

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, DECEMBER 11, 2019 AT THE HOUR OF 7:00 P.M.**

**PRESENT:** Mayor John MacEachern  
Councillor David Arola  
Councillor Kathy Hudson  
Councillor Jim Moffat  
Councillor Mike Scapinello

**ABSENT:** 0

**STAFF:** Owen Cranney, Acting CAO/Fire Chief/CBCO  
Joleen Keough, Acting Clerk  
Florence MacLean, Economic Development Officer

**PUBLIC:** 8

**01 CALL TO ORDER**

**RESOLUTION NO. 2019-287**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** the Regular Meeting commence at the hour of 7:00 p.m.

**AND BE IT FURTHER RESOLVED THAT:** Council acknowledges that we are meeting in the Robinson-Superior Treaty area on lands that have been traditionally used by several Indigenous nations, but, we would like to pay special recognition to our closest Indigenous neighbours, the communities of Biigtigong Nishnaabeg and Pic Moberg First Nations.

We wish to recognize the long history of the First Nations and Métis peoples in our region, specifically, and show respect to them today.

**CARRIED**

**02 ADDITIONS OR DELETIONS TO AGENDA**

**03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**04 APPROVAL OF AGENDA**

**RESOLUTION NO. 2019-288**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** the agenda be approved as circulated.

**CARRIED**

**05 DELEGATIONS AND PRESENTATIONS**

- 01** Delegation from Kevin Turner, Turner's Northwoods Adventures regarding landing of helicopters at Turner's Northwoods Adventures.

**RESOLUTION NO. 2019-289**

Moved by: Councillor Hudson

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council is in receipt of the presentation provided by Kevin Turner, owner of Turner's Northwoods Adventures regarding the landing of helicopters at Turner's Northwoods Adventures;

**AND BE IT FURTHER RESOLVED THAT:** Council thanks the above noted representative for attending and providing the presentation to Council;

**AND BE IT FURTHER RESOLVED THAT:** Staff bring back a report regarding helicopters landing at Turner's Northwoods Adventures.

**CARRIED**

**06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

**01** Minutes of the Regular Meeting held November 27, 2019.

**RESOLUTION NO. 2019-290**

Moved by: Councillor Scapinello

Seconded by: Councillor Hudson

**RESOLVED THAT:** the Minutes of the Regular Meeting held on November 27, 2019 are adopted as circulated.

**CARRIED**

**07 PETITIONS**

**08 CORRESPONDENCE**

**01** Correspondence from Beth Morton, Clerk-Administrator for the Township of Perry, to Premier Doug Ford, regarding Transforming and Modernizing the Delivery of Ontario's Building Code, dated November 8, 2019.

**02** Correspondence from the Town of Amherstburg's support for the Township of Springwater's resolution regarding Joint and Several Liability Consultation, dated November 25, 2019.

**03** Correspondence from Michael Mantha, MPP, Algoma-Manitoulin regarding the following petitions: 'Clean Water for Indigenous Communities'; 'Save the 50 Million Tree Program'; 'Fix the Northern Health Travel Grant'; and 'Improve Winter Road Maintenance on Northern Highways', dated November 28, 2019.

**RESOLUTION NO. 2019-291**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** correspondence item 08-01 to 08-03 be received and filed.

**AND BE IT FURTHER RESOLVED THAT:** agenda item 08-01 be returned to Council under Business for the meeting of December 11, 2019.

**CARRIED**

**09 REPORTS AND COMMITTEES**

**10 VERBAL UPDATE BY MAYOR**

**01** Verbal update provided by Mayor

**11 VERBAL UPDATE BY CAO/CLERK-TREASURER**

**01** Verbal update provided by Acting CAO.

**12 BY-LAWS**

**01 Being a By-law to Authorize the Temporary Borrowing of One Million (\$1,000,000.00) Dollars.**

**RESOLUTION NO. 2019-292**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**Being a By-law to Authorize the Temporary Borrowing of One Million (\$1,000,000.00) Dollars, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbers as By-law No. 2019-26.**

**CARRIED**

**02 Being a By-law to Delegate the Authority to Enter into a Tax Arrears Extension Agreement.**

Administration Report TR2019-07, submitted by Chris Townes, Acting Treasurer regarding Tax Collection – Extension Agreements, dated November 4, 2019.

**RESOLUTION NO. 2019-293**

Moved by: Councillor Moffat

Seconded by: Councillor Arola

**Being a By-law to Delegate the Authority to Enter into a Tax Arrears Extension Agreement, be read a first and second time.**

**And Furthermore, be read a third time, passed and numbers as By-law No. 2019-27.**

**CARRIED**

**13 BUSINESS**

**01** Administration Report TR2019-08, submitted by Chris Townes, Acting Treasurer regarding Municipal Office Hours, dated November 4, 2019.

**RESOLUTION NO. 2019-294**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council is in receipt of Administration Report TR2019-08 submitted by Chris Townes, Acting Treasurer regarding Municipal Office Hours.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

**01** Council approves the Municipal Office hours be open from 10:00am – 2:00pm daily and during lunch on due dates for taxes and utilities.

**CARRIED**

- 02** Administration Report TR2019-09, submitted by Chris Townes, Acting Treasurer regarding Strategic Asset Management Policy, dated November 4, 2019.

**RESOLUTION NO. 2019-295**

Moved by: Councillor Scapinello

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council is in receipt of Administration Report TR2019-09 submitted by Chris Townes, Acting Treasurer regarding Strategic Asset Management Policy.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council approves Strategic Asset Management Policy TR2019-001.

**CARRIED**

- 03** Administration Report TR2019-10, submitted by Chris Townes, Acting Treasurer regarding Tax Write Offs 2019, dated November 4, 2019.

**RESOLUTION NO. 2019-296**

Moved by: Councillor Arola

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council is in receipt of Administration Report TR2019-10 submitted by Chris Townes, Acting Treasurer regarding Tax Write Offs for 2019.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council approves the Tax Write Offs for 2019 as presented.

**CARRIED**

- 04** Administration Report TR2019-11, submitted by Chris Townes, Acting Treasurer regarding Utility Write Offs 2019, dated November 4, 2019.

**RESOLUTION NO. 2019-297**

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

**RESOLVED THAT:** Council is in receipt of Administration Report TR2019-11 submitted by Chris Townes, Acting Treasurer regarding Utility Write Offs for 2019.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review and consideration, direct staff as follows:

- 01** Council approves the Utility Write Offs for 2019 as presented.

**CARRIED**

- 05** Review of policy regarding water shut-offs and bleeders – Owen Cranney, Acting CAO/Fire Chief/CBCO.

**RESOLUTION NO. 2019-298**

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

**RESOLVED THAT:** Council requests staff bring back a policy regarding Water Shut Off/On for Council's approval.

**AND BE IT FURTHER RESOLVED THAT:** Water bleeders procedure be implemented for the 2019/2020 winter with a review in the Spring.

**CARRIED**

- 06** Northwestern Ontario Municipal Association (NOMA) 2020 Annual Conference and AGM being held April 29 to May 1, 2020 in Fort Frances, Ontario.

**RESOLUTION NO. 2019-299**

Moved by: Councillor Arola

Seconded by: Councillor Moffat

**RESOLVED THAT:** the 2020 NOMA Annual Conference and AGM is scheduled to be held on April 29 – May 1, 2020, in Fort Frances, Ontario.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review, the following Council and/or Staff will attend:

- |                                     |                         |                                     |                            |
|-------------------------------------|-------------------------|-------------------------------------|----------------------------|
| <input checked="" type="checkbox"/> | Mayor John MacEachern   | <input checked="" type="checkbox"/> | Councillor Jim Moffat      |
| <input checked="" type="checkbox"/> | Councillor Dave Arola   | <input checked="" type="checkbox"/> | Councillor Mike Scapinello |
| <input checked="" type="checkbox"/> | Councillor Kathy Hudson |                                     |                            |
| <input checked="" type="checkbox"/> | Other: CAO              |                                     |                            |

**CARRIED**

- 07** Association of Municipalities of Ontario (AMO) 2020 AGM and Annual Conference being held August 16 – 19, 2020 in Ottawa, Ontario.

**RESOLUTION NO. 2019-300**

Moved by: Councillor Scapinello

Seconded by: Councillor Arola

**RESOLVED THAT:** the 2020 AMO AGM and Annual Conference is scheduled to be held on August 16 – 19, 2020, in Ottawa, Ontario.

**AND BE IT FURTHER RESOLVED THAT:** upon conclusion of Council's review, the following Council and/or Staff members will attend:

- |                                     |                         |                          |                            |
|-------------------------------------|-------------------------|--------------------------|----------------------------|
| <input checked="" type="checkbox"/> | Mayor John MacEachern   | <input type="checkbox"/> | Councillor Jim Moffat      |
| <input type="checkbox"/>            | Councillor Dave Arola   | <input type="checkbox"/> | Councillor Mike Scapinello |
| <input checked="" type="checkbox"/> | Councillor Kathy Hudson |                          |                            |
| <input checked="" type="checkbox"/> | Other: CAO              |                          |                            |

**CARRIED**

**14 MOTIONS AND NOTICES OF MOTIONS**

**15 CLOSED SESSIONS**

- 01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
  - Appointment of Community Revitalization Advisory Committee Members.
- 02** Section 239(2)(f): advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
  - LNG Project.

**RESOLUTION NO. 2019-301**

Moved by: Councillor Moffat

Seconded by: Councillor Scapinello

**WHEREAS** Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

**NOW THEREFORE BE IT RESOLVED THAT:** this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- ☒ **01** Section 239(2)(b): personal matters about an identifiable individual, including municipal or local board employees.
  - Appointment of Community Revitalization Advisory Committee Members.
- ☒ **02** Section 239(2)(f): advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
  - LNG Project.

**CARRIED**

**RESOLUTION NO. 2019-302**

Moved by: Councillor Moffat

Seconded by: Councillor Hudson

**RESOLVED THAT:** the meeting is hereby declared to be open to the public at 8:32 p.m.

**CARRIED**

**16 BUSINESS ARISING FROM CLOSED SESSION**

**RESOLUTION NO. 2019-303**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council appoints Simone Donaldson to the Community Revitalization Advisory Committee (CRAC) as a member representing the business community.

**CARRIED**

**RESOLUTION NO. 2019-304**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council appoints Eric Robert to the Community Revitalization Advisory Committee (CRAC) as a member representing the community.

**CARRIED**

**RESOLUTION NO. 2019-305**

Moved by: Councillor Arola

Seconded by: Councillor Hudson

**RESOLVED THAT:** Council appoints Coady Keough to the Community Revitalization Advisory Committee (CRAC) as a member representing the community.

**CARRIED**

**RESOLUTION NO. 2019-306**

Moved by: Councillor Hudson

Seconded by: Councillor Arola

**RESOLVED THAT:** Council directs staff to contact the appointed members to initiate selecting their first meeting date in January 2020 and to provide them with required reading prior to the identified meeting date.

**AND BE IT FURTHER RESOLVED THAT:** Council directs staff to continue to promote the Committee and to advertise the vacancies as follows:

- Youth member (1);
- Indigenous member (1).

**CARRIED**

**17 ADJOURNMENT**

**RESOLUTION NO. 2019-307**

Moved by: Councillor Hudson

Seconded by: Councillor Moffat

**RESOLVED THAT:** the Regular Meeting adjourn at the hour of 8:35 p.m.

**CARRIED**

Original Signed By:

John MacEachern  
\_\_\_\_\_  
Mayor John MacEachern

Joleen Keough  
\_\_\_\_\_  
Joleen Keough, Acting Clerk