

REGULAR MEETING OF COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY, MAY 23, 2018 AT THE HOUR OF 7:00 P.M.

AGENDA

01 CALL TO ORDER

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

04 APPROVAL OF AGENDA

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Regular Meeting held May 9, 2018

07 PETITIONS

08 DISBURSEMENTS

01 Statement of Disbursement Sheet No. 2018-08 for \$294,910.31.

09 CORRESPONDENCE

01 Correspondence from the Manitouwadge Minor Hockey Association regarding arena upgrades, date May 16, 2018.

10 REPORTS AND COMMITTEES

01 Minutes of Meetings: Manitouwadge Public Library Board held March 27, 2018 and April 17, 2018.

02 2017 Annual Report – Manitouwadge Public Library Board.

03 2017 Audited Consolidated Financial Statements – The District of Thunder Bay Social Services Administration Board. *Report available at: <http://www.tbdssab.ca/index.php/administration/reports/>

11 VERBAL UPDATE BY MAYOR

12 VERBAL UPDATE BY CAO/CLERK-TREASURER

13 BY-LAWS

14 BUSINESS

01 Letter from Dr. Nancy Fitch, WMGH obstetrics committee, Marathon Family Health Team, regarding consideration of a fund to allow pregnant patients to stay in Marathon when asked by their doctor, dated May 5, 2018.

02 Administration Report PW2018-07 submitted by Randy Barnes, Public Works Superintendent regarding Water Treatment Plant Project, dated May 8, 2018.

15 MOTIONS AND NOTICES OF MOTIONS

16 CLOSED SESSIONS

01 Section 239(2)(e): litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- Municipal Conflict of Interest Investigation

17 BUSINESS ARISING FROM CLOSED SESSION

18 ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS, WEDNESDAY, MAY 9, 2018 AT THE HOUR OF 7:00 P.M.

PRESENT: Mayor Andy Major
Councillor Ray Lelievre
Councillor Sheldon Plummer

ABSENT: Councillor Ed Dunnill
Councillor Peter Ruel

STAFF: Margaret Hartling, CAO/Clerk-Treasurer
Shawna Patterson, Director of Community Services Intern
Randy Barnes, Public Works Superintendent
Joleen Keough, Deputy Clerk

PUBLIC: 1

01 CALL TO ORDER

RESOLUTION NO. 2018-127

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the Regular Meeting commence at the hour of 7:00 p.m.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

***Note:** Councillor Lelievre spoke to Council regarding the Regular Council Meeting of April 11, 2018, and that it was brought to attention that he had started to raise his hand to make a vote on Agenda Item 16-04, for which he had declared a pecuniary interest, and though he stopped the motion, he wanted Council to know that he would be more aware of his actions in the future and apologized to Council.

04 APPROVAL OF AGENDA

RESOLUTION NO. 2018-128

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

- 01** Presentation by Margaret Hartling, CAO/Clerk-Treasurer regarding Overview of 2018 Budget.

RESOLUTION NO. 2018-129

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the presentation provided by Margaret Hartling, CAO/Clerk-Treasurer regarding Overview of the 2018 Budget, be accepted as received.

CARRIED

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- 01 Minutes of the Regular Meeting held April 25, 2018.

RESOLUTION NO. 2018-130

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: the Minutes of the Regular Meeting held on April 25, 2018 are adopted as circulated.

CARRIED**07 PETITIONS****08 DISBURSEMENTS**

- 01 Statement of Disbursement Sheet No. 2018-07 for \$138,599.33.

RESOLUTION NO. 2018-131

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: Disbursement Sheet No. 2018-07, One Hundred and Thirty-Eight Thousand, Five Hundred and Ninety-Nine Dollars and Thirty-Three Cents (\$138,599.33) as provided to Council for information purposes only.

CARRIED**09 CORRESPONDENCE**

- 01 Correspondence from Nuclear Waste Management Organization (NWMO) regarding Enhanced Resource Funding Program – Funding for an Economic Development Officer.
- 02 Correspondence from Employment and Social Development Canada regarding Canada's Volunteer Awards.

RESOLUTION NO. 2018-132

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: correspondence item(s) 09-01 to 09-02 be received and filed.

CARRIED**10 REPORTS AND COMMITTEES**

- 01 Minutes of Meetings: Thunder Bay District Social Services Administration Board held March 15, 2018 (regular) and March 15, 2018 (closed).
*Statements available at: <http://www.tbdssab.ca/index.php/administration/>

RESOLUTION NO. 2018-133

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the Minutes of Meeting of the Thunder Bay District Social Services Administration Board held March 15, 2018 (regular) and March 15, 2018 (closed), be accepted as received.

CARRIED**11 VERBAL UPDATE BY MAYOR**

- 01 Verbal update provided by Mayor

12 VERBAL UPDATE BY CAO/CLERK-TREASURER

- 01 Verbal update provided by CAO/Clerk-Treasurer

13 BY-LAWS

- 01 Being a By-Law to** adopt the estimates for the sums required during the year 2018 for General purposes of The Corporation of the Township of Manitouwadge and to repeal By-law 2017-12.

RESOLUTION NO. 2018-134

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

Being a By-Law to adopt the estimates for the sums required during the year 2018 for General purposes of The Corporation of the Township of Manitouwadge and to repeal By-law 2017-12, **be read a first and second time.**

And furthermore, be read a third time, passed and numbered as **By-law No. 2018-11**

CARRIED

- 02 Being a By-Law to** provide for the adoption of the tax rates and to further provide for the penalty and interest in default of payment thereof for 2018 and to repeal By-law 2017-13.

RESOLUTION NO. 2018-135

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

Being a By-Law to provide for the adoption of the tax rates and to further provide for the penalty and interest in default of payment thereof for 2018 and to repeal By-law 2017-13, **be read a first and second time.**

And furthermore, be read a third time, passed and numbered as **By-law No. 2018-12**

CARRIED

- 03 Being a By-Law to** set the 2018 Transition Ratios and set rate reductions for prescribed property subclasses and to repeal By-law 2017-14.

RESOLUTION NO. 2018-136

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

Being a By-Law to set the 2018 Transition Ratios and set rate reductions for prescribed property subclasses and to repeal By-law 2017-14, **be read a first and second time.**

And furthermore, be read a third time, passed and numbered as **By-law No. 2018-13**

CARRIED

- 04 Being a By-Law to** enter into a Municipal Funding Agreement for the Main Street Revitalization Initiative Fund.

RESOLUTION NO. 2018-137

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

Being a By-Law to enter into a Municipal Funding Agreement for the Main Street Revitalization Initiative Fund, **be read a first and second time.**

And furthermore, be read a third time, passed and numbered as **By-law No. 2018-14**

CARRIED

14 BUSINESS

- 01** Memorandum from Shawna Patterson, Director of Community Services Intern regarding Adventure Playground, dated April 24, 2018.

RESOLUTION NO. 2018-138

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: Council is in receipt of the Memorandum from Shawna Patterson, Director of Community Services Intern regarding Adventure Playground.

AND BE IT FURTHER RESOLVED: upon conclusion of Council's review, the following Council and/or Staff members will attend:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Mayor Andy Major | <input checked="" type="checkbox"/> Councillor Sheldon Plummer |
| <input type="checkbox"/> Councillor Edward Dunnill | <input type="checkbox"/> Councillor Peter Ruel |
| <input type="checkbox"/> Councillor Raymond Lelievre | |
| <input type="checkbox"/> Margaret Hartling, CAO/Clerk-Treasurer | |

CARRIED

- 02** Administration Report PW2018-06 submitted by Randy Barnes, Public Works Superintendent regarding Ground Thawing Unit, dated April 30, 2018.

RESOLUTION NO. 2018-139

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: Council is in receipt of Administration Report PW2018-06 submitted by Randy Barnes, Public Works Superintendent regarding Ground Thawing Unit, be accepted at received.

CARRIED

- 03** Discussion - date for Senior's Breakfast in celebration of Seniors' Month, June 2018

RESOLUTION NO. 2018-140

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

WHEREAS: Council provides a yearly breakfast for all seniors of our community, held at the Manitouwadge Golden Age Center during the month of June, in the spirit of "Seniors Month" as designated by the Ministry Responsible for Seniors; and,

BE IT FURTHER RESOLVED THAT: in recognition and appreciation of all the services that our seniors of this fine community have provided in the past, current and future, Council will prepare a breakfast at the Golden Age Center on Friday, June 22, 2018, with breakfast being served from 8:30 a.m. to 11:00 a.m.

CARRIED**15 MOTIONS AND NOTICES OF MOTIONS****16 CLOSED SESSIONS**

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board.
- Rail Bed

RESOLUTION NO. 2018-141

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

WHEREAS Section 239(4) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** Section 239(2)(c): a proposed or pending acquisition or disposition of land by the municipality or local board;
 - Rail Bed

CARRIED

RESOLUTION NO. 2018-142

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: the meeting is hereby declared to be open to the public at 8:41 p.m.

CARRIED

17 BUSINESS ARISING FROM CLOSED SESSION

18 ADJOURNMENT

RESOLUTION NO. 2018-143

Moved by: Councillor Lelievre

Seconded by: Councillor Plummer

RESOLVED THAT: the Regular Meeting adjourn at the hour of 8:42 p.m.

CARRIED

Mayor Andy Major

Margaret Hartling, CAO/Clerk-Treasurer



The Corporation of the
TOWNSHIP OF MANITOUWADGE

Manitouwadge, Ontario

P0T 2C0

AGENDA	
Item No. <u>08-01</u>	
Meeting Date: <u>23</u> / <u>05</u> / <u>2018</u>	
D	M

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. 2018-08 FOR THE PERIOD

ENDING May 18, 2018

PAYROLL \$ 69,566.56

REGULAR CHEQUES \$ 225,343.75

VOID CHEQUES \$ 0.00

TOTAL \$ 294,910.31

M. Martens
CAO/CLERK - TREASURER

MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

CAO/CLERK - TREASURER

DEPUTY CLERK

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : May 17, 2018

Time : 10:32 am

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 05-May-2018 To 18-May-2018
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
10227	07-May-2018	2335401	2335451 ONTARIO LTD.	Issued	102	C	115.26
10228	07-May-2018	AVONS01	AVON SECURITY PRODUCTS	Issued	102	C	286.40
10229	07-May-2018	BLUEW01	BLUEWAVE ENERGY	Issued	102	C	5,939.64
10230	07-May-2018	CALGA01	SUPERIOR PROPANE	Issued	102	C	823.14
10231	07-May-2018	CEDAR01	CEDAR SIGNS	Issued	102	C	1,062.49
10232	07-May-2018	CITYO01	CITY OF THUNDER BAY	Issued	102	C	9,268.00
10233	07-May-2018	CLEAN02	CLEAN-SWEEP	Issued	102	C	1,966.20
10234	07-May-2018	CREDIT01	CREDIT BUREAUS OF NWO COLLECTIONS IN	Issued	102	C	240.36
10235	07-May-2018	DATAM01	DATA COMMUNICATIONS MANAGEMENT	Issued	102	C	814.62
10236	07-May-2018	ETERN01	ETERNITY STUDIOS	Issued	102	C	222.61
10237	07-May-2018	FIREM01	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUI	Issued	102	C	249.84
10238	07-May-2018	FIRES02	FIRESERVICE MANAGEMENT LTD.	Issued	102	C	51.42
10239	07-May-2018	GORDS01	GORD'S TAXI SERVICE	Issued	102	C	200.00
10240	07-May-2018	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	102	C	16,793.31
10241	07-May-2018	GUILL01	GUILLEVIN INTERNATIONAL	Issued	102	C	163.94
10242	07-May-2018	HARTL01	HARTLING, MARGARET	Issued	102	C	79.10
10243	07-May-2018	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	102	C	5,719.65
10244	07-May-2018	KAUPP01	KAUPPI, MEGHAN	Issued	102	C	240.00
10245	07-May-2018	LIDST01	LIDSTER, JAMES	Issued	102	C	192.10
10246	07-May-2018	MANIT02	MANITOULIN TRANSPORT	Issued	102	C	132.40
10247	07-May-2018	MINIS04	MINISTER OF FINANCE	Issued	102	C	36,248.88
10248	07-May-2018	NATIO02	NATIONAL ENERGY EQUIPMENT INC.	Issued	102	C	1,139.95
10249	07-May-2018	ONTAR05	ONTARIO LIBRARY SERVICE - NORTH	Issued	102	C	557.47
10250	07-May-2018	PUROL01	PUROLATOR INC.	Issued	102	C	30.19
10251	07-May-2018	RITEP01	RITE PRICE APPL & ELECT REPAIR	Issued	102	C	2,912.50
10252	07-May-2018	SOSEM01	SOS EMERGENCY RESPONSE TECH	Issued	102	C	412.45
10253	07-May-2018	STRON01	STRONGCO	Issued	102	C	430.76
10254	07-May-2018	TBAYT01	TBAYTEL	Issued	102	C	553.59
10255	07-May-2018	TELEC01	TELECO SUPPLY CO. LTD.	Issued	102	C	86.33
10256	07-May-2018	THEAL01	THE ALGOMA NEWS	Issued	102	C	221.05
10257	07-May-2018	THEPU01	THE PUBLIC SECTOR DIGEST INC.	Issued	102	C	29,884.89
10258	07-May-2018	THUND06	THUNDER BAY DISTRICT HEALTH UNIT	Issued	102	C	3,801.00
10259	07-May-2018	WORKE01	WORK EQUIPMENT LTD.	Issued	102	C	1,342.97
10260	10-May-2018	BEERS01	THE BEER STORE	Issued	109	C	1,631.86
10261	10-May-2018	BIERW01	BIERWORTH, ELIZABETH	Issued	109	C	766.01
10262	10-May-2018	BUSET01	BUSET & PARTNERS LLP	Issued	109	C	1,107.40
10263	10-May-2018	GASCO01	GASCON, RAYMOND JOHN	Issued	109	C	773.06
10264	10-May-2018	HARTL01	HARTLING, MARGARET	Issued	109	C	1,335.15
10265	10-May-2018	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	109	C	6,269.93
10266	10-May-2018	LCBO01	LCBO	Issued	109	C	209.37
10267	10-May-2018	LELIE01	LELIEVRE, RAYMOND	Issued	109	C	1,633.00
10268	10-May-2018	MAJOA01	MAJOR, ANDY	Issued	109	C	1,633.00
10269	10-May-2018	PETRO01	PETRONE & PARTNERS	Issued	109	C	11,941.44
10270	10-May-2018	TOWNC01	TOWNES, CHRISTOPHER	Issued	109	C	908.20
10271	16-May-2018	2610501	2610519 ONTARIO LTD.	Issued	112	C	47.35
10272	16-May-2018	AIRLI01	AIR LIQUIDE CANADA INC.	Issued	112	C	177.63
10273	16-May-2018	BARAN01	BARAN, TYLER	Issued	112	C	300.00
10274	16-May-2018	BARNE03	BARNES, RANDY	Issued	112	C	623.60
10275	16-May-2018	BLRED01	B&L REDDICK	Issued	112	C	1,681.96
10276	16-May-2018	BLRED01	B&L REDDICK	Issued	112	C	69.44
10277	16-May-2018	BOYDB01	BOYD, BEA	Issued	112	C	30.00
10278	16-May-2018	CAMPB01	CAMPBELL, AMBER	Issued	112	C	30.00
10279	16-May-2018	CANAD02	CANADA POST CORPORATION	Issued	112	C	137.30
10280	16-May-2018	CARSW01	THOMSON REUTERS	Issued	112	C	451.92

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : May 17, 2018

Time : 10:32 am

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 05-May-2018 To 18-May-2018
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1 GENERAL OPERATING							
10281	16-May-2018	CRANN01	CRANNEY, OWEN	Issued	112	C	508.49
10282	16-May-2018	CREDIT01	CREDIT BUREAUS OF NWO COLLECTIONS IN	Issued	112	C	1,138.31
10283	16-May-2018	CREGH02	CREGHEUR, LYNN	Issued	112	C	30.00
10284	16-May-2018	EMCOC01	EMCO CORP./WESTERN SUPPLIES	Issued	112	C	3,716.86
10285	16-May-2018	FLAGH01	FLAGHOUSE	Issued	112	C	4,723.97
10286	16-May-2018	GIONE02	GIONET, THERESA	Issued	112	C	30.00
10287	16-May-2018	HARTL01	HARTLING, MARGARET	Issued	112	C	112.86
10288	16-May-2018	HAWKT01	HAWKTREE SOLUTIONS	Issued	112	C	275.02
10289	16-May-2018	HOPED01	HOPE, DONNA	Issued	112	C	30.00
10290	16-May-2018	HOSAN01	HOSANNA FIRE PROTECTION	Issued	112	C	186.39
10291	16-May-2018	HUDSO01	HUDSON, HOLLY	Issued	112	C	30.00
10292	16-May-2018	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	112	C	17,035.31
10293	16-May-2018	KINGH01	KING, HUGETTE	Issued	112	C	30.00
10294	16-May-2018	LIDST01	LIDSTER, JAMES	Issued	112	C	248.60
10295	16-May-2018	LIFES01	LIFESAVING SOCIETY	Issued	112	C	145.00
10296	16-May-2018	MAJOA01	MAJOR, ANDY	Issued	112	C	600.00
10297	16-May-2018	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	112	C	1,234.04
10298	16-May-2018	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	112	C	1,158.61
10299	16-May-2018	MILLE01	MILLER GOLF OF LONDON	Issued	112	C	263.42
10300	16-May-2018	MORIN01	MORIN AUTO	Issued	112	C	864.14
10301	16-May-2018	NORTH14	NORTH SUPERIOR BROADCASTING LTD.	Issued	112	C	150.29
10302	16-May-2018	PATIF01	PATIFF ENTERPRISES INC.	Issued	112	C	511.92
10303	16-May-2018	PATTE01	PATTERSON, SHAWNA	Issued	112	C	1,018.12
10304	16-May-2018	PAULD01	PAUL DALLAIRE WELDING	Issued	112	C	1,896.54
10305	16-May-2018	PERFE01	PERFECT PEN & STATIONERY	Issued	112	C	112.88
10306	16-May-2018	PLANT01	PLANTE RENOVATIONS	Issued	112	C	949.20
10307	16-May-2018	PUROL01	PUROLATOR INC.	Issued	112	C	68.61
10308	16-May-2018	REALT01	REALTAX INC.	Issued	112	C	7,684.00
10309	16-May-2018	REALT01	REALTAX INC.	Issued	112	C	1,073.50
10310	16-May-2018	RECEI01	RECEIVER GENERAL	Issued	112	C	17,153.32
10311	16-May-2018	RECEI03	RECEIVER GENERAL FOR CANADA	Issued	112	C	300.00
10312	16-May-2018	SAFE01	SAFETYCARE INC.	Issued	112	C	711.90
10313	16-May-2018	SHAWC01	SHAW CABLESYSTEMS G.P.	Issued	112	C	333.97
10314	16-May-2018	TBDSS01	TBDSSAB	Issued	112	C	3,669.00
10315	16-May-2018	TOROM02	TOROMONT CAT	Issued	112	C	159.87
10316	16-May-2018	VALHA01	VALHALLA INN - THUNDER BAY	Issued	112	C	779.70
10317	16-May-2018	WARRE01	WARREN, REENE	Issued	112	C	699.73
10318	16-May-2018	WHEAD01	WHEADON, GINA	Issued	112	C	30.00
10319	16-May-2018	WOLSE01	WOLSELEY CANADA INC.	Issued	112	C	335.85
10320	16-May-2018	WOODS01	WOOD, STEVE	Issued	112	C	300.00
10321	16-May-2018	XEROX01	XEROX CANADA LTD.	Issued	112	C	1,104.20

Total Computer Paid :	225,343.75	Total EFT PAP :	0.00	Total Paid :	225,343.75
Total Manually Paid :	0.00	Total EFT File :	0.00		

95 Total No. Of Cheque(s) ...



**Manitouwadge Minor Hockey
Association**
P.O. Box 2067
Manitouwadge, Ontario
P0T 2C0

AGENDA	
Item No.	09-01
Meeting Date:	23 / 05 / 18
	D / M / Y



May 16, 2018

Township of Manitouwadge
1 Mississauga Drive
Manitouwadge, ON P0T 2C0
Phone (807)826-3227
Fax (807)826-4592

To Manitouwadge Town Council:

Our board is writing you concerning upgrades that need to happen to our arena to ensure we can have an ice surface at an earlier date.

Manitouwadge Minor Hockey Association is a non-profit, volunteer group who offers programming from children from ages 3-17. This group works hard to ensure that all members are given an ultimate opportunity to learn and play hockey while developing skills, sportsmanship, leadership, friendships and memories. For years, our association has had positive relationships with many different organizations within our community, including the Township of Manitouwadge.

Our dilemma is that our members are not able to skate until early to mid-November. One of the key developmental skills in hockey is skating (learning to skate as well as conditioning). Hockey Canada's regular season starts in the first week of October. This means tournaments, skills camps and training. Members of M.M.H.A. are almost two months behind on hockey development each year. Since our members are behind on hockey development, often players miss beginning of the year tournaments or members play their first tournaments without any training (putting themselves at a high risk of injury).

Township workers have informed us that our community center arena is in desperate need of upgrades to support ice surfaces at an earlier date due to higher temperatures outside. The arena needs a **dehumidifier**. As president I have been in contact with Cimco to assess what our arena would require to support earlier ice. They suggested a 4000 CFM Dehumidifier. The cost of this unit is \$56,838.00. This includes materials and labour for installation. The dehumidifier would not only allow us to get our season started a little earlier but would be a benefit for the buildings structure, as well with the style of roof we have.

In brief, we are requesting that the town council purchase a dehumidifier for the arena. It would not only benefit Manitouwadge Minor Hockey Association but all user groups of the arena. This equipment might also support the longevity of the current building with the control of humidity. The dehumidifier would not only allow us to get our season started a little earlier but would be a benefit for the buildings structure as well.

Please take some time to discuss this request. If the township cannot support this cost, we would like to be informed on how to move forward with requesting funding through the money given by Nuclear Waste Management Ontario. We are willing to work with the township in achieving this upgrade to our facility. In any event, our board is looking forward to hear back from you. Please don't hesitate to contact me so we can work together on this project. Thank You!

Sincerely



Ryan McKinnon
Manitouwadge Minor Hockey Association President
705-255-0079
bamaylabj@yahoo.com



Offering opportunities for discover

AGENDA	
Item No.	10-01
Meeting Date:	23 / 05 / 18
...	D M Y

Manitouwadge Public Library Board March 27, 2018, 6:00pm, Meeting Room #1 Minutes

Present: Connie Hunter, Helen Goodwin, Lisa Schut, Tara Ruel, Beth Bierworth (CEO)
Absent: Ray Lelievre (Council Representative)

- 1) Call to Order at 6pm.
- 2) Declaration of Interest - None
- 3) Adoption of Agenda for the March 27, 2018 meeting
Motion #9-2018
That the Manitouwadge Public Library Board accept the agenda for the March 27, 2018 Board meeting.
Moved by: Helen Goodwin
Seconded by: Tara Ruel
Passed
- 4) Adoption of the minutes of the previous meeting (Open session minutes of February 20, 2018).
Motion #10-2018
That the Manitouwadge Public Library Board accept the open session minutes from the meeting held on February 20, 2018.
Moved by: Lisa Schut
Seconded by: Tara Ruel
Passed
- 5) Business arising from the minutes - none
- 6) Financial Report
 - a. Trial Balance from Township - not available this month
 - b. ILDS Grant spending report - spending in accordance with grant requirements and board discussions.
- 7) Correspondence - Letter from United Way of Thunder Bay regarding donations to Friends of the Manitouwadge Public Library through their organization.
- 8) CEO's report - received
 - a. 30 library programs, 368 attendees



Offering opportunities for discovery...

9) New Business

- a. Beth presented colours for children's craft area. Lisa provided input based on her training.

10) Business from the floor - None

11) Continuing Business

- a. Long Term Goals -
 - i. Social Return on Investment calculation based on 2017 Annual Survey once complete
 - ii. CEO performance appraisal to be completed

Helen left the meeting at 6:50pm

- b. Board Development
 - Board Evaluation
 - Consent Agendas
- c. Policy Review - Board Orientation Policy
Motion #11-2018
That the Manitouwadge Public Library Board adopt Policy#GOV-01: Board Orientation.
Moved by: Tara Ruel
Seconded by: Lisa Schut
Passed

12) Next Meeting - Tuesday April 24th @ 6:30pm

13) Notice of adjournment

Motion #12-2018
That the Manitouwadge Public Library Board adjourns at 7:14pm.
Moved by: Lisa Schut
Seconded by: Tara Ruel
Passed.

Connie Hunter
Board Chair

Offering opportunities for discovery



Manitouwadge Public Library Board
April 17, 2018, 6:30pm, Meeting Room #1
Minutes

Present: Helen Goodwin, Lisa Schut, Tara Ruel, Ray Lelievre (Council Representative), Beth Bierworth (CEO)

Absent: Connie Hunter

- 1) Call to Order at 6:31pm.
- 2) Motion #13-2018
To appoint Tara Ruel as the Acting Chair for the April 17, 2018 Library Board Meeting.
Moved by: Helen Goodwin
Seconded by: Ray Lelievre
Passed
- 3) Declaration of Interest - None
- 4) Adoption of Agenda for the April 17, 2018 meeting
Motion #14-2018
That the Manitouwadge Public Library Board accept the agenda for the April 17, 2018 Board meeting.
Moved by: Ray Lelievre
Seconded by: Helen Goodwin
Passed
- 5) Adoption of the minutes of the previous meeting (Open session minutes of March 27, 2018). - Tabled
- 6) Business arising from the minutes - none
- 7) Financial Report
 - a. Trial Balance from Township - not available this month
 - b. Update from Township Budget Presentation – Beth attended and presented budget
- 8) Correspondence - None.
- 9) CEO's report - received
 - a. 10 library programs, 128 attendees
- 10) Motion to move "In-Camera"
 - a. Personal matters about an identifiable individual – CEO Performance Appraisal Update – Public Libraries Act R.S.O. 1990, Chapter P.44 16.1(4)(b)



Offering opportunities for discovery...

- Tabled

11) New Business

- a. Presented draft Annual Report to Council. Board approves.

12) Business from the floor – None

13) Continuing Business

- a. Long Term Goals - None
- b. Board Development – Consent Agendas
Motion #15-2018

That the Manitouwadge Public Library Board adopt the Consent Agenda for a trial period of six (6) months.

Moved by: Ray Lelievre

Seconded by: Helen Goodwin

Passed

- c. Policy Review - None

14) Next Meeting - Tuesday May 8th @ 6:30pm

15) Notice of adjournment

Motion #16-2018

That the Manitouwadge Public Library Board adjourns at 7:13pm.

Moved by: Lisa Schut

Seconded by: Helen Goodwin

Passed.

Connie Hunter

Board Chair



**Manitouwadge
Public Library**

Annual Report—2017

Mission Statement

The Manitouwadge Public Library offers opportunity for discovery through circulation, technology, instruction, partnerships and programs both in the library and in the community.



Programming

In 2017 the library offered 141 programs to our community and had 930 participants throughout the year. Our staff have worked diligently to plan programming that is able to engage our community, help people of all ages develop a love of reading and to help encourage people to see reading as a valuable part of their every day.

PD DAY PROGRAMMING - every PD Day we offer a variety of activities from arts and crafts, games and stories to students. This has included some partnerships with Best Start and the Township Programmer as we coordinate our programming. Through out 2017 we had 134 participants join us for these special days.

BOOK CLUB - over the year we read 8 different books and had 22 people attend our book club discussions. This program has encouraged our participants to read outside of their comfort zone and introduced them to a variety of authors and genres.

SCHOOL VISITS - we had 4 school visits (2 where library staff visited the classroom and 2 where classes came to visit us at the library. 42 stu and teachers participated in these events.

Hours

Monday	12-4:30; 6-8
Tuesday	10-4:30; 6-8
Wednesday	10-4:30; 6-8
Thursday	10-4:30; 6-8
Friday	12-4:30
Saturday	12-4

...Continued, p

agenda

Manitouwadge
juwadge.ca



PROGRAMMING, Continued

Statistics

2016:

Patrons Visiting Library—5890

Checkouts—5926

Programming—64

Programming Attendance—591

2017:

Patrons Visiting Library—7157

Checkouts—6479

Programming—141

Programming Attendance—930

BEST START AND NURSERY SCHOOL - we have continued to strengthen our partnerships with both of these organizations as we work together to promote early literacy and expose the students and families to a love of reading. We offered 23 different visits either in the library or in their location over the year and were able to read with and discuss literacy and library programming with 285 people (students, families and staff). We also partnered with Best Start to offer Library in the Park days throughout the summer. These visits helps us to expose families to a variety of materials that will help foster a love of reading and also to introduce them to the many programs and services that their library offers to them.

ADULT LEARNING - we offered sessions through out the year that taught Viking Weave and Wire Wrap Jewellery, Loom Knitting and Card Making and we had 67 participants at these sessions.

Our staff are also available for one-on-one learning sessions for services that we offer at the library, including Ancestry and Overdrive.

COMMUNITY PROGRAMMING - we believe that it is important as a library to think outside the walls of our space to engage citizens where they are. During the past year we participated in community events such as Frosty Days, Canada Day and the Fall Festival and we also offered Story Book Walks and Library in the Park. These programs are well received with a lot of positive feedback from members of our community.

TRAINING



In an effort to insure that the members of our community receive the best quality library services, our staff and board are committed to seeking out opportunities to develop our skills.

In 2017 we participated in the following training:

- Crucial Conversations
- Networking Meeting
- First Aid Training
- OLS-N Conference—Valuing Library Service
- EXCEL Courses: Library Programming, Library Marketing, Basic Library Management, and Information Services
- Mental Health Training—How best to serve people with mental health concerns and recognizing signs of struggles
- Members of the Manitowadge Public Library Board have been completing and presenting on Leadership by Design
- The majority of our Board Members attended a seminar on Effective Board Management presented by Fajo Solutions and sponsored by NWMO last fall

PARTNERSHIPS

As a library, we have made it a priority to seek out community partners and to continue to develop the ones that we have. It is not effective to operate in an isolated bubble, but rather we want to work together with the community to provide quality services and programming that meets the needs of the community we serve.

- EarlyON Child and Family Centre continues to be a huge partner for the library by working together to provide programming for families in our community, by welcoming library staff into their program times to connect with families and by working to promote our library as a valuable resource
- Local Businesses continue to partner with us financially by supporting our summer programming
- Local schools have opened their doors to us to allow Librarian Visits in their classrooms. They have participated with programming at the library and continue to be a valuable resource to connect families with upcoming programming. This partnership has already started to expand this year as they partner with us for the Forest of Reading.



“ We want to work together with the community to provide quality services and programming that meets the needs of the community we serve.”

- Healthy Kids Community Challenge Committee has welcomed the library as a partner in planning events and programming that increase awareness of healthy habits for our children
- The Township Programmer regularly works with the library to both plan joint events and to coordinate events so that our individual plans compliment rather than compete with each other. We also work together to mutually promote events that the other is providing for the community
- We continue to participate in the monthly Service Providers’ Meeting as well as the Community Networking Group to both promote our activities and services and also to seek to better understand the needs around us
- NWMO partnered with us to provide a Kick-Off BBQ for our TD Summer Reading Program and also provided us with the opportunity to purchase robotics for our library so that we could expand our service with current technology trends



Staff

Elizabeth Bierworth

Carole Moreau

Noah Ruel

Ivy Nelson

Board

Connie Hunter

Tara Ruel

Helen Goodwin

Lisa Schut

Ray Lelievre

NEW SERVICES AND PROGRAMS

The Manitowadge Public Library chose to obtain a movie license last year that not only allowed us to show movies as part of our library programming but also allowed us to partner with the Township to offer joint events showing pre-release and new release titles that our community would otherwise have to travel out of town to see.

The Library also included a license for Ancestry as part of our service which allows members of our community to research their genealogy without having to purchase the access themselves. This is something that has run both as a self directed program as well as being something that staff have been able to walk people through during our Ancestry Sessions.

PLANNING FOR THE FUTURE

We are working to maintain the balance between traditional library service while meeting the growing desire for a community hub and technology resource.

Over the next year, we are excited that the Township Recreation Department is working with us to freshen up some of our space with painting.

Our board is designing some plans for our space so that it can continue to be a welcoming, comfortable space for our patrons and for our community. We are also investigating funding streams that will allow our planning to become a reality.

The Manitowadge Public Library Board is looking forward to setting some strategic directions over the coming year to help us intentionally move the library towards where it will need to be to continue to offer Manitowadge the best services it can!

The **MORE** that you **READ**,
the more **THINGS** you will **KNOW**.
The **MORE** you **LEARN**,
the more **PLACES** you'll **GO!**
~ Dr. Seuss



Marathon

AGENDA	
Item No.	14-01
Meeting Date:	23 / 05 / 18
	D M Y

Family Health Team

22 Peninsula Road, Marathon, ON P0T 2E0
Tel: 807.229.3243 Fax: 807.229.2672

www.mfht.org

J. Berube
Director

M. Brunskill
MD CCFP*

N. Fitch
MD CCFP*

C. Gendron
RN

M. Stevens
RD

S. Heavens
HBSW RSW

S. Newbery
MD CCFP FCFP*

E. Orrantia
Bsc MD CCFP
FCFP*

J. Osborne
BHSc, CCPA

A. Parsons
RPN CRE

R. Patchett-Marble
MD CCFP*

S. Tadwalkar
MD CCFP*

B. Zelek
MD CCFP FCFP*

* Operates as a
Professional
Corporation

May 5th, 2018

To: Town Council of Manitouwadge

Cc: Dr. Shoush

Greetings!

The health care providers at the Marathon Family Health Team have a question for you.

As you know, we have been providing antenatal care after pregnant patients reach 30 weeks gestation at MFHT, and labour + delivery service at WMGH for term low-risk pregnant women. This arrangement allows local physician and nurse experts to optimally manage risk and maximize good outcomes via up-to-date skills, knowledge, equipment, and hospital protocols.

Manitouwadge nurses and physicians are on occasion placed in uncomfortable situations with an unexpected labour and delivery.

One approach to minimize these occasions is to support women to stay in Marathon after they have been assessed at WMGH and diagnosed 'in latent labour'. There is good scientific evidence that it is not advisable to admit these patients to hospital, for latent labour can take a day or two, and it has been shown that when admitted for this long, labour patients are at increased risk of interventional delivery.

In Marathon, we have a fund called the Marathon Sick Kids Fund. From womb to age 18, low income families can apply for travel or accommodation costs incurred when accessing health care for their kids.

Would the Town of Manitouwadge consider a similar fund? One that can be accessed by pregnant patients asked by their doctor to stay in Marathon to allow labour to develop naturally?


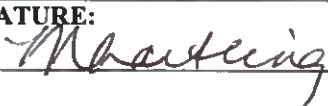
www.marathonsickkids.org

Many thanks for your consideration.

Dr. Nancy Fitch
WMGH obstetrics committee

THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE

ADMINISTRATION REPORT

SUBJECT: Water Treatment plant Project		REPORT NUMBER: 2018-07
PREPARED BY: Randy Barnes Public Works Superintendent		PAGE 1 OF 1
DATE: May 8 / 2018	REVISION DATE:	
MANAGER SIGNATURE: 	FOR CONSIDERATION: OPEN SESSION <input checked="" type="checkbox"/> CLOSED SESSION <input type="checkbox"/>	
CAO/CLERK-TREASURER SIGNATURE: 		
REFERRED TO:		
ATTACHMENTS: OCWA Revised Proposal		

BACKGROUND: The Township of Manitouwadge has been awarded an OCIF grant to perform upgrades to our water treatment plant, OCWA who is under contract to operate our plant for the next 7 years, has proposed to manage the project for us.

COMMENTARY: Through our Procurement policy we can use Single Source Purchases, for this project as it, a) a sole source is being recommended and, b) The compatibility of a purchase with existing equipment, product standards, facilities or service is a paramount consideration.

OCWA is uniquely qualified to manage this project as they provided engineering and technical information to us in order to have a well detailed application to qualify for the funding. They will continue to operate the plant for the next six years and all electronic controls will need to be compatible with the SCADA system they presently have operating at our treatment plant.

OCWA has the experience and knowledge to ensure all aspects of the project are kept in line with MOECC guidelines and regulations and the drinking water approval permits.

FINANCIAL: OCWA has proposed a fee of 2.9% (\$38,985.00) to manage the project,

The industry standard for project management fees for this type of project is 15% (\$201,900.00), this would reduce the cost of the project by a total savings of up to \$163,000.00.

They will also provide the Engineering and RFP services for the budgeted amount of \$90,400.00 plus 15% contingency for an engineering total project cost of \$103,960.00.

ACCESSIBILITY IMPLICATIONS:

IN CONSULTATION WITH:

RECOMMENDATION: It is my recommendation that we Sole Source OCWA for the Project.



Northwestern Regional Hub - Longlac
101 King Street, Unit D,
Longlac, ON
P0T 2A0

Phone: 807-876-1141
Fax: 807-876-2560

May 8, 2018

Margaret Hartling, CAO/Clerk-Treasurer
Township of Manitowadge
1 Mississauga Drive
Manitouwadge, Ontario
P0T 2C0
mhartling@manitouwadge.ca

Dear Ms. Hartling:

Re: OCWA Proposal to Sole Source Project Management of Ontario Community Infrastructure Fund (OCIF) Top-Up Application Component –2017 Intake 4

The Ontario Clean Water Agency ("OCWA") would be please to provide project management for the Township of Manitowadge. OCWA's scope would include but would not be limited to:

- Project Manage OCIF 2017 Intake 4 from the projected project start date through to project completion December 31, 2019.
- All communication and reporting with OMAFRA on project timelines, updates and project scope, ensuring Manitowadge receives the funding based on their agreement with OMAFRA
- Secure all contractors necessary to complete the work required, administering RFP's when necessary
- Utilize OCWA's Procurement Policy or the Township's Procurement policy for all aspects of project procurement (procurement guidelines to be provided)
- Complete all Non-Competitive Business Cases for services procured where pertinent
- Turnkey financial management of the project through claimed based billing to the municipality on a net cost plus 1.76% non-rebatable tax, up to the project budget of \$1,340,000.00
- Provide over all scope of projects for review and approval
- Provide individual request for approvals prior to the commencement of each facet of the overall project
- Provide regular project and financial updates
- Chair regular meetings and submit minutes

OCWA's Project management fee will be \$38,985.00

Benefits for sole sourcing OCWA to provide the Project Management of this project:

OCWA is a partner with the Township of Manitowadge and understands the challenges presented in such projects.

- 1) OCWA is intimately familiar with the water system in Manitowadge and the ongoing issues with the Water Treatment Plant having outlined the scope of work for the Funding Application Process.
- 2) OCWA local Operators are included in the Project Management Fee where local effort to accumulate information gathering or site support is needed.
- 3) Opportunity for cost savings to the municipality
 - a. Avoided costs, time and resources required in the tendering process for Request for Proposal
 - b. Federal and the Provincial Public Sector Bodies HST rebate of 11.24% on all transactions applied to purchases/services used in the project at time of invoicing to the Municipality.
 - c. Typical project management fees are 10-15% of total project budget (\$134,000 - \$201,900), OCWA's fee is 2.90% of the total budget cost, providing a potential savings of \$ 95,015 - \$162,915 which could be utilized for the project. Also, OCWA related costs for onsite support of other Engineering firms would be required to support PM of this project but is included in OCWA's proposed fee.
- 4) OCWA is familiar with local contractors and will ensure value for money when pursuing project awarding and completion. Our strategic procurement services can help determine the most cost-effective way to procure the goods needed for the project.
- 5) OCWA has several relationships ensuring Engineering support enabling a closer more transparent relationship when seeking Engineering Services for RFP's or project advice.
- 6) All Non-Competitive Business Cases must be approved by OCWA's President/CEO and reviewed by the Minister of the Environment to ensure integrity and transparency
- 7) Backup documentation, quotes, copies of invoices paid will be supplied to the Township with each invoice.

Project Scope Proposed	Timelines	Budget
Secure Engineering Services for RFP Development on selected parameters	TBD	\$90,400 plus 15% contingency if required (\$103,960 maximum)
Remove existing emergency power generator and install a new generator that meets current codes and regulations.	TBD	\$
Update the existing manual chlorination system to an automatic pace-to-flow system to ensure a safe and reliable operation.	TBD	\$
Remove existing UV systems and install new and more effective/efficient UV systems to ensure water is properly disinfected prior to distributing to the residents.	TBD	\$
Upgrade existing SCADA system to new system with better and more reliable	TBD	\$

controls.		
Remove existing old high lift and raw water pumps and install new high lift and raw water pumps that are more efficient and reliable to continuously deliver potable water to the residents.	TBD	S

Should the Township accept OCWA's proposal, we would require a resolution by council to move forward with scope of services. At that time OCWA would also draw up a basic agreement between OCWA and the Municipality specific to this project ensuring complete transparency of the process.

Sincerely,

ONTARIO CLEAN WATER AGENCY



Bradley McMahon
Sr. Operations Manager

Countersignature

Township of Manitowadge

Date of Signing

(Authorized Signing Officer)

Purchase Order Number

Resolution Number