

EMPLOYMENT OPPORTUNITY
CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE
Economic Development Officer

(2 ½ year Contract – Salary Range: \$74,000 - \$78,000) – (FedNor Funding Approved)

An Economic Development Officer (EDO) is required for a leadership role in marketing the community, a premier four season destination, and for creating strategies and programs to enhance the business environment, including the key industry sectors of mining, forestry and tourism. The EDO will provide guidance and direction to the Dubreuilville Community Economic Development Corporation Board of Directors and work closely with representatives in the local and external business community, government staff, local municipality and industry.

Minimum Qualifications:

- Post-secondary degree or diploma in a related discipline (Planning, Business, Marketing, Tourism, Political Science, Economics, Community Development and/or Economic Development), or equivalent work experience.
- Minimum of three years' experience working directly in a public or private sector environment in one of the areas mentioned above (typically an economic development office/agency).
- Proven ability with collection and analysis of economic and other data to support informed decisions on business development issues, and to ensure a clear understanding of the local economic landscape.
- Demonstrate understanding of municipal government affairs, business support and funding programs.
- Knowledge of French and English, both speaking and reading/writing.
- Use of personal vehicle and willingness to travel when required.
- A detailed job description is available upon request.

Interested candidates are invited to submit a covering letter and a resume by 4:30 p.m. on Monday, September 18, 2017, via e-mail to:

Shelley B. Casey
CAO-Clerk
Corporation of the Township of Dubreuilville
23 Pine Street, P. O. Box 367
Dubreuilville ON P0S 1B0
Tel.: 705-884-2340 x 22
Email: scasey@dubreuilville.ca

We thank all applicants, but regret that only those selected for interviews will be contacted.

Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56. The Corporation of the Township of Dubreuilville is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process.