

REGULAR MEETING OF COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY, JUNE 13, 2018 AT THE HOUR OF 7:00 P.M.

AGENDA

01 CALL TO ORDER

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Regular Meeting held May 23, 2018

07 PETITIONS

08 DISBURSEMENTS

01 Statement of Disbursement Sheet No. 2018-09 for \$324,988.71.

09 CORRESPONDENCE

01 Correspondence from William Bradica, Chief Administrative Officer for the District of Thunder Bay Social Services Administration Board regarding 2017 Levy Surplus Disposition, dated May 10, 2018.

02 Correspondence from William Bradica, Chief Administrative Officer for the District of Thunder Bay Social Services Administration Board regarding 2017 Operating Results by Municipality, dated May 31, 2018.

10 REPORTS AND COMMITTEES

01 Minutes of Meetings: Manitouwadge Economic Development Corporation Annual General Meeting held January 19, 2017.

- 02 Minutes of Meetings: Manitouwadge Economic Development Corporation held January 18, 2018 and March 21, 2018.
- 03 Minutes of Meetings: Manitouwadge Nuclear Waste Community Liaison Committee held April 12, 2018.
- 04 Minutes of Meetings: Manitouwadge Municipal Housing Corporation held March 19, 2018 and April 16, 2018.
- 05 Minutes of Meetings: Thunder Bay District Health Board held April 18, 2018. *Statements available at: <http://www.tbdhu.com/about-us/board-of-health/board-of-health-meetings>
- 06 Minutes of Meetings: Thunder Bay District Social Services Administration Board held April 19, 2018 (regular) and April 19, 2018 (closed). *Statements available at: <http://www.tbdssab.ca/index.php/administration/>

- 11 **VERBAL UPDATE BY MAYOR**
- 12 **VERBAL UPDATE BY CAO/CLERK-TREASURER**
- 13 **BY-LAWS**
 - 01 **Being a By-Law to** Authorize the Execution of a Collective Agreement with Canadian Union of Public Employees (CUPE) Local 3487.

- 14 **BUSINESS**
 - 01 AMO Delegation requests.
 - 02 Correspondence from Morley Chertkoff, Henan Maple’s Bridge Education, Science and Technology Company regarding Tour group of visiting Chinese students coming to Manitouwadge, dated June 8, 2018.

- 15 **MOTIONS AND NOTICES OF MOTIONS**
- 16 **CLOSED SESSIONS**
- 17 **BUSINESS ARISING FROM CLOSED SESSION**
- 18 **ADJOURNMENT**

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, MAY 23, 2018 AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor Andy Major
Councillor Ed Dunnill
Councillor Ray Lelievre
Councillor Sheldon Plummer
Councillor Peter Ruel

ABSENT: 0

STAFF: Margaret Hartling, CAO/Clerk-Treasurer
Owen Cranney, CBCO, Fire Chief, CBO, CEMC, Airport Manager
Randy Barnes, Public Works Superintendent
Joleen Keough, Deputy Clerk

PUBLIC: 3

01 CALL TO ORDER

RESOLUTION NO. 2018-144

Moved by: Councillor Lelievre

Seconded by: Councillor Ruel

RESOLVED THAT: the Regular Meeting commence at the hour of 7:01 p.m.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

01 Declaration of pecuniary interest submitted by Councillor Dunnill regarding:

Agenda Item No: 16-01 in open session
Agenda Item No: 05-01 in closed session

- I am the applicant with respect to the related application.

02 Declaration of pecuniary interest submitted by Councillor Lelievre regarding:

Agenda Item No: 16-01 in open session
Agenda Item No: 05-01 in closed session

- I have been named in the complaint.

04 APPROVAL OF AGENDA

RESOLUTION NO. 2018-145

Moved by: Councillor Ruel

Seconded by: Councillor Lelievre

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01** Minutes of the Regular Meeting held May 9, 2018.

RESOLUTION NO. 2018-146

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: the Minutes of the Regular Meeting held on May 9, 2018 are adopted as circulated.

CARRIED

07 PETITIONS

08 DISBURSEMENTS

- 01** Statement of Disbursement Sheet No. 2018-08 for \$294,910.31.

RESOLUTION NO. 2018-147

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: Disbursement Sheet No. 2018-08, Two Hundred and Ninety-Four Thousand, Nine Hundred and Ten Dollars and Thirty-One Cents (\$294,910.31) as provided to Council for information purposes only.

CARRIED

09 CORRESPONDENCE

- 01** Correspondence from the Manitowadge Minor Hockey Association regarding arena upgrades, date May 16, 2018.

RESOLUTION NO. 2018-148

Moved by: Councillor Lelievre

Seconded by: Councillor Ruel

RESOLVED THAT: correspondence item(s) 09-01 be received and filed.

AND BE IT FURTHER RESOLVED THAT: agenda item(s) 09-01 be returned to Council under Business for the meeting of May 9, 2018.

CARRIED

10 REPORTS AND COMMITTEES

- 01** Minutes of Meetings: Manitowadge Public Library Board held March 27, 2018 and April 17, 2018.

RESOLUTION NO. 2018-149

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: the Minutes of Meeting of the Manitowadge Public Library Board held March 27, 2018 and April 17, 2018, be accepted as received.

CARRIED

- 02** 2017 Annual Report – Manitowadge Public Library Board.

RESOLUTION NO. 2018-150

Moved by: Councillor Lelievre

Seconded by: Councillor Ruel

RESOLVED THAT: the 2017 Annual Report from the Manitowadge Public Library Board, be accepted as received.

CARRIED

- 03** 2017 Audited Consolidated Financial Statements – The District of Thunder Bay Social Services Administration Board. *Report available at: <http://www.tbdssab.ca/index.php/administration/reports/>

RESOLUTION NO. 2018-151

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: the 2017 Audited Consolidated Financial Statements of the District of Thunder Bay Social Services Administration Board, be accepted as received.

CARRIED**11 VERBAL UPDATE BY MAYOR****12 VERBAL UPDATE BY CAO/CLERK-TREASURER**

- 01** Verbal update provided by CAO/Clerk-Treasurer

13 BY-LAWS**14 BUSINESS**

- 01** Letter from Dr. Nancy Fitch, WMGH obstetrics committee, Marathon Family Health Team, regarding consideration of a fund to allow pregnant patients to stay in Marathon when asked by their doctor, dated May 5, 2018.

RESOLUTION NO. 2018-152

Moved by: Councillor Ruel

Seconded by: Councillor Dunnill

RESOLVED THAT: Council is in receipt of the letter from Dr. Nancy Fitch, WMGH obstetrics committee, Marathon Family Health Team regarding consideration of a fund to allow pregnant patients to stay in Marathon when asked by their doctor, is accepted as received.

CARRIED

- 02** Administration Report PW2018-07 submitted by Randy Barnes, Public Works Superintendent regarding Water Treatment Plant Project, dated May 8, 2018.

RESOLUTION NO. 2018-153

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: Council is in receipt of Administration Report PW2018-07 submitted by Randy Barnes, Public Works Superintendent regarding the Water Treatment Plant Project.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

- 1)** Council approves the recommendation to sole source Ontario Clean Water Agency (OCWA) for the project.

CARRIED**15 MOTIONS AND NOTICES OF MOTIONS**

16 CLOSED SESSIONS

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Municipal Conflict of Interest Investigation

RESOLUTION NO. 2018-154

Moved by: Councillor Dunnill

Seconded by: Councillor Plummer

WHEREAS Section 239(4) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Municipal Conflict of Interest Investigation

CARRIED

***Note:** Councillor Dunnill left the council meeting

RESOLUTION NO. 2018-155

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: the meeting is hereby declared to be open to the public at 8:06 p.m.

CARRIED

17 BUSINESS ARISING FROM CLOSED SESSION

18 ADJOURNMENT

RESOLUTION NO. 2018-156

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:07 p.m.

CARRIED

Mayor Andy Major

Joleen Keough, Deputy Clerk



AGENDA	
Item No. <u>08-01</u>	
Meeting Date: <u>13</u> / <u>06</u> / <u>18</u>	<u>D</u> / <u>M</u> / <u>Y</u>

The Corporation of the
TOWNSHIP OF MANITOUWADGE
Manitouwadge, Ontario
P0T 2C0

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. 2018-09 FOR THE PERIOD
ENDING June 8, 2018

PAYROLL	\$ <u>150,182.55</u>
REGULAR CHEQUES	\$ <u>174,806.16</u>
VOID CHEQUES	\$ <u>0.00</u>
TOTAL	\$ <u>324,988.71</u>

Marking
CAO/CLERK - TREASURER

MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

CAO/CLERK - TREASURER

DEPUTY CLERK

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jun 07, 2018

Time : 3:10 pm

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 19-May-2018 To 08-Jun-2018
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
10322	24-May-2018	2335401	2335451 ONTARIO LTD.	Issued	121	C	484.77
10323	24-May-2018	ALBRE01	ALBRECHT, SUZANNE	Issued	121	C	273.15
10324	24-May-2018	BELLC02	BELL CANADA	Issued	121	C	2,418.15
10325	24-May-2018	BELLC04	BELL CANADA	Issued	121	C	191.31
10326	24-May-2018	BLUEW01	BLUEWAVE ENERGY	Issued	121	C	931.79
10327	24-May-2018	CRANN01	CRANNEY, OWEN	Issued	121	C	1,494.88
10328	24-May-2018	CUPEL01	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	121	C	605.28
10329	24-May-2018	DONEV01	DONEV, PHD, JASON	Issued	121	C	2,951.46
10330	24-May-2018	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	121	C	620.00
10331	24-May-2018	JJEQU01	J&J EQUIPMENT RENTALS INC.	Issued	121	C	969.88
10332	24-May-2018	LEBEL02	LEBEL, ZACHARY	Issued	121	C	35.10
10333	24-May-2018	LIDST02	LIDSTER, TIFFANY JOY	Issued	121	C	2,753.59
10334	24-May-2018	MAJOA01	MAJOR, ANDY	Issued	121	C	492.21
10335	24-May-2018	MANIT02	MANITOULIN TRANSPORT	Issued	121	C	385.06
10336	24-May-2018	MCNEI01	MCNEIL'S VALUMART	Issued	121	C	332.74
10337	24-May-2018	MINIS03	MINISTER OF FINANCE	Issued	121	C	2,353.13
10338	24-May-2018	MIRAC01	MIRACLES AWAIT	Issued	121	C	1,150.00
10339	24-May-2018	NORTH28	NORTHERN COMMUNICATIONS	Issued	121	C	480.25
10340	24-May-2018	OMERS01	OMERS	Issued	121	C	17,953.64
10341	24-May-2018	ONTAR01	ONTARIO CLEAN WATER AGENCY	Issued	121	C	24,928.25
10342	24-May-2018	PATIF01	PATIFF ENTERPRISES INC.	Issued	121	C	155.83
10343	24-May-2018	PATTE01	PATTERSON, SHAWNA	Issued	121	C	54.22
10344	24-May-2018	PERRY01	PERRY, BRAM	Issued	121	C	79.67
10345	24-May-2018	RECEI01	RECEIVER GENERAL	Issued	121	C	16,302.84
10346	24-May-2018	ROBIN01	ROBINSON, KAREN	Issued	121	C	120.22
10347	24-May-2018	SCHOL01	SCHOLASTIC CANADA LTD.	Issued	121	C	103.61
10348	24-May-2018	TBAYT01	TBAYTEL	Issued	121	C	112.89
10349	24-May-2018	WARRE01	WARREN, REENE	Issued	121	C	217.11
10350	24-May-2018	WSIB01	WSIB	Issued	121	C	4,017.34
10351	07-Jun-2018	ABBOG01	ABBOTT, GARY	Issued	124	C	100.00
10352	07-Jun-2018	BEERS01	THE BEER STORE	Issued	124	C	1,680.61
10353	07-Jun-2018	BLUEW01	BLUEWAVE ENERGY	Issued	124	C	7,625.39
10354	07-Jun-2018	CALGA01	SUPERIOR PROPANE	Issued	124	C	540.93
10355	07-Jun-2018	CLEAN02	CLEAN-SWEEP	Issued	124	C	2,915.40
10356	07-Jun-2018	CRANN01	CRANNEY, OWEN	Issued	124	C	155.46
10357	07-Jun-2018	CURTI01	CURTIS, JENNIFER	Issued	124	C	140.96
10358	07-Jun-2018	DONAL01	DONALD L. DAVIDSON FUELS LTD.	Issued	124	C	32,580.16
10359	07-Jun-2018	DYERS01	DYER, SHAUNA	Issued	124	C	50.00
10360	07-Jun-2018	FIGAR01	FIGARO, KERN	Issued	124	C	300.00
10361	07-Jun-2018	FUNTA01	FUN-TASTIC CASTLES	Issued	124	C	1,582.00
10362	07-Jun-2018	GASCO01	GASCON, RAYMOND JOHN	Issued	124	C	310.75
10363	07-Jun-2018	GOODW01	GOODWIN, GRANT	Issued	124	C	312.00
10364	07-Jun-2018	GORDS01	GORD'S TAXI SERVICE	Issued	124	C	200.00
10365	07-Jun-2018	HOOVE01	HOOVER, CURRY	Issued	124	C	100.00
10366	07-Jun-2018	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	124	C	8,575.67
10367	07-Jun-2018	KEOUG03	KEOUGH, COADY	Issued	124	C	240.00
10368	07-Jun-2018	LCBO01	LCBO	Issued	124	C	225.85
10369	07-Jun-2018	LOUDO01	LOUDON BROS. LTD.	Issued	124	C	2,693.28
10370	07-Jun-2018	MANIT17	MANITOUWADGE LEARNING CENTRE	Issued	124	C	337.00
10371	07-Jun-2018	MMHC01	MMHC	Issued	124	C	178.99
10372	07-Jun-2018	RECEI01	RECEIVER GENERAL	Issued	124	C	17,896.86
10373	07-Jun-2018	RITEP01	RITE PRICE APPL & ELECT REPAIR	Issued	124	C	614.72
10374	07-Jun-2018	ROBIN01	ROBINSON, KAREN	Issued	124	C	100.00
10375	07-Jun-2018	SAULT01	SAULT STE. MARIE INNOVATION CENTRE	Issued	124	C	1,600.84

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jun 07, 2018

Time : 3:10 pm

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 19-May-2018 To 08-Jun-2018
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1		GENERAL OPERATING					
10376	07-Jun-2018	TBAYI01	TBAYIT	Issued	124	C	4,520.00
10377	07-Jun-2018	TBAYT01	TBAYTEL	Issued	124	C	440.70
10378	07-Jun-2018	TBDSS01	TBDSSAB	Issued	124	C	5,234.00
10379	07-Jun-2018	TOWNC01	TOWNES, CHRISTOPHER	Issued	124	C	100.00
10380	07-Jun-2018	XEROX01	XEROX CANADA LTD.	Issued	124	C	486.22

Total Computer Paid :	174,806.16	Total EFT PAP :	0.00	Total Paid :	174,806.16
Total Manually Paid :	0.00	Total EFT File :	0.00		

59 Total No. Of Cheque(s) ...



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

AGENDA	
Item No.	09-01
Meeting Date:	13 / 06 / 18
	D M Y

RECEIVED
MAY 10 2018
THE CORPORATION OF THE
TOWNSHIP OF MANITOUWADGE

Our File No.: SSF-110

May 10, 2018

Mayor Andy Major
Township of Manitouwadge
1 Mississauga Drive
Manitouwadge ON P0T 2C0

Dear Mayor Major:

Re: TBDSSAB 2017 Levy Surplus Disposition

At its April 19, 2018 Board Meeting, The District of Thunder Bay Social Services Administration Board approved the return of the 2017 levy surplus to member Municipalities and Territory Without Municipal Organization (TWOMO). Attachment 1 indicates each Municipality's and TWOMO's share calculated using the final 2017 weighted assessment. This amount will be deducted from the May 2018 levy invoice (copy attached).

Should you have any questions regarding the 2017 levy surplus disposition, please do not hesitate to contact me at (807) 766-2103.

Sincerely,

William (Bill) Bradica
Chief Administrative Officer

WB/kg/gf

- Attachments
1. 2017 Program Levy Operating Surplus
 2. May 2018 Levy Invoice (Copy)

Copy to: Margaret Hartling, CAO/Clerk-Treasurer
Keri Greaves, Acting Director – Corporate Services Division

**The District of Thunder Bay Social Services Administration Board
Distribution of the 2017 Program Levy Operating Surplus by Municipality**

Municipality	2017 Weighted Assessment \$	(%)	Distribution \$
Conmee	52,491,761	0.3123%	1,739
Dorion	37,114,346	0.2208%	1,229
Gillies	29,615,485	0.1762%	981
Greenstone	549,332,999	3.2680%	18,195
Manitouwadge	47,255,844	0.2811%	1,565
Marathon	133,661,442	0.7952%	4,427
Neebing	264,288,580	1.5723%	8,754
Nipigon	82,236,594	0.4892%	2,724
O'Connor	54,192,238	0.3224%	1,795
Oliver & Paipoonge	657,287,169	3.9103%	21,771
Red Rock	38,949,964	0.2317%	1,290
Schreiber	38,290,031	0.2278%	1,268
Shuniah	625,709,077	3.7224%	20,725
Terrace Bay	104,043,585	0.6190%	3,446
Thunder Bay	12,213,823,127	72.6612%	404,544
TWOMO	1,880,989,925	11.1901%	62,301
Total	16,809,282,167	100.0000%	556,754



THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD

AGENDA	
Item No. <u>09-02</u>	
Meeting Date: <u>18</u> / <u>06</u> / <u>18</u>	
	<u>D</u> / <u>M</u> / <u>F</u>

Our File No.: SSB-10

May 31, 2018

Margaret Hartling, CAO/Clerk-Treasurer
Township of Manitouwadge
1 Mississauga Drive
Manitouwadge ON P0T 2C0

Dear Margaret Hartling:

**RE: The District of Thunder Bay Social Services Administration Board (TBDSSAB)
2017 Operating Results by Municipality**

In 2017, TBDSSAB received resolutions from six municipalities to provide a breakdown of all TBDSSAB services delivered and funded in those municipalities and the value or costs of those services.

In response, Administration developed a "hybrid" cost allocation methodology to approximate a Municipal breakdown, beginning with year 2016 actual results, based on the location where certain payments are directed. Although this method does not provide the specific information requested by the six municipalities, it provides results that most closely represent the financial information requested.

The 2017 operating results, by municipality, using this hybrid cost allocation methodology, is detailed in Attachment 1 to Board Report No. 2018-23 TBDSSAB Program Costs – 2017 Operating Results by Municipality. Attachment 2 to Report 2018-23, presents the results of applying this hybrid cost allocation method on the revenues and expenses, with a comparison to the Weighted Assessment method that is actually used to determine the municipal levy. This comparison is presented for information only. The estimated figures determined under the hybrid method are subject to significant limitations that must be considered when drawing any conclusions from the results of the analysis.



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Should you have any questions about the information provided please contact Keri Greaves, (Acting) Director – Corporate Services Division by email keri.greaves@tbdssab.ca or telephone (807) 766-2107.

Sincerely,

William (Bill) Bradica
Chief Administrative Officer

WB/gf

Enclosure: Report No. 2018-23 TBDSSAB Program Costs – 2017 Operating Results by Municipality including attachments

Copy to: Keri Greaves, CPA, CMA, (Acting) Director – Corporate Services Division
File



	REPORT NO.: 2018-23
MEETING DATE: APRIL 19, 2018	DATE PREPARED: MARCH 27, 2018
SUBJECT: TBDSSAB PROGRAM COSTS – 2017 OPERATING RESULTS BY MUNICIPALITY	

RECOMMENDATION

THAT with respect to Report 2017-23 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, direct Administration to distribute the 2017 Operating Results, based on the hybrid cost allocation methodology, to its fifteen (15) Member Municipalities.

REPORT SUMMARY

To provide The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) with the 2017 Operating Results by Municipality, using a hybrid cost allocation methodology.

BACKGROUND

TBDSSAB is responsible for providing access to quality social services (Child Care and Early Years, Housing and Homelessness Prevention, and Ontario Works) to all citizens in the District of Thunder Bay. The financial accounting system has been set up to record revenues and expenses, by Program, to satisfy the financial reporting needs of its various stakeholders.

In 2017, TBDSSAB received requests from the six Municipalities (Conmee Township, Township of Gillies, Municipality of Neebing, O'Connor Township, Municipality of Oliver Paipoonge, Municipality of Shuniah) representing Area 1 within Ontario Regulation 278/98, to provide a breakdown of all TBDSSAB services delivered and funded in those Municipalities, and the value or costs of those services.

TBDSSAB's current financial accounting system is not set up to track revenues and expenses based on the geographic location of each recipient. To provide this information accurately and in a timely manner, TBDSSAB would require a full financial cost-accounting framework and related administrative and technological infrastructure. However, in response to the requests from Area 1 Municipalities, TBDSSAB has developed a methodology to provide a Municipal breakdown based on where certain payments are being directed. The costs not directly attributable to a Municipality would be allocated using the Weighted Assessment method.

The Board has directed Administration to prepare a report annually, presenting the results of applying the hybrid cost allocation method on the revenues and expenses, for its fifteen (15) Member Municipalities and the Territories without Municipal Organization (TWOMO).

COMMENTS

Administration was able to conduct the hybrid cost allocation methodology by using various available reports, however, the data is subject to significant limitations, including:

- Payments to vendors and landlords on behalf of Ontario Works recipients are not identified by Municipality in the reports available through the provincial Social Assistance Management System (SAMS).
- For Ontario Works recipients, SAMS reports provide detail based on the current Municipality of the recipient, rather than on the previous Municipalities in which they lived.
- Payments to Child Care Providers are based on the physical location of the Child Care Centres, rather than the residence of the parents and children using the service.
- Payments and expenditures for Social and Affordable Housing are based on the physical location of the housing units, not the previous residence of the individuals and families utilizing the service.
- Emergency Hostels service a highly transient clientele, however, due to the physical location of the buildings, the costs attributed to these services are allocated to the City of Thunder Bay.
- Costs attributable to the Community Social Reinvestment Program (non-mandated) are allocated based on the location where the payment was distributed, not the residence of the individuals and families utilizing the services.
- The "cost" identified to each Municipality does not reflect the "value" of services provided to the overall community within the District of Thunder Bay, as the value of human services is not easily quantifiable through the use of traditional financial accounting systems.

Considering these limitations, Administration was able to directly attribute approximately 82% of 2017 actual operating expenses, and 86% of revenues, to people and programs located in specific Municipalities. The remaining revenues and expenses have been allocated to Municipalities based on the 2017 Weighted Assessment calculation.

The results of the hybrid cost allocation methodology are provided in Attachment 1. Attachment 2 provides a comparison between the results of the hybrid cost allocation and cost allocation using the 2017 Weighted Assessment calculation, for total and net costs.

FINANCIAL IMPLICATIONS

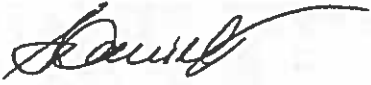

There are no direct financial implications associated with this report.

CONCLUSION

It is concluded that a hybrid cost allocation methodology has been developed to allocate TBDSSAB revenues and expenses by Municipality. This methodology is subject to significant limitations that must be considered when drawing conclusions from the results of the analysis.

REFERENCE MATERIALS ATTACHED

- Attachment 1: 2017 TBDSSAB Operating Results by Municipality
- Attachment 2: Net Cost Comparison – Hybrid Allocation Methodology vs. Weighted Assessment

PREPARED BY:	Keri Greaves, CPA, CMA, Manager, Finance The District of Thunder Bay Social Services Administration Board
APPROVED / SIGNATURE:	 Georgina Daniels, FCPA, FCA, Director - Corporate Services Division The District of Thunder Bay Social Services Administration Board
SUBMITTED / SIGNATURE:	 William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board

2017 TBDSSAB Operating Results by Municipality
Using Hybrid Cost Allocation Method

Municipality	Directly Attributable to Municipalities								
	Ontario Works			Child Care and Early Years			Social and Affordable Housing		
	Expenses	Revenues	Net Cost	Expenses	Revenues	Net Cost	Expenses	Revenues	Net Cost
Conmee	115,870	112,716	3,154	-	-	-	-	-	-
Dorion	10,795	10,501	294	-	-	-	-	-	-
Gillies	30,707	29,872	835	-	-	-	-	-	-
Greenstone	1,144,063	1,112,926	31,137	526,178	447,246	78,932	1,178,957	672,530	506,427
Manitouwadge	244,907	238,242	6,665	32,685	29,181	3,504	682,327	28,162	654,165
Marathon	389,761	379,153	10,608	390,437	332,679	57,758	720,360	5,740	714,620
Neebing	76,874	74,782	2,092	-	-	-	24,850	24,850	-
Nipigon	225,708	219,565	6,143	128,546	114,910	13,636	363,803	223,669	140,134
O'Connor	15,763	15,334	429	-	-	-	-	-	-
Oliver Paipoonge	191,184	185,981	5,203	327,367	273,734	53,633	767,014	450,205	316,809
Red Rock	112,791	109,722	3,069	-	-	-	89,228	19,000	70,228
Schreiber	123,286	119,931	3,355	-	-	-	166,324	140,749	25,575
Shuniah	181,997	177,044	4,953	105,273	93,957	11,316	304	304	-
Terrace Bay	88,422	86,015	2,407	-	-	-	41,400	41,400	-
Thunder Bay	23,064,691	22,436,960	627,731	11,857,340	10,505,258	1,352,082	33,773,334	23,151,523	10,621,811
TWOMO	890,813	866,569	24,244	17,920	16,234	1,686	55,708	32,125	23,583
TOTAL	26,907,632	26,175,313	732,319	13,385,746	11,813,199	1,572,547	37,863,609	24,790,257	13,073,352

Considerations for Costs Attributable to Municipalities:

- Payments to vendors and landlords on behalf of Ontario Works recipients are not identified by Municipality. These expenses (\$4.9 million) were allocated to Municipalities based on weighted assessment.
- Payments to Ontario Works recipients (\$22.0 million) are allocated based on the Municipality in which the recipient currently lives, not the Municipalities they have lived in the past.
- Payments to Child Care Providers are based on the physical location of the Child Care Centre, not on the residence of the parents and children utilizing the service.
- Payments and expenditures for Social and Affordable Housing are based on the physical location of the housing units, not the previous residence of the individuals and families utilizing the service.
- Payments to Emergency Shelters are allocated to the City of Thunder Bay since the services are located in the City, although the clientele is highly transient.

2017 TBDSSAB Operating Results by Municipality (continued)
Using Hybrid Cost Allocation Method

Municipality	Directly Attributable to Municipalities			Not Directly Attributable to Municipalities			Total		
	Community Social Reinvestment Program			Corporate Infrastructure			Expenses	Revenues	Net Cost
	Expenses	Revenues	Net Cost	Expenses	Revenues	Net Cost	Expenses	Revenues	Net Cost
Conmee	29,500	-	29,500	54,272	32,457	21,815	199,642	145,173	54,469
Dorion	250	-	250	38,371	22,948	15,423	49,416	33,449	15,967
Gillies	-	-	-	30,620	18,313	12,307	61,327	48,185	13,142
Greenstone	30,346	-	30,346	567,919	339,644	228,275	3,447,463	2,572,346	875,117
Manitouwadge	899	-	899	48,850	29,215	19,635	1,009,668	324,800	684,868
Marathon	23,134	-	23,134	138,191	82,645	55,546	1,661,883	800,217	861,666
Neebing	-	-	-	273,237	163,410	109,827	374,961	263,042	111,919
Nipigon	24,270	-	24,270	85,014	50,843	34,171	827,341	608,987	218,354
O'Connor	-	-	-	56,027	33,507	22,520	71,790	48,841	22,949
Oliver Paipoonge	-	-	-	679,539	406,399	273,140	1,965,104	1,316,319	648,785
Red Rock	14,500	-	14,500	40,265	24,081	16,184	256,784	152,803	103,981
Schreiber	18,000	-	18,000	39,587	23,675	15,912	347,197	284,355	62,842
Shuniah	-	-	-	646,885	386,870	260,015	934,459	658,175	276,284
Terrace Bay	7,000	-	7,000	107,571	64,333	43,238	244,393	191,748	52,645
Thunder Bay	425,983	-	425,983	12,627,193	7,551,700	5,075,493	81,748,541	63,645,441	18,103,100
TWOMO	16,000	-	16,000	1,944,635	1,162,990	781,645	2,925,076	2,077,918	847,158
TOTAL	589,882	-	589,882	17,378,176	10,393,030	6,985,146	96,125,045	73,171,799	22,953,246

Considerations for Costs Attributable to Municipalities:

- The Community Social Reinvestment Program is a non-mandated program. Costs attributable to this Program are allocated based on the location where the payment was distributed, not based on the residence of the individuals and families utilizing the services.
- The "net cost" identified for each Municipality does not reflect the "value" of services provided to the overall community within the District of Thunder Bay.

2017 TBDSSAB Net Cost Comparison
Hybrid Allocation Methodology vs. Weighted Assessment

Municipality	2017 Weighted Assessment (%)	2017 Total Cost			2017 Net Cost		
		Allocated by Weighted Assessment	Allocated by Hybrid Allocation Methodology	Variance	Allocated by Weighted Assessment	Allocated by Hybrid Allocation Methodology	Variance
Conmee	0.3123%	300,199	199,642	(100,557)	71,683	54,469	(17,214)
Dorion	0.2208%	212,244	49,416	(162,828)	50,681	15,967	(34,714)
Gillies	0.1762%	169,372	61,327	(108,045)	40,444	13,142	(27,302)
Greenstone	3.2680%	3,141,366	3,447,463	306,097	750,112	875,117	125,005
Manitouwadge	0.2811%	270,208	1,009,668	739,460	64,522	684,868	620,346
Marathon	0.7952%	764,386	1,661,883	897,497	182,524	861,666	679,142
Neebing	1.5723%	1,511,374	374,961	(1,136,413)	360,894	111,919	(248,975)
Nipigon	0.4892%	470,244	827,341	357,097	112,287	218,354	106,067
O'Connor	0.3224%	309,907	71,790	(238,117)	74,001	22,949	(51,052)
Oliver Paipoonge	3.9103%	3,758,778	1,965,104	(1,793,674)	897,541	648,785	(248,756)
Red Rock	0.2317%	222,722	256,784	34,062	53,183	103,981	50,798
Schreiber	0.2278%	218,973	347,197	128,224	52,287	62,842	10,555
Shuniah	3.7224%	3,578,159	934,459	(2,643,700)	854,412	276,284	(578,128)
Terrace Bay	0.6190%	595,014	244,393	(350,621)	142,081	52,645	(89,436)
Thunder Bay	72.6612%	69,845,610	81,748,541	11,902,931	16,678,103	18,103,100	1,424,997
TWOMO	11.1901%	10,756,489	2,925,076	(7,831,413)	2,568,491	847,158	(1,721,333)
Total	100.0000%	96,125,045	96,125,045	-	22,953,246	22,953,246	-

AGENDA	
Item No.	10-01
Meeting Date:	13 / 06 / 18
	D / M / Y

**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
HELD ON January 19, 2017
IN THE COUNCIL CHAMBERS, MUNICIPAL COMPLEX**

Present: Barbara St. Pierre, Chair
Carole Desilets – Vice Chair
Bob Kirkpatrick, Executive Director
Jimmy Moffat – Executive Director
Grant Goodwin – Director
Andy Major – Council Representative
Karlson Hunter, Executive Director
Tyler Baran, Director

Absent: Kevin Turner – Director

Township: Karen Robinson, Administrative Assistant/Treasurer
Margaret Hartling, CAO/Clerk-Treasurer

Guests: 3

The Meeting was chaired by Robert Kirkpatrick – Executive Director

1. CALL TO ORDER

RESOLUTION NO. 2017-01

Moved by: Barbara Thomson St. Pierre
Seconded by: Carole Desilets

RESOLVED that the Annual General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7:00PM.

CARRIED

2. INTRODUCTION OF BOARD MEMBERS

3. APPROVAL OF MINUTES

RESOLUTION NO. 2017-02

Moved by: Barbara Thomson St. Pierre
Seconded by: Andy Major

RESOLVED that the Minutes of the Annual General Meeting of March 5, 2015 be accepted and filed as corrected.

CARRIED

4. AUDITOR'S REPORT

RESOLUTION NO. 2017-03

Moved by: Jim Moffat
Seconded by: Andy Major

RESOLVED that the Auditors Report for the fiscal year ending December 31, 2015 for the Manitowadge Economic Development Corporation be accepted and filed.

CARRIED

5. NEW BUSINESS

5.1 Approval of By-Law change to the voting practices of the EDC.

*Voting by email or telephone is permitted. All email or telephone votes conducted since the last regular Board Meeting of the Directors shall be included on the agenda and adopted at the next regular Board Meeting of the Directors.
(amended 2017.01.19)*

RESOLUTION NO. 2017-04

Moved by: Andy Major
Seconded by: Barbara Thomson St. Pierce

RESOLVED that the MEDC accept the By-law change to the voting procedures for the Manitowadge Economic Development Corporation Board decisions.

CARRIED

6. ELECTIONS

No Elections

1. Bob Kirkpatrick- nominated by Carole Desilets Seconded: Kevin Turner
2. Karlson Hunter-nominated by Kevin Turner Seconded: Carole Desilets
3. Tyler Baran-nominated by Carole Desilets Seconded: Bob Kirkpatrick
4. Karen Robinson – nominated by Bob Kirkpatrick Seconded: Grant Goodwin

RESOLUTION NO. 2016-05

Moved by: Jim Moffat
Seconded by: Barbara Thomson St. Pierre

RESOLVED THAT the following people be nominated as directors of the Manitowadge Economic Development Corporation for the following term:

(3 years)

Bob Kirkpatrick
Karlson Hunter
Tyler Baran
Karen Robinson

CARRIED

6. APPOINTMENT OF AUDITORS:

RESOLUTION NO. 2017-06

Moved by: Barbara Thomson St. Pierre

Seconded by: Jim Moffat

RESOLVED THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS accept the auditor recommendation from Joe Ruscio of Sault Ste. Marie in the amount of \$2120.00 + HST to do the 2016 Fiscal Year Audit.

CARRIED

8. ADJOURNMENT

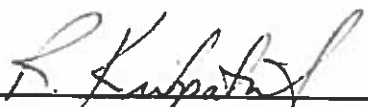
RESOLUTION NO. 2017-07

Moved by: Barbara Thomson


Seconded by: Carole Desilets

RESOLVED that the Annual General Meeting of the Manitouswadge Economic Development Corporation adjourn at the hour of 7.20 pm.

CARRIED



Robert Kirkpatrick – Acting Chair



Karen Robinson, MEDC Treasurer

**MINUTES OF THE REGULAR GENERAL MEETING
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
HELD ON January 18, 2018 at 7:00 pm.**

Held at the Nuclear Waste CLC Office, Huron Walk, Manitouwadge, ON

Present: Jimmy Moffat – Executive Director
Bob Kirkpatrick, Vice Chair
Kevin Turner – Director
Andy Major – Council Representative
Karen Robinson, Director/Treasurer
Grant Goodwin – Director
Carole Desilets – Director

Absent: Karlson Hunter, Executive Director
Margaret Hartling, CAO/Clerk-Treasurer
Tyler Baran, Director
Barbara St. Pierre, Chair

1. CALL TO ORDER

RESOLUTION NO. 2018-01

Moved by: Kevin Turner
Seconded by: Jimmy Moffat

RESOLVED that the Regular General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7.00PM.

2. CONFLICT OF INTEREST (OATH OF CONFIDENTIALITY)

None

3. APPROVAL OF MINUTES

RESOLUTION NO. 2018-02

Moved by: Andy Major
Seconded by: Kevin Turner

RESOLVED that the Minutes of the Regular Meeting of November 2, 2017 of the Manitouwadge Economic Development Corporation be accepted and filed.

CARRIED

4. DEPUTATIONS & MEETINGS

None

5. EXPENDITURE REPORT

- Resolution to accept expenditure report for the month ending November 30, 2017, December 31, 2017 be accepted and filed.

RESOLUTION NO. 2018-03

Moved by: Andy Major

Seconded by: Jim Moffat

RESOLVED that the Expenditures Report of the Manitowadge Economic Development Corporation for the month ending November 30, 2017 and December 31, 2017 be accepted and filed.

CARRIED

6. CORRESPONDENCE (Items listed are available in folder for viewing at the Meeting)

- 6.1** Request from the Manitowadge Outdoor Enthusiasts for funding to help with bringing Gordon Ellis to Manitowadge.

Jim Moffat read the letter as Bob Kirkpatrick, Acting Chair was the person that wrote the letter on behalf of the MOE

This was tabled to the next meeting after the NWMO had made the decision regarding possible funding to the MOE.

7. NEW BUSINESS

- 7.1** Amanda Mayhew Request
- 7.2** Frosty Days Activity
- 7.3** Manitowadge Outdoor Enthusiasts Request

8. OLD BUSINESS

Discussion Items:

- 1) Letters of Financial Request to the Township (Audits/Webhosting/Directors Insurance)
(Business Breakfast/Tree Plantar Barbecue/Tree Planting Project
Capital Project Request to the Township – Ratify resolution

RESOLUTION NO. 2018-04

Moved by: Kevin Turner
Seconded by: Carole Desilets

RESOLVED that the MEDC approve the request of the capital project submitted to the Municipality for budget consideration.

CARRIED

- 2) Newsletter – Follow-up on Newsletter
- 3) Strategic Plan Update
- 4) CSF –Discontinuation of the CSF Application (Motion)
- 5) Christmas decorating contest – Follow-up
- 6) Christmas parade-Follow-up
- 7) Tree planter barbecue
- 8) Tree planting project
- 9) Banners update
- 10) Dimestore Fisherman Update
- 11) ATV By-law

RESOLUTION NO. 2018-05

Moved by: Carole Desilets
Seconded by: Andy Major

RESOLVED that the MEDC change the Mission recommendation at the November 23, 2017 MEDC Planning Meeting.

CARRIED

9. RESOLUTION TO GO INTO CLOSED SESSION

Yes

RESOLUTION NO. 2018-06

Moved by: Jimmy Moffat
Seconded by: Andy Major

RESOLVED THAT THE MEDC go into closed session at 8:25 pm.

CARRIED

RESOLUTION NO. 2018-07

Moved by: Carole Desilet
Seconded by: Jim Moffat

MINUTES

January 18, 2018

RESOLVED THAT THE MEDC come out of closed session at 8:34 pm.

CARRIED

10. PROJECTS REPORTS AND COMMITTEE:

No

11. ADJOURNMENT

RESOLUTION NO. 2018-08

Moved by: Grant Goodwin


Seconded by: Kevin Turner

RESOLVED that the Regular Meeting of the Manitowadge Economic Development Corporation adjourn at the hour of 8:40 pm.

CARRIED



Bob Kirkpatrick, Acting Chair



Karen Robinson, MEDC Treasurer

AGENDA

Item No. 10-03
Meeting Date: 13 / 06 / 18
 D M T

**MINUTES OF THE REGULAR GENERAL MEETING
OF THE MANITOUWADGE ECONOMIC DEVELOPMENT CORPORATION
HELD ON March 21, 2018**

Held at the Nuclear Waste CLC Office, Huron Walk, Manitouwadge, ON

Present: Carole Desilets – Director
Grant Goodwin – Director
Kevin Turner – Director
Karlson Hunter, Executive Director
Tyler Baran, Director
Karen Robinson, Director/Treasurer

Absent: Barbara St. Pierre, Chair
Bob Kirkpatrick, Vice Chair
Andy Major – Council Representative

1. CALL TO ORDER

RESOLUTION NO. 2018-09

Moved by: Karlson Hunter
Seconded by: Carole Desilets

RESOLVED that the Regular General Meeting of the Manitouwadge Economic Development Corporation commence at the hour of 7.00 PM.

CARRIED

2. CONFLICT OF INTEREST (OATH OF CONFIDENTIALITY)

None

3. RESOLUTION TO GO INTO CLOSED SESSION

Yes

RESOLUTION NO. 2018-03

Moved by: Carole Desilets
Seconded by: Karlson Hunter

RESOLVED that the Manitouwadge Economic Development Corporation go into Closed Session at 7:01 pm.

CARRIED

RESOLUTION NO. 2018-010

Moved by: Carole Desilets
Seconded by: Karlson Hunter

RESOLVED that the Manitowadge Economic Development Corporation go into Closed Session at 7:01 pm.

CARRIED

RESOLUTION NO. 2018-11

Moved by: Carole Desilets
Seconded by: Karlson Hunter

RESOLVED that the Manitowadge Economic Development Corporation come out of Closed Session at 8:03 pm.

CARRIED

11. ADJOURNMENT

RESOLUTION NO. 2018-12

Moved by: Grant Goodwin
Seconded by: Carole Desilets

RESOLVED that the Regular Meeting of the Manitowadge Economic Development Corporation adjourn at the hour of 8.04 pm.

CARRIED


Tyler Baran, Acting Chair


Karen Robinson, MEDC Treasurer



Manitouwadge

Nuclear Waste Community Liaison Committee

AGENDA
Item No. <u>10-03</u>
Meeting Date: <u>13</u> / <u>06</u> / <u>18</u>
D M Y

Learning More About Canada's Plan for the Long-Term Management of Used Nuclear Fuel

NWCLC Minutes, April 12, 2018
Regular Meeting
Manitouwadge Municipal Council Chambers
At 7:00 pm.

Members: Jim Moffat – Chair
Andy Major – Mayor
Wayne Barsalou
Dave Schleier
Erika Robert
Rita Labbee
Tiffany Lidster
Amber Campbell

NWMO Staff Present:
Norman Sandberg, Relationship Manager
Tim Weber, Social Research Associate
Pat Dolcetti, Communications Manager
Kevin Muloin, Aboriginal Engagement Specialist
Jennifer McKelvie, NWMO Senior Scientist
DPRA Present:
Vicky McCulloch, Senior Vice President

Absent: Noah Ruel
Charles Newton
Ray Lelievre – Council Rep.
Margaret Hartling – CAO/Clerk-Treasurer
Tyler Baran – Vice Chair

Township Staff: Karen Robinson – NWCLC Project Co-ordinator

Public Present: 8

1. CALL TO ORDER

Meeting was called to order by Jim Moffat at 7:00 pm.

Moved by: Rita Labbee
Seconded by: Tiffany Lidster

No. 2018-31

RESOLVED THAT: the Regular Meeting of the Manitouwadge Nuclear Waste Community Liaison Committee commence at the hour of 7:00 pm.

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF



Manitouwadge

Nuclear Waste Community Liaison Committee

Learning More About Canada's Plan for the Long-Term Management of Used Nuclear Fuel

3. APPROVAL OF AGENDA

Moved by: Erika Robert No. 2018-31
Seconded by: Tiffany Lidster

RESOLVED THAT: the Agenda of the NWCLC be approved as circulated.

CARRIED

4. BUSINESS

01 APPROVAL OF MINUTES

RESOLVED THAT: : the Minutes of Regular Meeting of the Manitouwadge Nuclear Waste Community Liaison Committee held March 15, 2018 are adopted as circulated.

Moved by: Wayne Barsalou No. 2018-32
Seconded by: Erika Robert

CARRIED

02 NWMO Report to the Committee on Recent Activities

- a) Municipal Engagement Update
- b) Communications Update
- c) Aboriginal Engagement Update

Presentations: "International Cooperation and Experience"
Presented by: Jennifer McKelvie, Ph.D P.Geo NWMO Senior Scientist

"Initial Borehole Drilling to Advance Learning Update"
Presented by: Norman Sandberg, Relationship Manager

RESOLVED THAT: the Manitouwadge CLC thanks NWMO for their presentations and updates.

Moved by: Rita Labbee No. 2018-33
Seconded by: Tiffany Lidster

CARRIED



Manitouwadge

Nuclear Waste Community Liaison Committee

Learning More About Canada's Plan for the Long-Term Management of Used Nuclear Fuel

04 BUSINESS

a) Project Co-ordinator Report

Moved by: Rita Labbee No. 2018-34
Seconded by: Tiffany Lidster

RESOLVED THAT: the Project Co-ordinators report be accepted as received.

CARRIED

- b) Dr. Jason Donev visit to Manitouwadge May 23, 2018
- c) Regional Youth Engagement with Homepayne School "Tech Day"
Robotics – Supply Lunch

Moved by: Rita Labbee No. 2018-35
Seconded by: Tiffany Lidster

RESOLVED THAT: the Manitouwadge Community Liaison Committee will supply the lunch for the "Tech Day on May 17th" at the Manitouwadge Public School to share knowledge of their Robotics Program with the Homepayne schools as part of a regional partnership.

Be it further resolved that the funds will be taken and reimbursed from the NWMO Regional Program "Early Investment in Education and Skills".

CARRIED

- d) Canadian Nuclear Safety Commission (CNSC) Presentation in
2018 – Julie Mecke Email
- e) Emergency Preparedness Kit Project

Moved by: Dave Schleier No. 2018-36
Seconded by: Wayne Barsalou

RESOLVED THAT: the Manitouwadge CLC will do a collaborative session with the Fire Department on May 12, 2018.

CARRIED



Manitouwadge

Nuclear Waste Community Liaison Committee

Learning More About Canada's Plan for the Long-Term Management of Used Nuclear Fuel

Moved by: Dave Schleier
Seconded by: Wayne Barsalou

No. 2018-37

RESOLVED THAT: the Manitouwadge CLC sponsor the amount of \$2546.00 + HST to supply kits to our community residents.

CARRIED

- f) Correspondence from NWMO to Mayor and Council for Information Purposes
- g) Invitation to guest speakers that the CLC would like to bring in
- h) Confirm next meeting date of May 17th

5. ADJOURNMENT

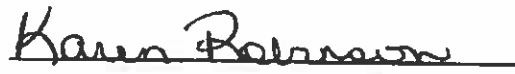
Moved by: Dave Schleier
Seconded by: Erika Robert

No. 2018-38

RESOLVED THAT: the regular meeting of the Manitouwadge Nuclear Waste Community Liaison Committee adjourn at the hour of 8:56 pm.

CARRIED


Jim Moffat, Chair of NWCLC


Karen Robinson, NWCLC Project Coordinator

MANITOUWADGE MUNICIPAL HOUSING CORPORATION

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

March 19, 2018

1. The meeting was called to order at 6:28 p.m. (Resolution No. 18-12)

In attendance:

Helen Williams	Chairperson
Lisa Jomphe	Vice-Chairperson
Donna Jaunzarins	Director
Andy Major	Director
Rita Labbee	Property Manager

Absent: Sheldon Plummer Director

2. The Board reviewed the Confidentiality and Conflict of Interest policies.

3. The Minutes and Resolutions of the meeting held on Tuesday, February 20th, 2018 were reviewed by the Board and accepted. (Resolution No. 18-13)

4. **Property Manager's Report:**

The Property Manager's Report was provided to the Board.

5. **Vacant Unit Report:**

The Vacant Unit Report was provided to the Board.

6. **Tenant Request:**

7. **Board Discussion:**

- The Board discussed the policies.
- The Board discussed going Smoke Free
- The Board approved the Property Manager & Chair to attend Tbay. (Resolution No. 18-14)
- The Board was updated on the Green ON Social Housing Program.
- The Board was updated on the possible units for windows, doors and siding tender.
- The Board was updated on the Operational Review.
- The Budget (year to date) figures for January/2018 was presented to the Board members for review.
- The Bank Reconciliation for January/2018 was reviewed and signed by the Chairperson.

8. Disbursements:

Disbursement Sheet # 18-03 from February 21st, 2018 to March 19th, 2018 in the amount of \$53,986.34 was reviewed by the Board and accepted. (Resolution No. 18-15)

9. Correspondence:

The Board reviewed the Correspondence received from February 21st, 2018 to March 19th, 2018.

10. Additions:

11. Next Meeting:

The next regular meeting will be held on Monday, April 16th, 2018 at 6:30 p.m. in the Judith C. Harris Board Room at the Santé Manitouswadge Health.

12. Adjournment:

The meeting was adjourned at 7:41 p.m. (Resolution No. 18-16)



Chairperson



Director

AGENDA	
Item No.	10-04
Meeting Date:	13 / 06 / 18
	D M Y

MANITOUWADGE MUNICIPAL HOUSING CORPORATION

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

April 16, 2018

1. The meeting was called to order at 6:32 p.m. (Resolution No. 18-17)

In attendance:

Helen Williams	Chairperson
Lisa Jomphe	Vice-Chairperson
Donna Jaunzarins	Director

Rita Labbee	Property Manager
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Absent:	Sheldon Plummer	Director
	Andy Major	Director

2. The Board reviewed the Confidentiality and Conflict of Interest policies.

3. The Minutes and Resolutions of the meeting held on Monday, March 19th, 2018 were reviewed by the Board and accepted. (Resolution No. 18-18)

4. **Property Manager's Report:**

The Property Manager's Report was provided to the Board.

5. **Vacant Unit Report:**

The Vacant Unit Report was provided to the Board.

6. **Tenant Request:**

7. **Board Discussion:**

- The Board discussed the policies.
- The Board was updated on going Smoke Free
- The Board was updated on The Wheel Chair Accessible Unit
- The Board was updated on the meeting attended in Tbay on EOOA.
- The Board was updated on Windows and Doors.
- The Board was updated on the Maintenance Person.
- The Board was updated on the 2017 Audit.
- The Budget (year to date) figures for February/2018 was presented to the Board members for review.
- The Bank Reconciliation for February/2018 was reviewed and signed by the Chairperson.

8. Disbursements:

Disbursement Sheet # 18-04 from March 20th, 2018 to April 16th, 2018 in the amount of \$75,784.59 was reviewed by the Board and accepted. (Resolution No. 18-19)

9. Correspondence:

The Board reviewed the Correspondence received from March 20th, 2018 to April 16th, 2018.

10. Additions:

11. Next Meeting:

The next regular meeting will be held on Wednesday, May 16th, 2018 at 6:30 p.m. in the Judith C. Harris Board Room at the Santé Manitouswage Health.

12. Adjournment:

The meeting was adjourned at 8:10 p.m. (Resolution No. 18-20)



Chairperson



Director

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

BY-LAW NO. 2018-_____

**Being a By-law to Authorize the Execution of a
Collective Agreement with Canadian Union of Public
Employees (CUPE) Local 3487.**

WHEREAS under Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of The Corporation of the Township of Manitouwadge deems it expedient to enter into an Agreement with Canadian Union of Public Employees and Local 3487;

NOW THEREFORE the Council of the Corporation of the Township of Manitouwadge enacts as follows that:

- 1. The Corporation enter into an Agreement with the Canadian Union of Public Employees and Local 3487, in accordance with the Collective Agreement attached hereto as Schedule "A" (in duplicate) to this By-law, which forms an integral part of this By-law;**
- 2. This By-law comes into force and takes effect upon the date of its passing.**

READ A 1ST AND 2ND TIME this _____ day of _____, 2018 and
READ A THIRD TIME AND FINALLY ENACTED this ___ day of _____, 2018.

Mayor Andy Major

Joleen Keough, Deputy Clerk

AGENDAItem No. 14-0a
Meeting Date: 13 / 06 / 18
 D M Y**Margaret Hartling**

From: Morley Chertkoff <morley@maplesbridge.com>
Sent: June-08-18 9:00 AM
To: amajor
Cc: mhartling
Subject: Confirmed Tour Group of Visiting Chinese Students Coming to Manitowadge

Dear Mayor Major:

Although you may not yet be aware of my efforts to bring Chinese students to Manitowadge, an Internet search will reveal a number of stories which trace my efforts. Your predecessor, Mayor MacEachern, gave his full attention to me for numerous formal presentations in an effort to make my promise of Chinese students coming to Manitowadge. Karen Robinson knows my dedication to your community, even though it has taken close to ten years for me to finally be able to bring Chinese students to your community.

A group of eight Chinese children and two of their teachers are set to arrive in Thunder Bay in the early morning hours of July 13th. They will be coming to Manitowadge for five nights starting on July 17th and departing on the morning of July 22nd. I will send scans of their passports, along with their addresses, to you once I receive your reply to this message.

i have never stopped promoting Manitowadge as a destination for Chinese students and now, thanks to my ongoing work, the first group of Chinese students will be arriving.

The reason I am writing to you is that a letter of invitation from your Township is necessary for our group members to obtain a short-term, single entry, tourist visa to enter Canada. Without a visa, they cannot enter Canada and will not be able to come to Manitowadge. All expenses will be paid by Henan Maple's Bridge Education, Science and Technology Company. No liability will come to your community. Randy Mattson, who was the head of Leisure Services for your community and I worked with lawyers to prepare waivers to indemnify your community from harm.

The children and their teachers will be well behaved. My wife (a Chinese national) and I will be there with them at all times.

I am really excited about bringing this group to your community. From Manitowadge, the tour group will have stops for one day or part of a day in White River, Pic River / Heron Bay, Wawa, Sault Ste. Marie, Richard's Landing (Gilbertson's Maple Syrup), Bruce Mines, Blind River, Manitoulin Island, Sudbury, North Bay, Gravenhurst (Norman Bethune Homestead), Toronto and finally Niagara Falls where they will be greeted by Dave Raymond, former Economic Development Officer for Manitowadge. Should Karen not be able to fully vouch for me then please call to Dave.

The invitation letter is just a formality. Without this letter, our group cannot come. Henan Maple's Bridge Education, Science and Technology Company is not a Canadian corporation. We are a Chinese company who has now arranged a 100% confirmed tour group. All tour participants have paid our company for their tour. The invitation letter is needed quickly so that the group can apply for their visa. Our company is using the services of an experienced Canadian visa agent here in China to help obtain the group visitor's visa.

Once the invitation letter (group visa letter) is received, then I will work with Karen Robinson, Donna Jaunzarins and Karina Hunter in planning for the group's arrival. No free service is expected. We will all be paying our way.

I am looking forward to meeting you.

Always take care,

Regards,

Morley Chertkoff