

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, AUGUST 8, 2018 AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor Andy Major
Councillor Ed Dunnill
Councillor Ray Lelievre
Councillor Sheldon Plummer
Councillor Peter Ruel

ABSENT: 0

STAFF: Margaret Hartling, CAO/Clerk-Treasurer
Joleen Keough, Deputy Clerk
Shawna Patterson, Director of Community Services Intern
Owen Cranney, CBCO, Fire Chief, CBO, Airport Manager

PUBLIC: 10

01 CALL TO ORDER

RESOLUTION NO. 2018-201

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: the Regular Meeting commence at the hour of 7:03 p.m.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

01 Declaration of pecuniary interest submitted by Councillor Dunnill regarding:
Agenda Item No: 16-06 in open session
Agenda Item No: 05-06 in closed session

- I am the plaintiff in this matter.

02 Declaration of pecuniary interest submitted by Councillor Dunnill regarding:
Agenda Item No: 16-05 in open session
Agenda Item No: 05-05 in closed session

- I am the applicant in this matter.

03 Declaration of pecuniary interest submitted by Councillor Lelievre regarding:
Agenda Item No: 16-05 in open session
Agenda Item No: 05-05 in closed session

- I have been named in the action.

04 APPROVAL OF AGENDA

RESOLUTION NO. 2018-202

Moved by: Councillor Plummer

Seconded by: Councillor Dunnill

RESOLVED THAT: the agenda be approved as amended.

Recorded Vote	FOR	AGAINST
Councillor Edward Dunnill		√
Councillor Raymond Lelievre	√	
Councillor Sheldon Plummer	√	
Councillor Peter Ruel	√	
Mayor Andy Major	√	

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Amended Minutes of the Regular Meeting held June 13, 2018.

RESOLUTION NO. 2018-203

Moved by: Councillor Dunnill

Seconded by: Councillor Plummer

RESOLVED THAT: the amended Minutes of the Regular Meeting held on June 13, 2018 are adopted as circulated.

CARRIED

02 Minutes of the Special Meeting held July 11, 2018.

RESOLUTION NO. 2018-204

Moved by: Councillor Dunnill

Seconded by: Councillor Plummer

RESOLVED THAT: the Minutes of the Special Meeting held on July 11, 2018 are adopted as circulated.

CARRIED

03 Minutes of the Regular Meeting held July 11, 2018.

RESOLUTION NO. 2018-205

Moved by: Councillor Plummer

Seconded by: Councillor Dunnill

RESOLVED THAT: the Minutes of the Regular Meeting held on July 11, 2018 are adopted as circulated.

CARRIED

07 PETITIONS

08 DISBURSEMENTS

01 Statement of Disbursement Sheet No. 2018-12 for \$868,334.08.

RESOLUTION NO. 2018-206

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: Disbursement Sheet No. 2018-12, Eight Hundred and Sixty-Eight Thousand, Three Hundred and Thirty-Four Dollars and Eight Cents (\$868,334.08) as provided to Council for information purposes only.

CARRIED

09 CORRESPONDENCE

- 01 Correspondence from William Bradica, Chief Administrative Officer for the District of Thunder Bay Social Services Administration Board regarding TBDSSAB 2018 Association of Municipalities of Ontario Briefing Package and Resolution No. 18/76A, dated June 29, 2018.
- 02 Correspondence from Michael Gravelle, MPP Thunder Bay-Superior North to Mayor Andy Major, dated June 30, 2018.
- 03 Correspondence from the Ministry of Natural Resources and Forestry regarding Review of Long-Term Management Direction, Pic Forest 2019-2029 Forest Management Plan, dated July 31, 2018.
- 04 Correspondence from Gordon Brooks, Gord's Taxi Service regarding taxi licensing, dated July 7, 2018.

RESOLUTION NO. 2018-207

Moved by: Councillor Lelievre

Seconded by: Councillor Ruel

RESOLVED THAT: correspondence item(s) 09-01 to 09-04 be received and filed.

AND BE IT FURTHER RESOLVED THAT: agenda item(s) 09-04 be returned to Council under Business for the meeting of August 8, 2018.

CARRIED

10 REPORTS AND COMMITTEES

- 01 Minutes of Meetings: Manitouwadge Public Library Board held May 7, 2018.

RESOLUTION NO. 2018-208

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: the Minutes of Meeting of the Manitouwadge Public Library Board held May 7, 2018, be accepted as received.

CARRIED

11 VERBAL UPDATE BY MAYOR

- 01 Verbal update provided by Mayor

12 VERBAL UPDATE BY CAO/CLERK-TREASURER

- 01 Verbal update provided by CAO/Clerk-Treasurer

13 BY-LAWS

01 Being a By-law to Formulate an Emergency Management Program

Administration Report FBA2018-11 submitted by Owen Cranney, Community Emergency Management Coordinator regarding Emergency Management Program By-law and Emergency Response Plan, dated July 31, 2018.

RESOLUTION NO. 2018-209

Moved by: Councillor Ruel

Seconded by: Councillor Dunnill

Being a By-law to Formulate an Emergency Management Program, be read a first and second time.

And Furthermore, be read a third time, passed and numbered as By-law No. 2018-17

CARRIED

14 BUSINESS

01 Memorandum from the Township of Manitouwadge Joint Health and Safety Committee regarding Work Refusal Policy and Health and Safety Policy, dated July 12, 2018.

RESOLUTION NO. 2018-210

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: Council is in receipt of the Memorandum submitted by the Township of Manitouwadge Joint Health and Safety Committee regarding the Work Refusal Policy and the Health and Safety Policy.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration:

01 Council approves Work Refusal Policy No. ADM2018-02.

02 Council approves Health and Safety Policy No. ADM2018-03, as amended.

CARRIED

02 Administration Report CS2018-05 submitted by Shawna Patterson, Director of Community Services Intern regarding Mainstreet Revitalization Initiative Fund, dated July 25, 2018.

RESOLUTION NO. 2018-211

Moved by: Councillor Ruel

Seconded by: Councillor Lelievre

RESOLVED THAT: Council is in receipt of Administration Report CS2018-05 submitted by Shawna Patterson, Director of Community Services Intern regarding Mainstreet Revitalization Initiative Fund.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

01 Council approves the three recommendations in Administration Report CS2018-05.

CARRIED

- 03 Administration Report TR2018-14 submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding Surplus Property, dated August 1, 2018.

RESOLUTION NO. 2018-212

Moved by: Councillor Dunnill

Seconded by: Councillor Ruel

RESOLVED THAT: Council is in receipt of Administration Report No. TR2018-14, submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding surplus property.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

01 Council declare the following property as surplus:

- | | |
|--------------------------|-----------------------|
| • 18 Barker Walk | • 34 Otter Avenue |
| • 20 Barker Walk | • 55 Otter Avenue |
| • 5 Heron Drive | • 12 Partridge Avenue |
| • 7 Manitou Road West | • 20 Partridge Avenue |
| • 33 A Manitou Road West | • 24 Redwing Avenue |
| • 4 Mississauga Drive | • 4 Sandpiper Avenue |
| • 2 Neebig Avenue | • 16 Sandpiper Avenue |

CARRIED

- 04 Strategic Plan update – presentation by Margaret Hartling, CAO/Clerk-Treasurer on activities to-date.

RESOLUTION NO. 2018-213

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: Council is in receipt of the presentation by Margaret Hartling, CAO/Clerk-Treasurer regarding the Strategic Plan update, be accepted as received.

CARRIED

- 05 Administration Report TR2018-15 submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding Economic Development Funding, dated August 2, 2018.

RESOLUTION NO. 2018-214

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: Council is in receipt of Administration Report TR2018-15 submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding Economic Development Funding.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows: to use a hiring firm to seek an Economic Development Officer.

CARRIED

- 06 Administration Report FBA2018-12 submitted by Owen Cranney, Chief Building Official regarding Digital Sign (LED Sign) dated July 27, 2018.

RESOLUTION NO. 2018-215

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: Council is in receipt of Administration Report FBA2018-12 submitted by Owen Cranney, Chief Building Official regarding Digital Sign (LED Sign).

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows: to proceed with the purchase of an LED sign.

DEFEATED
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- 07 Correspondence from Gordon Brooks, Gord's Taxi Service regarding taxi licensing, dated July 7, 2018.

RESOLUTION NO. 2018-216

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: Council requests staff to prepare a report regarding the taxi licensing.

CARRIED**15 MOTIONS AND NOTICES OF MOTIONS****16 CLOSED SESSIONS**

- 01 Section 239(2)(i): a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- Northern Broadband

- 02 Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.

- Location CL 11769, Plan 55R-11491, Parts 1, 3 & 4, Township of Gertrude within the Corporation of the Township of Manitouwadge

- 03 Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.

- Rail-bed

- 04 Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- Harassment Complaint Update

- 05 Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- Conflict of Interest Complaint Update

- 06 Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- Small Claims Update

RESOLUTION NO. 2018-217

Moved by: Councillor Ruel

Seconded by: Councillor Dunnill

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- ☒ **01** Section 239(2)(i): a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

 - Northern Broadband
- ☒ **02** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board;

 - Location CL 11769, Plan 55R-11491, Parts 1, 3 & 4, Township of Gertrude within the Corporation of the Township of Manitowadge
- ☒ **03** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board;

 - Rail-bed
- ☒ **04** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

 - Harassment Complaint Update
- ☒ **05** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

 - Conflict of Interest Complaint Update
- ☒ **06** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

 - Small Claims Update

CARRIED

RESOLUTION NO. 2018-218

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the meeting is hereby declared to be open to the public at 10:53 p.m.

CARRIED

17 BUSINESS ARISING FROM CLOSED SESSION

RESOLUTION NO. 2018-219

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: Council directs staff to retain the services of a corporate lawyer and auditor to formulate a business agreement with Northern Broadband Wireless to a maximum of \$40,000 to be funded from Reserves.

CARRIED

RESOLUTION NO. 2018-220

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: Council directs staff to proceed with the offer to purchase of the property: 58-66-000-004-48000.

CARRIED

18 ADJOURNMENT


RESOLUTION NO. 2018-221

Moved by: Councillor Lelievre


Seconded by: Councillor Ruel

RESOLVED THAT: the Regular Meeting adjourn at the hour of 10:56 p.m.

CARRIED



Mayor Andy Major



Margaret Hartling, CAO/Clerk-Treasurer