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

ADMINISTRATION REPORT

SUBJECT: Health and Safety Committee		REPORT NUMBER: <u>CS2020-05</u>
PREPARED BY: Shelley Fergusson – Director of Community Services		PAGE 1 OF 1
DATE: June 29, 2020, 2020	REVISION DATE:	
MANAGER SIGNATURE: 	FOR CONSIDERATION: OPEN SESSION <input checked="" type="checkbox"/> CLOSED <input type="checkbox"/>	
CAO/CLERK-TREASURER SIGNATURE:		
REFERRED TO:		

BACKGROUND:

The Health and Safety Committee is comprised of Union, Non-Union and Management representatives.

COMMENTARY:

Due to the resignation of a Union member there is a vacancy on the committee; one from the Union.

Union employees were asked to elect a representative, and to submit their nominees for Council's consideration.

Submission was received June 29, 2020.

FINANCIAL IMPLICATIONS:

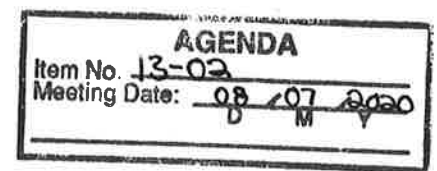
ACCESSIBILITY IMPLICATIONS:

IN CONSULTATION WITH:

RECOMMENDATION:

That Council appoints the following to the Health and Safety Committee:

- Ray Gascon for the Union representative



THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

ADMINISTRATION REPORT

SUBJECT: MGAC request		REPORT NUMBER: FBA 2020-05	
PREPARED BY: Owen Cranney		PAGE: 1 OF: 2	
DATE: July 3, 2020		REVISION DATE:	
MANAGER SIGNATURE:		FOR CONSIDERATION: OPEN SESSION <input checked="" type="checkbox"/> CLOSED SESSION	
CAO/CLERK-TREASURER SIGNATURE:			
REFERRED TO:			
ATTACHMENTS: MGAC letter dated June 17, 2020			

BACKGROUND: The attached letter was received just prior to the public budget meeting of June 19th, 2020 and Council was advised at that meeting of this letter of request.

Some follow up was required and a meeting was held on June 25th, 2020 with the president of the MGAC and some of their board members, to review the request and the boards plan for the funds, prior to bringing the request to Council

COMMENTARY: The MGAC operates out of 40 Manitou Road East which is property owned by the Township under lease to the MGAC.

The Township has received a grant in the amount of \$25000.00 to help with the cost to install a commercial cooking ventilation system as required under the Ontario Building Code as well as the Ontario Fire Code. The Letter from the MGAC is seeking another \$25000.00 to complete the installation and place their kitchen in service.

FINANCIAL IMPLICATIONS:

ACCESSIBILITY IMPLICATIONS NA

IN CONSULTATION WITH: MGAC.

RECOMMENDATION: Option 1) Approve the request and provide the funds from the Community Well Being Fund

Option 2) Do not approve the request

Option 3) Approved the request with direction from Council



Manitowadge Golden Age Center

40 Manitow Rd. Manitowadge On. P0T 2C0
807-826-3634



June 17, 2020

Request for Budget Consideration

Township of Manitowadge – Budget Committee

The MGAC respectfully asks Township to consider up to a \$25,000 contribution towards a mandatory kitchen rangehood as required by the Township in order to make use of our two stoves. The overall cost start-to-finish comes in @\$50,000 comprised of an engineering study, obtaining (3) contractor bids, (1) electrician quote, purchase of rangehood and installation.

Our Center:

1. conforms to a non-competition policy with all restaurants. In most cases we cater to our 125+ members only. Special public functions such as Mother's Day Teas and Christmas Bazaars are purposely scheduled around the actual calendar dates.
2. will be proposing our facility be included in the Town's Emergency Plan to shelter disabled and special-needs seniors, supporting each other during stressful conditions.
3. is currently in a holding pattern on hospitality as we agreed to not to use our two stoves until the rangehood is in place.

Our hands are tied as far as inviting other senior clubs to visit Manitowadge, being involved with the Ontario Seniors Games, providing breakfasts for many local functions, and planning our long-overdue Grand Opening. This otherwise fully equipped kitchen is sitting dormant and underutilized, much to everyone's chagrin.

We thank the Budget Committee for your consideration to assist with any dollar amount up to \$25,000 toward the completion of this truly wonderful improvement to Manitowadge.

MANITOUWADGE GOLDEN AGE CENTER

Vickie Rusard, President

vrusard@hotmail.com

Maggie Schut, Director PR & Hospitality

barnowl26@hotmail.com