

**SPECIAL MEETING OF COUNCIL OF THE CORPORATION OF
THE TOWNSHIP OF MANITOUWADGE, TO BE HELD IN THE
COUNCIL CHAMBERS, MUNICIPAL ADMINISTRATION
COMPLEX, MANITOUWADGE, ONTARIO, ON WEDNESDAY,
APRIL 19, 2017, AT THE HOUR OF 8:00 p.m.**

AGENDA

- 01 CALL TO ORDER**
- 02 ADDITIONS OR DELETIONS TO AGENDA**
- 03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**
- 04 APPROVAL OF AGENDA**
- 05 DELEGATIONS AND PRESENTATIONS**
- 06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
 - 01 Minutes of the Special Meeting held March 16, 2017.**
 - 02 Minutes of the Regular Meeting held March 22, 2017.**
- 07 PETITIONS**
- 08 DISBURSEMENTS**
 - 01 Statement of Disbursement Sheet No. 2017-07 for \$440,536.84.**
- 09 CORRESPONDENCE**

10 REPORTS AND COMMITTEES

- 01** Administration Report No. FBA2017-03, submitted by Owen Cranney, CBCO, Fire Chief, CBO, CEMC, Airport regarding Review of Style of Garbage Truck to Meet Community Needs.
- 02** Administration Report No. FBA2017-04, submitted by Owen Cranney, CBCO, Fire Chief, CBO, CEMC, Airport, regarding Pumper Replacement Bids.
- 03** Verbal Report by Owen Cranney, CBCO, Fire Chief, CBO, CEMC, Airport regarding Post-Traumatic Stress Disorder (PTSD) Prevention Plan.

11 BY-LAWS

12 BUSINESS

13 MOTIONS AND NOTICES OF MOTIONS

14 CLOSED SESSIONS

- 01** -Section 239(2)(d): labour relations or employee negotiations
-personnel negotiations

15 BUSINESS ARISING FROM CLOSED SESSION

16 ADJOURNMENT

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF
THE CORPORATION OF THE TOWNSHIP OF
MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS,
MANITOUWADGE, ONTARIO ON THURSDAY,
MARCH 16, 2017 AT THE HOUR OF 7:00 P.M.**

PRESENT: Councillor Edward Dunnill
Councillor Ray Lelievre
Councillor Sheldon Plummer
Councillor Peter Ruel
Mayor Andy Major

ABSENT: 0

STAFF: Margaret Hartling, CAO/Clerk-Treasurer
Owen Cranney, CBCO, Fire Chief, CBO, CEMC, Airport Manager

PUBLIC: 7

01 CALL TO ORDER

RESOLUTION NO. 2017-97

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: the Special Meeting commenced at the hour of 7:00 p.m.

CARRIED

**02 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

03 APPROVAL OF AGENDA

RESOLUTION NO. 2017-98

Moved by: Councillor Lelievre

Seconded by: Councillor Dunnill

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

04 DELEGATIONS AND PRESENTATIONS

05 BUSINESS

01 Meeting with Manitouwadge Economic Development Corporation.

RESOLUTION NO. 2017-99

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: Council establish June 28, 2017 as the next date of a joint Council and MEDC meeting at 6:00 p.m.

CARRIED

06 CLOSED SESSION

07 BUSINESS ARISING FROM CLOSED SESSION

08 ADJOURNMENT

RESOLUTION NO. 2017-100

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: the Special Meeting adjourn at the hour of 6:40 p.m.

CARRIED

Mayor Andy Major

Margaret Hartling, CAO/Clerk-Treasurer

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MANITOUWADGE, HELD IN THE COUNCIL CHAMBERS MARCH 22, 2017 AT THE HOUR OF 7:00 P.M.

PRESENT: Councillor Edward Dunnill
Councillor Ray Lelievre
Councillor Sheldon Plummer
Councillor Peter Ruel
Mayor Andy Major

ABSENT: 0

STAFF: Margaret Hartling, CAO/Clerk-Treasurer

PUBLIC: 0

01 CALL TO ORDER

RESOLUTION NO. 2017-101

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: the Regular Meeting commence at the hour of 7:02 p.m.

CARRIED

02 ADDITIONS OR DELETIONS TO AGENDA

03 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

01 Councillor Ed Dunnill declared a pecuniary interest for agenda item #14-01

02 Councillor Raymond Lelievre declared a pecuniary interest for agenda item #14-02

04 APPROVAL OF AGENDA

RESOLUTION NO. 2017-102

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: the agenda be approved as circulated.

CARRIED

05 DELEGATIONS AND PRESENTATIONS

06 ADOPTION OF MINUTES OF PREVIOUS MEETINGS

01 Minutes of the Special Meeting held March 8, 2017.

RESOLUTION NO. 2017-103

Moved by: Councillor Dunnill

Seconded by: Councillor Lelievre

RESOLVED THAT: the Minutes of the Special Meeting held on March 8, 2017 are adopted as circulated.

CARRIED

- 02 Minutes of the Regular Meeting held March 8, 2017.

RESOLUTION NO. 2017-104

Moved by: Councillor Plummer

Seconded by: Councillor Lelievre

RESOLVED THAT: the Minutes of the Regular Meeting held on March 8, 2017 are adopted as circulated.

CARRIED

07 PETITIONS

08 DISBURSEMENTS

- 01 Disbursement Sheet No. 2017-06 for \$254,165.68.

RESOLUTION NO. 2017-105

Moved by: Councillor Lelievre

Seconded by: Councillor Dunnill

RESOLVED THAT: Disbursement Sheet No. 2017-06, Two Hundred and Fifty-Four Thousand, One Hundred and Sixty-Five Dollars and Sixty-Eight Cents (\$254,165.68) as provided to Council for information purposes only.

CARRIED

09 CORRESPONDENCE

10 REPORTS AND COMMITTEES

- 01 Minutes of Meetings: Manitowadge Municipal Housing Corporation held February 27, 2017.

RESOLUTION NO. 2017-106

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: the Minutes of Meeting of the Manitowadge Municipal Housing Corporation held February 27, 2017, be accepted as received.

CARRIED

- 02 Administration Report No. PW2017-06, submitted by Steve Butlin, Public Works Superintendent regarding Purchasing options for garbage compactor truck, dated March 15, 2017.

***Matter deferred to next Council Meeting.**

- 03 Administration Report No. TR2017-06, submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding Transfer of Reserves, dated March 14, 2017.

RESOLUTION NO. 2017-107

Moved by: Councillor Lelievre

Seconded by: Councillor Dunnill

RESOLVED THAT: Council is in receipt of Administration Report No. TR2017-06, submitted by Margaret Hartling, CAO/Clerk-Treasurer regarding Transfer of Reserves.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council's review and consideration, direct staff as follows:

- 1) Accept the recommendation to transfer funds.
- 2) Do not accept the recommendation to transfer funds for some or all of the projects.

CARRIED

- 04 2016 Council Remuneration & Expenses Statement, as required under *Municipal Act*, s. 284 (1).

RESOLUTION NO. 2017-108

Moved by: Councillor Plummer

Seconded by: Councillor Ruel

RESOLVED THAT: Council is in receipt of 2016 Council Remuneration & Expenses, as required under the *Municipal Act*, s. 284(1), which is accepted as received.

CARRIED

11 BY-LAWS

- 01 **Being a By-law** to authorize the entering into an Agreement for Municipal Forest Fire Management with the Ministry of Natural Resources and to repeal By-law No. 2012-09.

Administration Report No. FBA2017-02, submitted by Owen Cranney, CBCO/ Fire Chief/ CEMC/ Chief Building Official/ Airport Manager regarding the Municipal Forest Fire Management Agreement Renewal, dated March 15, 2017.

RESOLUTION NO. 2017-109

Moved by: Councillor Ruel

Seconded by: Councillor Dunnill

Being a By-law to authorize the entering into an Agreement for Municipal Forest Fire Management with the Ministry of Natural Resources and to repeal By-law No. 2012-09, **be read a first and second time.**

And furthermore be read a third time, passed and numbered as **By-law No. 2017-10**

CARRIED

12 BUSINESS

- 01 Notice of Registration regarding the 2017 NOMA Annual General Meeting being held at the Victoria Inn, Thunder Bay, Ontario, April 26-28, 2017. Draft Agenda attached.

RESOLUTION NO. 2017-110

Moved by: Councillor Lelievre

Seconded by: Councillor Ruel

RESOLVED THAT: the 2017 NOMA Annual General Meeting is scheduled to be held on April 26th to 28th, 2017, at the Victoria Inn in Thunder Bay, Ontario.

AND BE IT FURTHER RESOLVED THAT: upon conclusion of Council’s review, the following Council and/or Staff members will attend:

- Mayor Andy Major
- Councillor Edward Dunnill
- Councillor Raymond Lelievre
- Margaret Hartling, CAO/Clerk-Treasurer
- Other: _____
- Councillor Sheldon Plummer
- Councillor Peter Ruel

CARRIED

02 Regular Council Meeting dated April 26, 2017 be cancelled.

RESOLUTION NO. 2017-111

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

RESOLVED THAT: Regular Council Meeting dated April 26, 2017 be cancelled.

CARRIED

13 MOTIONS AND NOTICES OF MOTIONS

14 CLOSED SESSIONS

- 01** - litigations or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
-update on small claims
- 02** - personal matters about an identifiable individual, including municipal or local board employees.
-personnel- Job evaluation update
- 03** - personal matters about an identifiable individual, including municipal or local board employees.
-personnel- Vacant position

RESOLUTION NO. 2017-112

Moved by: Councillor Ruel

Seconded by: Councillor Plummer

WHEREAS Section 239(4) of the *Municipal Act, 2001*, S.O. 2001, c.25 provided that before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them, shall state by resolution the fact of holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

NOW THEREFORE BE IT RESOLVED THAT: this meeting is hereby closed to the public as the subject matter being discussed falls under the following section:

- 01** -Section 239(2)(e): litigations or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- update on small claims

- 02 -Section 239(2)(d): labour relations or employee negotiations
-personnel - Job evaluation update
- 03 -Section 239(2)(b): personal matters about an identifiable individual, including municipal
or local board employees
-personnel – Vacant position

CARRIED

15 BUSINESS ARISING FROM CLOSED SESSION

16 ADJOURNMENT

RESOLUTION NO. 2017-113

Moved by: Councillor Lelievre

Seconded by: Councillor Dunnill

RESOLVED THAT: the Regular Meeting adjourn at the hour of 9:05 p.m.

CARRIED

Mayor Andy Major

Margaret Hartling, CAO/Clerk-Treasurer



The Corporation of the
TOWNSHIP OF MANITOUWADGE
Manitouwadge, Ontario
P0T 2C0

AGENDA	
Item No. <u>08-01</u>	
Meeting Date: <u>19</u> / <u>04</u> / <u>17</u>	
	D M Y

STATEMENT OF DISBURSEMENTS

DISBURSEMENT SHEET NO. <u>2017-07</u>	FOR THE PERIOD
ENDING <u>April 7, 2017</u>	
PAYROLL	\$ <u>73,835.69</u>
REGULAR CHEQUES	\$ <u>368,096.15</u>
VOID CHEQUES	\$ <u>-1,395.00</u>
TOTAL	\$ <u>440,536.84</u>

Mahtung
CAO/CLERK - TREASURER

MAYOR

APPROVED BY RESOLUTION NO. _____

MEETING OF COUNCIL HELD _____

CAO/CLERK - TREASURER

DEPUTY CLERK

TOWNSHIP OF MANITOUWADGE
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Apr 04, 2017

Time : 2:24 pm

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 18-Mar-2017 To 07-Apr-2017
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
8537	21-Mar-2017	ABBOG01	ABBOTT, GARY	Issued	81	C	200.00
8538	21-Mar-2017	BELLC02	BELL CANADA	Issued	81	C	2,461.35
8539	21-Mar-2017	BELLC04	BELL CANADA	Issued	81	C	171.77
8540	21-Mar-2017	BLUEW01	BLUEWAVE ENERGY	Issued	81	C	3,471.72
8541	21-Mar-2017	BROWN02	BROWN, JAMES	Issued	81	C	200.00
8542	21-Mar-2017	CONSE01	CONSEIL DE DIST. DU GRAND NORD DE L'ON	Issued	81	C	1,142.15
8543	21-Mar-2017	CONSE02	CONSEIL SCOLAIRE DE DISTRICT CATHOLIQ	Issued	81	C	2,794.69
8544	21-Mar-2017	CREGH01	CREGHEUR, VICTOR	Issued	81	C	1,200.00
8545	21-Mar-2017	FAIRB01	FAIRBROTHER, JAYSEN	Issued	81	C	200.00
8546	21-Mar-2017	GASCO01	GASCON, RAYMOND JOHN	Issued	81	C	200.00
8547	21-Mar-2017	GOULE01	GOULET, ROBERT	Issued	81	C	200.00
8548	21-Mar-2017	HOOVE01	HOOVER, CURRY	Issued	81	C	200.00
8549	21-Mar-2017	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	81	C	31,792.02
8550	21-Mar-2017	MAJOA01	MAJOR, ANDY	Issued	81	C	806.12
8551	21-Mar-2017	MINIS04	MINISTER OF FINANCE	Issued	81	C	39,011.00
8552	21-Mar-2017	MIROJ	MIRON, JOEY JOHN	Issued	81	C	200.00
8553	21-Mar-2017	PATTE02	PATERSON, KEN	Issued	81	C	200.00
8554	21-Mar-2017	PREMA01	PREMA NORTH WEST	Issued	81	C	593.28
8555	21-Mar-2017	RELIA01	RELIANCE HOME COMFORT PAYMENT PROC	Issued	81	C	43.48
8556	21-Mar-2017	SUPER09	SUPERIOR-GREENSTONE DISTRICT SCHOOL	Issued	81	C	29,371.78
8557	21-Mar-2017	SUPER10	SUPERIOR NORTH CATHOLIC DISTRICT SCH	Issued	81	C	9,686.82
8558	21-Mar-2017	TREMB01	BRINKLOW, MARILYN	Issued	81	C	200.00
8559	21-Mar-2017	WARFO01	WARFORD, BARRY	Issued	81	C	200.00
8560	27-Mar-2017	CRANN01	CRANNEY, OWEN	Issued	93	C	107.00
8561	27-Mar-2017	GASCO01	GASCON, RAYMOND JOHN	Issued	93	C	100.00
8562	27-Mar-2017	GRAYC01	GRAY, CHERIE	Issued	93	C	50.00
8563	27-Mar-2017	LELIE01	LELIEVRE, RAYMOND	Issued	93	C	1,106.00
8564	27-Mar-2017	MCKIN01	MCKINNON, CELINA	Issued	93	C	32.00
8565	30-Mar-2017	BIERW01	BIERWORTH, ELIZABETH	Issued	101	C	1,875.23
8566	30-Mar-2017	CANAD02	CANADA POST CORPORATION	Issued	101	C	139.22
8567	30-Mar-2017	CUPEL01	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	101	C	971.78
8568	30-Mar-2017	CURTI01	CURTIS, JENNIFER	Issued	101	C	79.54
8569	30-Mar-2017	HARTL01	HARTLING, MARGARET	Issued	101	C	1,632.88
8570	30-Mar-2017	MINIS03	MINISTER OF FINANCE	Issued	101	C	3,423.38
8571	30-Mar-2017	OMERS01	OMERS	Issued	101	C	26,957.68
8572	30-Mar-2017	PATTE01	PATTERSON, SHAWNA	Issued	101	C	857.35
8573	30-Mar-2017	RECEI01	RECEIVER GENERAL	Issued	101	C	15,790.44
8574	30-Mar-2017	TAKAC01	TAKACS, ELIZABETH	Issued	101	C	3,868.27
8575	30-Mar-2017	TOWNC01	TOWNES, CHRISTOPHER	Issued	101	C	418.10
8576	30-Mar-2017	WSIB01	WSIB	Issued	101	C	5,197.29
8628	04-Apr-2017	AUDRE01	AUDREY'S	Issued	106	C	30.00
8629	04-Apr-2017	BLUEW01	BLUEWAVE ENERGY	Issued	106	C	9,682.36
8630	04-Apr-2017	BOREA01	BOREAL SOLUTIONS INC.	Issued	106	C	94.87
8631	04-Apr-2017	CALGA01	CANWEST PROPANE	Issued	106	C	10,581.69
8632	04-Apr-2017	CANAD02	CANADA POST CORPORATION	Issued	106	C	139.22
8633	04-Apr-2017	CANAD11	CANADIAN TIRE	Issued	106	C	463.71
8634	04-Apr-2017	CARSW01	THOMSON REUTERS	Issued	106	C	422.29
8635	04-Apr-2017	CIMCO01	CIMCO REFRIGERATION	Issued	106	C	352.45
8636	04-Apr-2017	CLEAN02	CLEAN-SWEEP	Issued	106	C	1,966.20
8637	04-Apr-2017	COURT01	COURTESY FREIGHT SYSTEMS LTD.	Issued	106	C	58.35
8638	04-Apr-2017	EMCOC01	EMCO CORP./WESTERN SUPPLIES	Issued	106	C	92.20
8639	04-Apr-2017	EQUIP02	EQUIPMENT WORLD	Issued	106	C	976.44
8640	04-Apr-2017	GFIGLI01	G. FIGLIOMENI & SONS INC.	Issued	106	C	375.05
8641	04-Apr-2017	GIONE01	GIONET, TINA	Issued	106	C	80.00

TOWNSHIP OF MANITOUWADGE
Chequé Register-Summary-Bank



AP5090

Page : 2

Date : Apr 04, 2017

Time : 2:24 pm

Vendor : 1143301 To ZOTTE01
 Cheque Dt. 18-Mar-2017 To 07-Apr-2017
 Bank : 1 - GENERAL OPERATING

Seq : Cheque No. Status : All
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
Bank : 1 GENERAL OPERATING							
8642	04-Apr-2017	GOODW02	GOODWIN, HELEN	Issued	106	C	80.00
8643	04-Apr-2017	GREAT01	GREAT-WEST LIFE ASSURANCE CO.	Issued	106	C	16,971.11
8644	04-Apr-2017	HARTL01	HARTLING, MARGARET	Issued	106	C	279.10
8645	04-Apr-2017	HENDE01	HENDERSON METAL FABRICATING CO. LTD.	Issued	106	C	2,662.81
8646	04-Apr-2017	HYDRO04	HYDRO ONE NETWORKS INC.	Issued	106	C	8,029.23
8647	04-Apr-2017	INDIG01	INDIGO BOOKS & MUSIC INC.	Issued	106	C	58.84
8648	04-Apr-2017	LIFES01	LIFESAVING SOCIETY	Issued	106	C	97.00
8649	04-Apr-2017	LOWER01	LOWERY LTD.	Issued	106	C	92.72
8650	04-Apr-2017	MAJOA01	MAJOR, ANDY	Issued	106	C	360.00
8651	04-Apr-2017	MANIT06	MANITOUWADGE GENERAL HOSPITAL	Issued	106	C	62.50
8652	04-Apr-2017	MANIT13	MANITOUWADGE VOLUNTEER FIREFIGHTER	Issued	106	C	1,500.00
8653	04-Apr-2017	MANWO01	MANWOOD HOME & BUILDING SUPPLIES	Issued	106	C	751.73
8654	04-Apr-2017	MERSE01	MERSE MOTOR ELECTRIC LTD.	Issued	106	C	1,015.87
8655	04-Apr-2017	MINIS04	MINISTER OF FINANCE	Issued	106	C	38,012.96
8656	04-Apr-2017	MLSUP01	M & L SUPPLY	Issued	106	C	223.68
8657	04-Apr-2017	MPAC01	MPAC	Issued	106	C	6,631.70
8658	04-Apr-2017	NORTH04	NORTHERN COMPUTERS + COMMUNICATIOI	Issued	106	C	1,126.60
8659	04-Apr-2017	NORTH09	NORTHERN TRAILS SKI CLUB INC.	Issued	106	C	420.00
8660	04-Apr-2017	NORTH13	NORTH STAR LINEN & UNIFORM	Issued	106	C	682.88
8661	04-Apr-2017	ONTAR01	ONTARIO CLEAN WATER AGENCY	Issued	106	C	25,629.00
8662	04-Apr-2017	ONTAR05	ONTARIO LIBRARY SERVICE - NORTH	Issued	106	C	50.98
8663	04-Apr-2017	PITNE01	PITNEYWORKS	Issued	106	C	3,000.00
8664	04-Apr-2017	PUROL01	PUROLATOR INC.	Issued	106	C	87.51
8665	04-Apr-2017	SAFE01	SAFETYCARE INC.	Issued	106	C	666.70
8666	04-Apr-2017	SAULT01	SAULT STE. MARIE INNOVATION CENTRE	Issued	106	C	2,607.24
8667	04-Apr-2017	SCHUTL01	SCHUT, LISA	Issued	106	C	200.00
8668	04-Apr-2017	SOUTH01	SOUTHERN ONTARIO LIBRARY SERVICE	Issued	106	C	59.79
8669	04-Apr-2017	TBAYT01	TBAYTEL	Issued	106	C	629.24
8670	04-Apr-2017	THEAL01	THE ALGOMA NEWS	Issued	106	C	261.22
8671	04-Apr-2017	THUND06	THUNDER BAY DISTRICT HEALTH UNIT	Issued	106	C	3,801.00
8672	04-Apr-2017	THYSS01	THYSSENKRUPP ELEVATOR (CANADA) LTD.	Issued	106	C	751.26
8673	04-Apr-2017	TIMMS01	TIMMS, GARY BRUCE	Issued	106	C	80.00
8674	04-Apr-2017	TOROM01	TOROMONT CAT	Issued	106	C	37,746.71
8675	04-Apr-2017	TREMB01	BRINKLOW, MARILYN	Issued	106	C	205.68
8676	04-Apr-2017	VALHA01	VALHALLA INN - THUNDER BAY	Issued	106	C	123.17
8677	04-Apr-2017	VICTO01	VICTORIA INN - THUNDER BAY	Issued	106	C	533.36
8678	04-Apr-2017	XEROX01	XEROX CANADA LTD.	Issued	106	C	137.39

Total Computer Paid :	368,096.15	Total EFT PAP :	0.00	Total Paid :	368,096.15
Total Manually Paid :	0.00	Total EFT File :	0.00		

91 Total No. Of Cheque(s) ...

TOWNSHIP OF MANITOUWADGE
Chequé Deletions and Cancellations
Audit Trail



AP5160

Page : 1

Date : Apr 04, 2017

Time : 11:30 am

Audit Date : Mar 18, 2017 To Apr 04, 2017

Audit Trail Option : Both Cancelled and Deleted

Audit User : All

Cheque Number	Cheque Date	Cheque Amount	Vendor Code	Bank Acct Code	Deleted or Cancelled	Deleted / Cancelled On	Deleted / Cancelled By
5026	02-Jan-2015	50.00	GRAYC01	1	Cancelled	27-Mar-2017	albrechts
6183	02-Sep-2015	32.00	MCKIN01	1	Cancelled	27-Mar-2017	albrechts
6395	11-Nov-2015	1,106.00	LELIE01	1	Cancelled	27-Mar-2017	albrechts
6865	18-Feb-2016	107.00	CRANN01	1	Cancelled	27-Mar-2017	albrechts
6872	18-Feb-2016	100.00	GASCO01	1	Cancelled	27-Mar-2017	albrechts

5 Records Printed.

Stale dated - cancelled and re-issued

Township of Manitowadge
Administration Report

AGENDA	
Item No.	10-01
Meeting Date:	19 / 04 / 17
	D M Y

Date: April 5, 2017

Ref #: FBA2017-03

Submitted to: Mayor & Council, Margaret Hartling CAO/Clerk-Treasurer

Issue: Review of Style of Garbage Truck to Meet Community Needs

Background: With the pending replacement of the Municipal garbage truck, at the request of Council I have conducted the following review. This review is of which style of garbage truck would meet the needs of the communities' well-being, effective and efficient.

Two styles have been considered, a rear-loader and a front-loader.

The rear-loader is the present style of unit in service in Manitowadge. This style requires two people to perform the task of garbage collection with a high degree of manual labor and direct contact with the waste containers. The rear-loader style is the lower cost unit and could be placed in service seamlessly.

The front-loader style does come with a substantially higher upfront cost. This style of unit allows for one person to perform the task of garbage collection, with direct contact to waste containers engineered out of the process.

The front-loader does provide some very sound reasons to be considered, one being the reduction in labor to perform the task, and the cost savings that this would offer over time. This style also eliminates direct contact with the waste containers, providing benefits such as but not limited to; elimination of repetitive motion, physical effort, and exposure to the elements. When opportunity presents itself to reduce these factors to the workforce it should always be considered. The other factor for evaluation is the initial investment versus the operating cost over the life of the expenditure.

Discussion:

To start the review I read both Administration Reports on the topic, PW2017-04 and PW2017-06.

As Council may recall I was a proponent of the front-loader garbage truck or at least the concept and looking into the option of making that change in our garbage collection process. Based on my previous comments in this report and the Public Works administration reports I undertook this review looking at the practical implementation of garbage collection with a front-loader unit in Manitowadge. I turned to social media to watch numerous videos of garbage collection in both

residential and commercial areas using this unit. These videos provided some valuable insight to the operation of the front-loader, with the front bin remote arm for collecting residential garbage.

- 1) All of the area serviced by the front-loader units had curbs and sidewalks along the street edge. This provides a natural area to place the garbage cans to be dumped by the remote arm. The curb line and width of the side walk provides a guideline so the homeowner knows where to place the bin so the truck can pick it up. If the bin is more than about four and half feet away from the traveled portion of the road, the truck cannot pick it up.

With the narrow driveways, road shoulders and ditches in the residential sections of Manitouwadge, not to mention snow banks in the winter; the residential areas of the community are not very suited to a front-loader method of picking up garbage with a remote arm.

- 2) The overhead wires, for hydro and other services possess a serious hazard. All of the videos I observed are in areas with buried services. This is a real hazard as the bins are lifted over the top of the truck fifteen plus feet in the air to dump. This issue exists in both the commercial and residential sections of the community.

In light of the two items raised above, it is apparent that there is some serious concerns with the implementation of a front-loader garbage truck in the community regardless of the possible benefits. I would encourage Council to continue with the planned replacement of the garbage truck with a rear-loader unit.

There have been some changes made to the safety of the rear-loader units since the last time the Township purchased a garbage truck;

- 1) Mandatory Ontario Pinch Point System which has to do with the location of the controls and access to the compactor area.
- 2) Equipping the truck with a camera system so the driver can see what is happening behind the truck and keep an eye out for the person working at the back of the unit.
- 3) Two way cart tipper; this permits the mechanical dumping of a two wheeled, ninety-five gallon bin. This provides a good option for the small business that doesn't require the large dumpsters, allowing for a lower cost alternative. Or residential service with higher volumes of waste, requiring a larger bin.
- 4) The other design change is a reeving system instead of a spool winch to lift the dumpsters. This eliminates the winch cable issues and provides a smoother and safer operation.

The inclusion of the above four items improves the overall safety of the garbage collection process using a rear-loader, and provides options that should service the community well into the future.

The PW 2017-06 admin report Quote # 3 from Truckz and Binzz, The Heil; name is an industry leading brand and has a relevantly quick delivery time in comparison to the other quotes.

Financial Implications:

Total cost after the HST rebate is approximately \$239,365.29.

There is \$100,000 that was set aside in 2016 towards the garbage truck replacement.

2017 pre-budget approval \$139,400 to complete the purchase.

Options:

- 1) Approve pre-budget to purchase the rear-loader garbage truck as presented from Truckz and Binzz.
- 2) Take other action as directed by Council.

Recommendation:

- 1) Approve pre-budget to purchase the rear-loader garbage truck as presented from Truckz and Binzz.

Respectfully submitted by:



Owen Cranney, CBCO
Fire Chief / CEMC / Chief Building Official / Airport Manager

Township of Manitouwadge
Administration Report

AGENDA	
Item No.	10-03
Meeting Date:	19 / 04 / 17
	D M Y

Date: April 6, 2017

Ref #: FBA2017-04

Submitted to: Mayor & Council, Margaret Hartling CAO/Clerk-Treasurer

Issue: Pumper Replacement Bids

Background: The planned replacement of 1990 Pumper 1 Unit.

In the 2016 Capital Budget, the plan to purchase a Pumper was approved with \$75,000 being added to the reserve bringing the funds in place to \$322,490 with a cost projection of \$400,000. An estimated \$77,000 was to be funded in the 2017 Capital Budget.

As time to build and deliver a new pumper can run close at a year, during the 2016 budget deliberations Council provided direction to go to tender and purchase the pumper with the intent to fund the balance in the 2017 Capital Budget. The workloads in 2016 did permit time for this to be completed.

The tender was issued on March 6, 2017 with a closing date of March 31, 2017 at 1:30pm. The bid documents were sent to four of the major fire equipment providers in Canada.

Discussion:

When the tenders were opened on March 31, only one bid was received at a price of \$457,581 plus HST.

The submission was evaluated against the bid documents and meets the terms outlined. One small item was noted in the bid, which could be eliminated, was the painting of the roll-up doors and would save approximately \$2,700.

One of the major factors effecting the cost in the value of the US dollar which is being set at \$1.35 as of today. As a number of the components that make up a pumper are manufactured in the United States this has a direct impact on the price.

To complete the purchase as tendered less the adjustment for the door painting including HST after the rebate is \$462,887. This purchase requires \$140,397 to be funded in 2017.

Financial Implications:

Options: The required \$140,397 could be funded in a number of ways:

- a) From the 2017 revenue fund,
- b) From reserve in consultation with the treasurer,
- c) If delivery deferred to early 2018, provide 50% of funds in 2017, balance to be provided upon delivery,
- d) Other direction as approved.

Recommendation:

Respectfully submitted by:



Owen Cranney, CBCO
Fire Chief / CEMC / Chief Building Official / Airport Manager

AGENDA	
Item No.	10-03
Meeting Date:	19 / 04 / 17
	D M Y

Joleen Keough

From: Owen Cranney <owen@manitouwadge.ca>
Sent: Friday, April 07, 2017 11:13 AM
To: 'Joleen Keough'
Subject: April 12, Council meeting

Joleen, could please include on the agenda a verbal presentation from me to Council

Topic; Post-Traumatic Stress Disorder Prevention Plan.

Thank you

From the desk of:
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